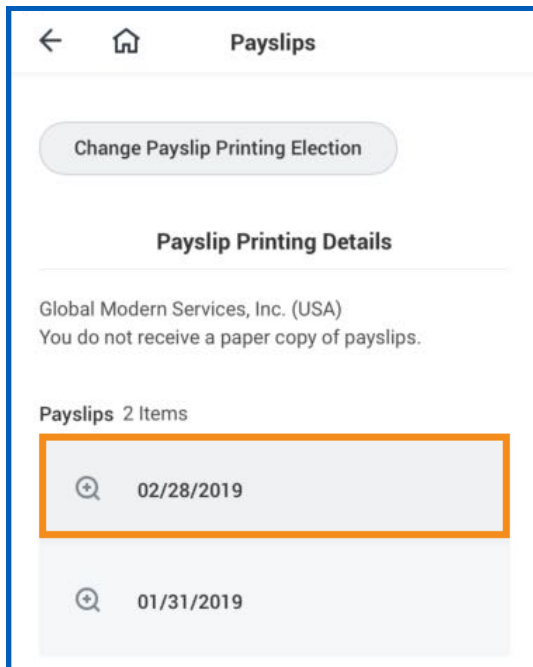


GET PAYSリップ (MOBILE) - IPHONE

To print payslips:

1. Tap your **Worker Profile** image.
2. Tap **View Profile**.
3. Tap **Pay**. You may have to tap **More** to view additional options.
4. Tap **Payslips**.
5. Tap the **magnifying glass** icon next to a payslip date.

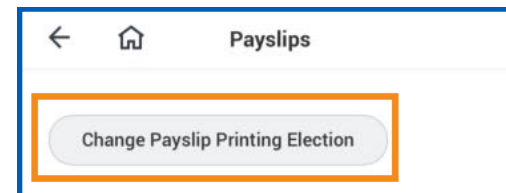


6. Tap the **Print** button. Workday will send a notification to your Inbox once the process is complete. You can then view and print the payslip, or save the payslip as a PDF on your mobile phone.

IPHONE – CHANGE PAYSリップ PRINTING ELECTION

To change your payslip printing details:

1. Tap your **Worker Profile** image.
2. Tap **View Profile**.
3. Tap **Pay**. You may have to tap **More** to view additional options.
4. Tap **Payslips**.
5. Tap **Change Payslip Printing Election**.



6. Your organization name auto-populates. Tap **Next** to continue.
7. Tap the **New Payslip Printing Election** prompt to view the available options.
8. Select from the displayed options.
9. Tap **Done** to save the changes.
10. Tap **Done** again to go back to Payslips page.