



Core Objectives Assessment Team (COAT)

Meeting Minutes

April 17, 2018
4:00 PM, CHEC 225

- 1) Rachel called the meeting to order at 4:00
- 2) The February Minutes were approved as presented.
- 3) Assessment days – The decision has been made to open assessment days to all the faculty and associate faculty. The question was raised about who would make this invitation.
 - i) Deans/provost? There was some concern that recipients would feel they were being “voluntold” to do this. The preference is that participants be there because they want to not because they have to.
 - ii) Associate Deans? It was suggested that these would be the best people to remind faculty about the need for summer service. Also they would be the best choice to invite the Associate Faculty.
 - iii) There was a motion to:
 - (a) Send invitations to the full time Faculty directly from COAT.
 - (b) Send invitations to the Associate Faculty through their Associate Dean.
 - (c) This was amended to include also sending Pat Coble, the Associate Faculty representative to the Faculty Council, information to add to the Associate Faculty communication on Canvas.
 - (d) This motion passed.
 - iv) A question was asked about some kind of RSVP to have numbers for food and it was decided to include this request in the invitation.
- 4) Assessment schedule changes
 - i) The Assessment schedule is going from a 2 year rotation to a 3 year rotation starting in Fall 2018.
 - ii) Year one (18-19) will be E&Q and Personal Responsibility
 - iii) Year two (19-20) will be Communication and Teamwork
 - iv) Year three (20-21) will be Social Responsibility and Critical Thinking
 - v) The schedule for 18-19 only has two courses each semester for Personal Responsibility. The suggestion was made to add a third course to each semester for more diversity. This would be discussed at the August meeting.
- 5) The Rubric Update subcommittee met in March. They are still in the process of updating the Social Responsibility rubric. They will also be running a mock assessment to determine if the new rubric will work. More information will be available about this at a later meeting.
- 6) Assessment Days:
 - i) May 30 – 31, 2018, in the Boardroom of CHEC, 9:00 AM
 - ii) The third reminder for artifacts will go out next week.
 - iii) Invitations to participate in the assessment days will go out the week before finals.
 - iv) Critical Thinking will be assessed on Day One, Personal Responsibility on Day two
- 7) The next meeting will be in August during Faculty Development Conference. The date and time to be announced.
- 8) Meeting adjourned at 4:30.