



## Core Objectives Assessment Team (COAT)

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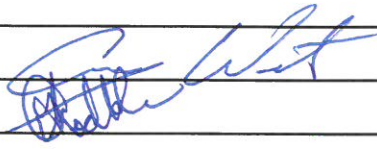
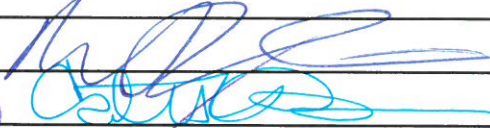

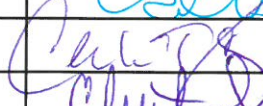


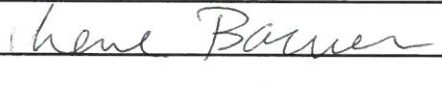
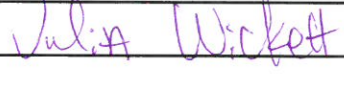
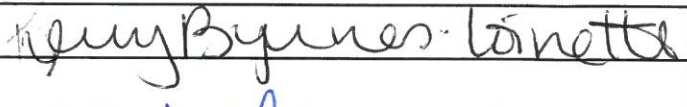
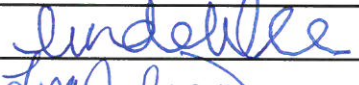
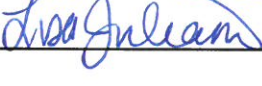
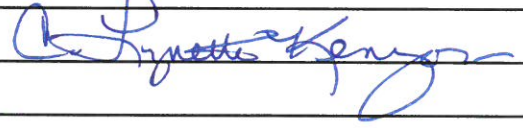
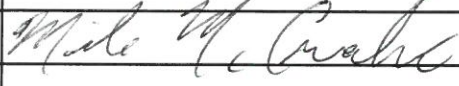
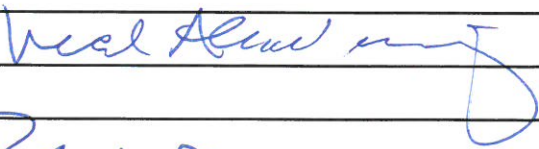
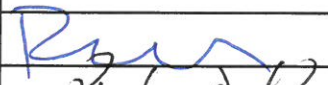
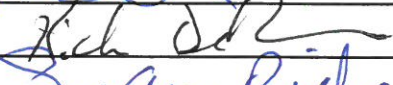
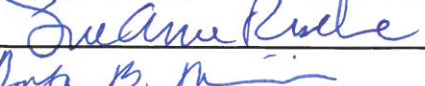
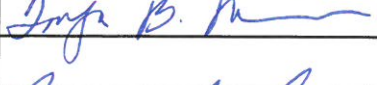
### Meeting Minutes

November 15, 2016  
4:00 PM, CHEC – 225

Kerry called the meeting to order at 4:00.

- **Rubric Review committee update**
  - Kerry reminded the group of the sub-committee to review the rubrics. She explained that in addition to the task of insuring consistency between the rubrics that group will also form a plan for regular rubric review.
  - She made the sign-up sheet available for anyone who wanted to assist in this process.
- **Co-chair replacement**
  - Kerry explained that this was Mike's final meeting as Co-Chair of COAT. She recognized and thanked him for his many years of service.
  - The new co-chair, Rachel Bzostek, was introduced.
  - Kerry explained how the Co-Chair system works. She will continue to serve as the primary chair through August 2017 assisted by Rachel. In September, Rachel takes over as primary chair assisted by Kerry until Kerry is replaced by the new co-chair one year from now.
  - In addition it was mentioned that now is the time to discuss with your Discipline Leads the plan for next year. There is no term limit on COAT participation, but if anyone is rotating off, a new member must be assigned.
- **Faculty Development Conference**
  - A sign-up sheet was provided for anyone wanting to assist with the COAT presentation at the Faculty Development Conference in January.
- **Improvement Plan**
  - Kerry introduced the concern about what is being done with the COAT findings to improve the quality of Core Education.
  - Kathleen explained that SACS and THECB have the expectation that the assessment will inform the improvement plan for the college.
  - Cameron explained that when a student graduates with a Core certificate it should verify that these students are competent in the core objectives.
  - There was a question of how to provide feedback without breaking the confidentiality of the process. The suggestion was made that improved approaches and methods of teaching to the rubrics be made available to everyone.
  - In addition this was suggested as a topic for the Faculty Development Conference and that the process would be improved by the give and take of discussion.
- **Spring Meeting Dates**
  - January 6, 2017 9:00 – 2:30
  - Spring meeting dates
  - Jan 9 at 3:00 PM
  - Feb 21 at 4:00 PM
  - March 20 at 4:00 PM
  - April 18 at 4:00 PM
- The meeting adjourned at 4:35.
- Next meeting is January 9 at 3:00 PM

# COAT Sign-in 11-15-16

Aaron West	
Aparna Godbole, Computer Network/Engineering	
Audrey Krueger, Allied Health (Nursing)	
Bill Ardis	
Catie Brooks	
Ceilidh Charleson-Jennings	
Clint Starr	
Ellen Bell, Developmental Ed.	
Gina Perkins	
Irene Bowen	
Jason Morgan	
Julia Wickett	
Karen Holowinski, Allied Health (Nursing)	
Kerry Byrnes-Loinette	
Levi Bryant	
Linda Wee, Culinary Arts	
Lisa Juliano	
Lisa Kirby	
Lorena Rodriguez	
Lynette Kenyon	
Martha Francis	
Megan Cardwell-Wilson	
Melody Miyamoto	
Michael McConachie	
Mindi Bailey	
Neal Alexandrowicz	
Nick Morgan	
Rachel Bzostek	
Rich DeRouen	
Sue Anne Rische	
Tonya McMillion	
Tracy Meyer	

Cameron Neal

Cyndie Amerson

Kathleen Fenton

Cameron Neal

Cyndie Amerson

Kathleen Fenton