



Core Objectives Assessment Team (COAT)

Meeting Minutes

August 21, 2017
4:00 PM, CHEC – 225

1. Kerry opened the meeting at 4:00 and asked everyone to introduce themselves.
2. It was noted that there are several membership vacancies remaining. Everyone was encouraged to speak to their deans about new members.
3. Jon Hardesty, Vice-President/Provost, Central Park Campus spoke to the group about the new Core Curriculum Committee. This group will be made up of people who have served on COAT, CAB and PRSC. They will be reviewing the core courses and developing a CIP for the core. This year Communications and Critical Thinking will be their areas of priority. They will facilitate communication between CAB and COAT as well as help target new courses as appropriate to be added to the core.
4. Results from 2016-2017 Assessment were presented. Some questions were asked.
 - a. Why were the interrater reliability numbers low in some areas? Kathleen said that there were many issues and some may be rubric related issues.
 - b. Why the 12-15 and 30+ restrictions? Kathleen explained that these two sets represent core completion for students receiving awards under the Workforce programs as well as the transfer programs.
 - c. Kathleen further explained that some institutions always assess artifacts from the same few courses. But almost all have artifact and rubric based assessments.
 - d. A document showing participation statistics was provided and it was mentioned that Faculty participation is low in some areas.
5. Assessment Cycle was addressed. The team was asked to review the schedule and see if changes were needed. A question was asked about the need for so many artifacts. It was explained that 200 artifacts are selected from everything submitted.
6. What happened at Discipline Lead Meeting?
 - a. Continuous Improvement ideas –
 - i. Communication and Critical thinking will be a priority in every course.
 - ii. It was suggested that faculty have regular discussion about the rubrics and give examples of the expectations.
7. Participation was requested for the two standing committees and sign-up sheets were provided.
 - a. Rubric Review – the rubrics are reviewed each year in light of the lessons learned during the assessment days.
 - i. It was decided that the Teamwork rubric would use the same language used on the Peer Review sheets.
 - ii. This rubric will be published with that change.
 - iii. It was suggested that this committee explore how other institutions create and use their rubrics.
 - b. Assessment Cycle – assure no problems with the assessment cycle.
8. Calendar:
 - a. Tuesday, September 19, 2017 – 3:30pm – 5:30pm
 - b. Monday, October 16, 2017 - 3:30 pm – 5:30 pm
 - c. Tuesday, November 14, 2017 - 3:30pm – 5:30pm
 - d. Monday, December 4, 2017 - 3:30 pm – 5:30 pm

e. Monday, January 8, 2018 - 3:30 pm – 5:30 pm

9. Next COAT meeting: Tuesday, September 19th, 4:00 PM, CHEC225