



Core Objectives Assessment Team (COAT)

Meeting Minutes

March 20, 2017
4:00, CHEC – 225

1. Kerry called the meeting to order and welcomed everyone.
2. The primary questions received from faculty about the assessment process are:
 - a. Clarification of the rubrics
 - b. The assignment – does it fit?
 - c. Do we have a standardized assignment?
3. Procedures manual
 - a. Kathleen explained that there is a need for an Institution Level response to the assessment results and an Institution Level CIP. She suggested that the Procedures manual outline this process and a timeline. She explained that when writing the 5 year report for the state, this information will be expected.
 - b. There was the proposal that COAT submit suggestions for the Institutional CIP as a response to the assessment results.
4. Updated rubrics
 - a. Kerry explained the changes made to the rubrics to this point.
 - b. There was discussion of the Teamwork rubric and the language being more about how a student participates in a group rather than how they understand group participation as a concept. An alternate and possibly more effective way of assessing this rubric was discussed. Kerry asked Kathleen to send out a document explaining this idea for consideration by the group.
 - c. There was some discussion about some of the rubrics not naturally fitting in the courses which are responsible to teach them. The response was that the state expects those goals to be taught in those courses every semester and if they don't fit in the course, that course should not be in the CORE.
 - d. The point was made that the CORE assessment is not assessing that single course that is submitting artifacts that semester, but the whole body of the core and how as an institution the objectives are being taught.
5. Discussion threads from Indalita
 - a. Indalita presented some artifacts that had been submitted as an email discussion thread and an idea for assessing these assignments.
 - b. There was some concern about assessing these artifacts, but the conclusion was to wait and see how it worked on assessment day.
6. Assessment date changes
 - a. Assessment dates for 2017 are May 17th & 18th starting at 9:00 am.
 - b. The Boardroom at CHEC has been reserved for those days.
 - c. Kerry said they will be inviting all Discipline Leads to participate.
7. The minutes for the January meeting were approved as presented.
8. Next Meeting: April 18th at 4:00.