



## Core Objectives Assessment Team (COAT)

### Meeting Minutes

August 20, 2018  
3:00 PM, CHEC 225

1. Minutes – The minutes were reviewed and accepted without revision
2. Share assessment results from May – Tables were passed out with the results from the May assessment. It was noted that there would be a two year comparison, but IRO is currently analyzing the data.
3. Comments & feedback from Assessment Days in May – Comments that were received from the assessment day were passed out. It was noted that the comment about the use of “fully” was seen multiple times, and that other comments fell on both sides of many issues.  
In an effort to be responsive to feedback, there was a decision to change the word ‘fully’ on the E&Q and PR rubrics. The new word on the E&Q rubrics will be “satisfactory”, and on the PR rubric it will be “sufficient”. It was agreed that this was a minor change and would not interfere with assignments that had already been developed for courses.
4. Comments & feedback from division meetings and faculty development – Comments were similar to those received in other venues. There was a request for the “Unpacking the Rubrics” document, which was sent. The decision to change the word “fully” will also address many comments from these meetings.
5. New SACS (COC) requirement that are directly related to assessment, rubrics, and utilization of assessment results – Some concern was expressed regarding knowing which departments needed improvement. Rachel explained that this was intentional. The Core is assessed as a whole and improvements need to be seen as needed to the whole as well. The conclusion was that it is more about assignments than anything else.
6. Creation of standing subcommittees – Three new committees, in addition to Rubrics and Handbook, will be formed this year. Sheets were provided for sign-up.
  - a. Assignment depot
  - b. Assignment review
  - c. Assessment schedule
7. Informational rubrics – A simpler format of rubric will be provided as an option for students which just show the characteristics and definitions. These will be in addition to the “scoring” rubrics.
8. Training for associate faculty - There was some concern about getting this information to Associate Faculty, and an effort will be made to have a spot at the Associate Faculty development activities.
9. COAT membership terms – The suggestion was made that COAT members have 3 year terms, to match the 3 year assessment cycle.
10. Next COAT meeting: September 16, 2018 / 4:00 PM / CHEC 225