



Core Objectives Assessment Team (COAT)

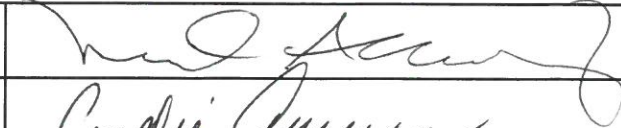
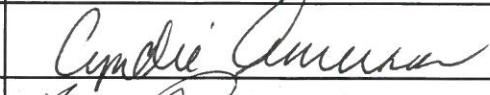
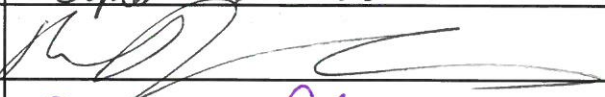
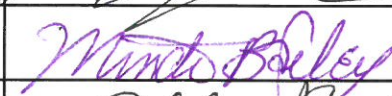
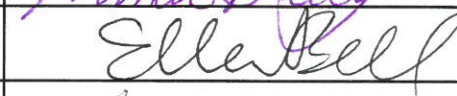
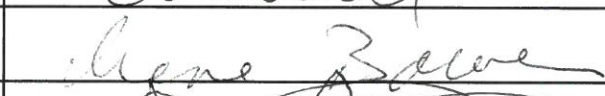
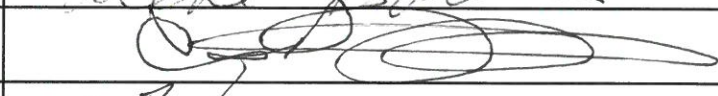
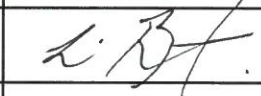
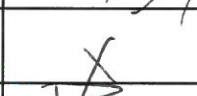




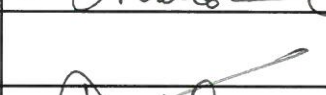
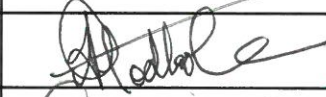
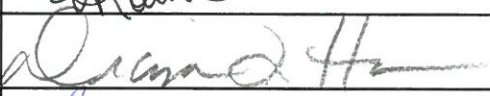
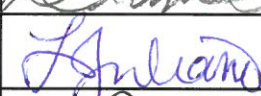
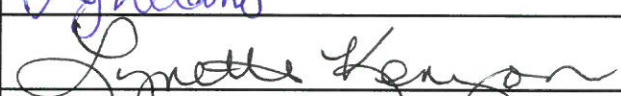
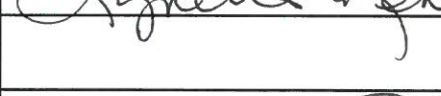
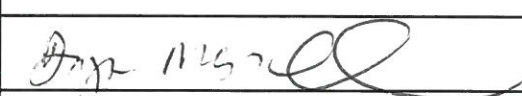
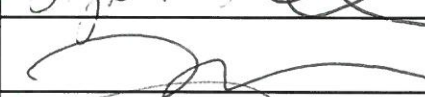

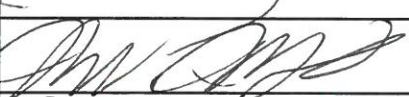
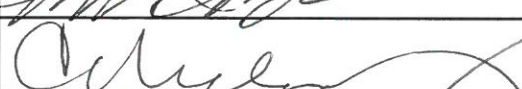
Meeting Minutes

January 14, 2019
3:00 PM, CHEC 225

1. **Minutes** – December meeting minutes were not available, but minutes will be made available and voted on at the next COAT meeting.
2. **Reintroduce the upcoming meeting dates** – The proposed meeting dates of Monday, Feb 18th at 4pm; Tuesday, March 5th at 4pm; Monday, April 15th at 4pm; and no May meeting were agreed upon, as were the assessment dates of June 5th and 6th.
3. **Assessment Core Objectives and Classes for Spring 2019** – The committee will be assessing empirical and quantitative skills and personal responsibility once again. The following courses will be assessed for empirical and quantitative skills: MATH 1314/1414, MATH 1324, and BIOL 1406. Government 2306 and ENG 2328 will be assessed for personal responsibility.
4. **Comments from the Professional Development Workshop on Assignment Alignment** – Many COAT members, specifically members of the assignment review subcommittee, were present to help facilitate the workshop. The feedback from the workshops was positive and people found the worksheet was really helpful. It was discovered that a lot of people did not know that there is help available for assignment alignment, so COAT members are encouraged to make sure to get the word out so that people know there is help. In regards to the rubrics, the personal responsibility rubric is thought to be too broad. Although the rubric aligns, it is still in need of revisions. People are welcome to help the rubric committee work on the rubric to help improve it. As it is a big undertaking to work with rubrics, specific criticisms/issues are always welcome.
5. **Comments from a meeting with Dr. Hardesty, Dr. Hopes, and Dr. Day regarding moving of the benchmark to 2.5.** – The meeting was productive. An excerpt of *Component II. Core Assessment Plan* from the *Collin College 2014 Texas Core Assessment Submission* was read to give the history of the rating. The recommendation was to go through the next cycle of assessment without indicating the current benchmark (3) to see how the results end up. Then, after the results have been obtained, the decision regarding the benchmark will be made. The other suggestion was to make sure to be careful on the wording in regards to the different requirements. The wording should not have too much of a negative connotation, so it was suggested to make the terminology more positive in the 2nd column. The benchmark will stay a three for now because it cannot be moved unless it is well justified and reported to the state. The caution was to not change too much all at once, because everything has to be justified. So, there needs to be a logical progression of changes and justifications. The benchmark change will be officially recommended after rubric revisions are complete and go through assessment cycles. If it data from the new rubrics shows a needed change, one will be recommended.
6. **Rubric Review Subcommittee update** – The subcommittee met just before today's meeting and made good progress on the social responsibility rubric. They are ready to bring it to committee, so when it is finalized, it will be e-mailed to the committee members for review. Artifacts will be brought in for the next meeting so that the committee can assess how well it works and see if the committee is ready to approve.
7. **Call for other Subcommittee updates** - The branding subcommittee will meet after today's meeting. It was suggested that the branding subcommittee put together a website/page that would help people find useful COAT information more easily than on the current website. CARC has received inquiries about accepting non-core classwork for review. The thought is that they should assess core classes first, and then if they have time and would want to, they can take a look at non-core classwork. CARC agreed that they would be willing to do so. There was also a request for a social responsibility worksheet, but the problem is that the rubric is being redesigned, so professors will be told to hold off a little bit while rubric is being finalized.
8. **Next COAT meeting: February 18th, 2019 / 4:00 PM / CHEC 225**

1/14/2019

COAT MEMBERS

Alexandrowicz Neal	
Amerson, Cyndie	
Ardis, Bill	
Bailey, Mindi	
Bell, Ellen	
Bowen, Irene	
Brooks, Catie	
Bryant, Levi	
Byrnes -Loinette, Kerry	
Bzostek, Rachel	
Courtright, Jeffrey	
Deshazo, Jillian	
Eaves, Sharon	
Francis, Martha	
Godbole, Aparna	
Hopes, Diana	
Juliano, Lisa	
Kenyon, Lynette	
Makokha, James	
McMillion, Tonya	
^{Walters} Miyamoto, Melody	
Morgan, Jason	
Morgan, Nick	
Mucahy, Courtney	

1/14/2019

COAT MEMBERS

[illegible]