



Core Objectives Assessment Team (COAT)

Meeting Minutes

October 17, 2016
4:00 PM, CHEC – 225

1. **Welcome:** Kerry called the meeting to order and introduced Villa Vance as the new Curriculum Coordinator.
2. **Subcommittee Reports:**
 - a. **Teamwork** – Kerry asked Kathleen to explain some of the issues with the Teamwork Rubric.

Kathleen explained that the teamwork assessment measures a student's participation on a team as assessed by their teammates. All the other rubrics measure a student's understanding of the concept rather than whether they carry out the concept (ie. "Can the student explain Civic Responsibility?" not "Did the student vote?"). She suggested a writing assignment that would assess a student's understanding of the Teamwork principals and solicit examples from their Teamwork experience.

She also talked about the lack of Interrater Reliability within the assessment as it has been done. She mentioned the issue that the ratings are coming from the other students with various levels of core experience. We have no way to know how well they understand the concepts of Teamwork.

Finally, it was suggested that some alternative assignment approaches be designed for Teamwork and piloted on a small scale during its next assessment to generate comparative data that the committee could consider. Kerry set this as a task that needed more consideration, maybe in a sub-committee.
 - b. **Critical Thinking** – Kerry pointed out that the subcommittee had just tweaked some of the definitions and used progressive parallel wording to differentiate the 1-4 point system. The group discussed some additional minor changes to wording.
 - c. **Social Responsibility** – This rubric has some of the definitions in bullet point footnotes rather than in the cells. It was decided that the definitions needed to be refined and placed within the chart categories.

There was a suggestion that the statement of explanation for the Community Engagement criterion remain as a footnote.
3. **Descriptions in Rubrics:**

Kerry noted that on some of the rubrics there is a definition in the far left column following the assessment criterion and that the same or similar wording is repeated in each column. She suggested a standardization of the rubrics.

After some discussion the decision was made to eliminate the terms Benchmark and Milestone from the columns titles.

Kerry suggested a Rubric Review sub-committee to look at these changes and provided a sign-up sheet for anyone wanting to help with this.
4. **Rubric Review Schedule:**

It was noted that the rubrics need to be reviewed on a regular basis. It was suggested that the three just used in the previous assessment be reviewed early in the academic year taking into account any comments or suggestions made on assessment day.
5. **Number of Artifacts**

Kerry referred to Kathleen regarding the number of artifacts. There was some discussion on the percentage of non-participation and how to assure there were

enough artifacts for the assessments. In addition a second assessment day was discussed.

Because of the complexity of establishing Interrater Reliabilities across two assessment days as well as artifact selection the decision was made to keep the assessment days in June as in the past.

The use of Canvas as an alternate means of artifact collections was discussed. The group considered that this could simplify the process and lead to the possibility of online ratings in the future.

6. Co-Chair Selection Process

It is time for to select a new Co-Chair. Kerry reviewed the Co-Chair timeline and said she had one nomination so far. Kerry will send an email to the COAT membership stating that the nomination would be open for another month and voting would take place next month.

7. Faculty Development Conference

- a. Kerry suggested requesting a session at the Faculty Development Conference to discuss the 2015-2016 COAT results and how to act on them.
- b. She also suggested a second session that would discuss appropriate and effective assignments for a COAT artifact.

8. Calendar:

The January meeting has been set for January 9th at 3:00.

9. Future Business:

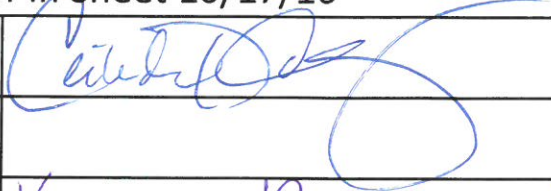
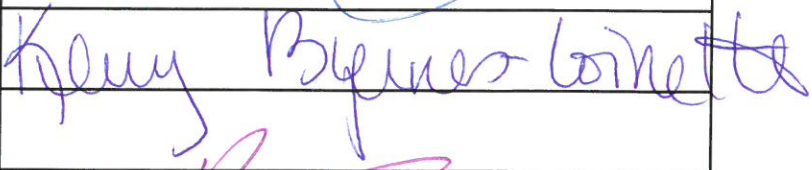
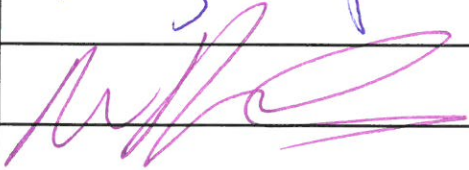
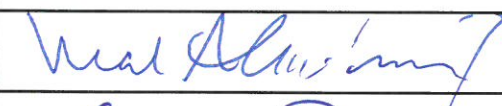
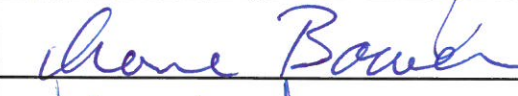
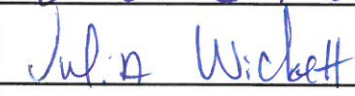
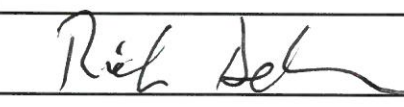
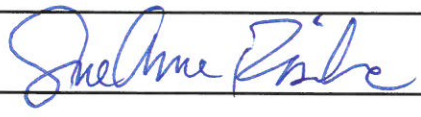
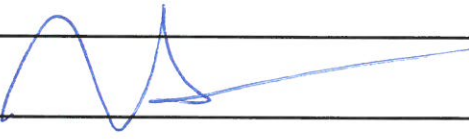
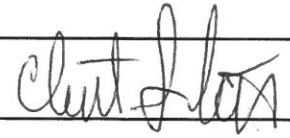
Kerry asked people to remember to sign up for the Rubric Review Sub-Committee before leaving.

10. The meeting adjourned at 5:15.

Next COAT meeting: November 15, 4:00 PM, CHEC 225.

COAT Sign-in Sheet 10/17/16

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Ceildh Charleson-Jennings	
Lisa Kirby	
Kerry Byrnes-Loinette	
Gina Perkins	
Bill Ardis	
Lisa Juliano	
Lynette Kenyon	
Neal Alexandrowicz	
Irene Bowen	
Julia Wickett	
Mindi Bailey	
Levi Bryant	
Rich DeRouen	
Megan Cardwell-Wilson	
Tonya McMillion	
Sue Anne Rische	
Aaron West	
Melody Miyamoto	
Jason Morgan	
Clint Starr	
Rachel Bzostek	

Michael McConachie	<i>Mike McConachie</i>
Nick Morgan	<i>Nick Morgan</i>
Catie Brooks	
Martha Francis	
Tracy Meyer	
Lorena Rodriguez	
Ellen Bell	<i>Ellen Bell</i>
Aparna Godbole	<i>Aparna Godbole</i>
Karen Holowinski	
Audrey Krueger	<i>Audrey Krueger</i>
Linda Wee	<i>Linda Wee</i>
<i>Kathleen Foster</i>	
<i>Villa Vance</i>	
<i>Cyndie Amerson (nsq)</i>	<i>Cyndie Amerson</i>