



## Core Objectives Assessment Team (COAT)

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### Meeting Minutes

**January 8, 2018  
3:00 PM, CHEC 225**

- 1. Minutes** – The minutes were reviewed and one correction was made. With this correction the minutes were approved.
- 2. Assignment Depot** - The assignment depot idea received overwhelming positive response at the Faculty Development conference. The Discipline leads have been asked to solicit assignments from their faculty for this repository.
- 3. Audio and Visual Artifacts** – A request has been received to submit video files of speeches. There were both confidentiality and time concerns with this format. The decision was made to make the departments aware of these concerns and see if they have ideas to satisfy these concerns.
- 4. Pre-assessment Assignment Review** – An idea has been proposed to permit departments and/or individual professors to submit their assignments for approval and feedback before assigning them to students. This offer will be made in the initial letter to the faculty informing them that they need to submit artifacts this semester.
- 5. Subcommittee Updates** - The Assessment Schedule Subcommittee put forward a proposal to change the assessment schedule from a 2 year to 3 year rotation with two assessments each year. The decision was made to table this suggestion until the next meeting so that the Team would have a chance to consider the idea.
- 6. Informational Rubric** – A suggestion was made the Faculty Develop conference that we develop a rubric more geared toward the students. Two options were presented, removing the scoring and simplifying the language. Rachel asked that everyone consider the best format and said she would have a few options for everyone to look at next meeting.
- 7. Future Business:**
  - a. Assessment Schedule Change
  - b. Informational Rubrics
- 8. Next COAT meeting: February 20, 2018 / 4:00 PM / CHEC 225**