



Core Objectives Assessment Team (COAT)

Meeting Minutes

August 15, 2016
3:00 – 3:50 PM, CHEC – 225

- 1. Introduction of those in attendance:** Kerry welcomed everyone and asked that we go around the room and introduce ourselves, including the number of years each member has been on COAT. We have several new members, and with the new alignment, additional changes may occur. Kerry and Mike will be reviewing the membership list to finalize members in the near future.
- 2. Assessment Results:** Kathleen Fenton presented the finding in Critical Thinking, Social Responsibility and Teamwork, from the June 1st and 2nd Assessment Days. A graphic was also provided that allowed everyone to see how ratings fell within the sub-sets of each rubric. Based on the 2015-16 Interrater reliabilities, there may need to be some minor changes to the language of the rubrics assessed in June (Social Responsibility and Critical Thinking); therefore, subcommittees will get together to review the language for the purpose of further refining the distinctions between categories.

The current assessment process for Teamwork involves the instructor reading a protocol of instructions followed by peer ratings with no interrater reliability established prior to the rating process. The new protocol appears to have positively increased student rating differentiation, which has been an area of concern for assessing Teamwork. In addition, LEAP Texas shared best practices from around the state and Lamar State-Orange has developed a reflective paper exercise focused on students' observations of the rubric behaviors during teamwork projects and the students' collection and integration of examples of these behaviors in a reflective paper addressing the teamwork categories. The reflective paper is rated by faculty using the existing rubric. A subcommittee will re-visit the Teamwork assessment process.

Levi Bryant suggested looking at the way other schools are assessing the Texas Core Objectives. Kathleen told the group that she has a printed copy of all the Core Assessment Plans submitted to the Texas Higher Education Coordinating Board (THECB) in October 2013 that describes their assessment methods. In addition, LEAP Texas is regularly posting best practices describing how other institutions across Texas, are assessing their students. She and Indalita analyzed statewide assessment practices and presented the findings to NTCCC, TAIR, LEAP Texas. The THECB has posted this statewide analysis and its database on their website. The subcommittees are welcome to review this information in her office or on the THECB Texas Core website.

3. Discussion:

Rubric Subcommittees: Kerry has a sign-up sheet for members to indicate the sub-committee(s) in which they would like to take part.

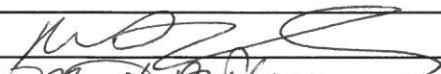
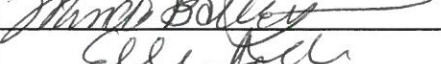
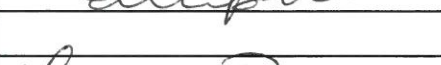

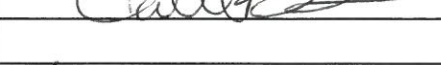
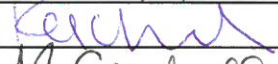
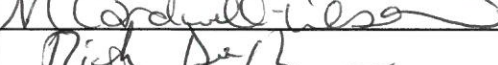
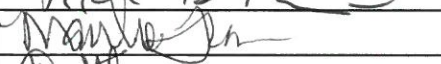
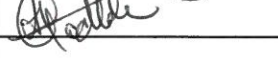
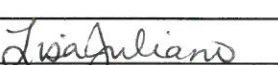
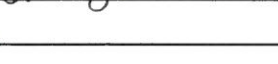

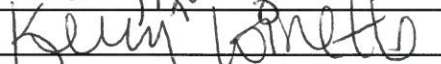
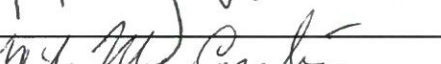
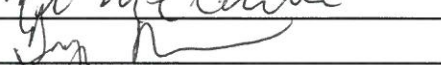
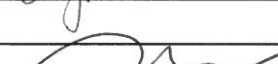

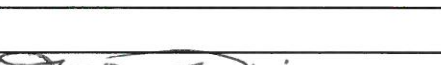


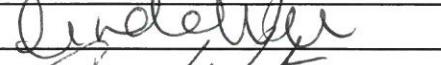
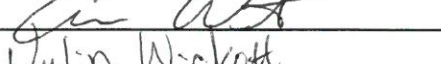

Assessment Day Issues:

Plagiarism: During our Assessment Days, two papers were found that appeared to be the same; therefore, they were excluded from analysis. Since COAT did not know what actions the instructor had taken, this was not reported to the Dean of Students. In the future, COAT Co-Chairs will ask faculty members not to submit artifacts that are questionable when the instructor is informed their course has been selected for assessment. In the event an issue is discovered after the artifact has been sent to Kathleen's office, COAT will ask the instructor to please contact her so that it can be removed.



Discussion Board Posts: Some faculty are using this for their assessment. It has been found, in some instances, that there is not enough information available to assess the rubric. The subcommittees will consider whether there may be some language added suggesting a minimum number of words required to use an option as a core assessment assignment.

- 4. Assignment schedule for 2016-2017:** This schedule was shared with members. Mike informed the group that HIST 2312 would be moved from the fall 2016 to spring 2017, due to no sections being offered fall 2016. He asked everyone to review the other years to see if there are any courses only offered once-a-year, and showing they will be assessed in the wrong semester. This schedule is also available on the COAT Intranet website.
- 5. Replacing Michael McConachie as Co-Chair:** Kerry informed the group that it is time for COAT members to self-nominate for COAT Co-Chair. She had copies of the requirements and this is also available on the COAT Intranet website. Mike and Kerry informed the group that the beginning of each semester and preparing for Assessment Days are pretty intense, but the other times are mainly taken care of through e-mail.
- 6. Fall Meeting Dates:** The following dates have been selected for the fall semester: Tuesday, September 20th; Monday, October 17th; Tuesday, November 15th. These meetings are scheduled to begin at 4:00 pm.
- 7. Next COAT meeting:** Tuesday, September 20th, at 4:00 p.m.

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Last Name	First Name	Signature
Alexandrowicz	Neal	
Ardis	Bill	
Bailey	Mindi	
Bell	Ellen	
Black	Millie	
Bowen	Irene	
Brooks	Catie	
Brown	James Scott	
Bryant	Levi	LEVI BRYANT
Bzostek	Rachel	
Cardwell-Wilson	Megan	
DeRouen	Rich	
Francis	Martha	
Godbole	Aparna	
Holowinski	Karen	
Juliano	Lisa	
Kannampuzha	Rajasree	
Kenyon	Lynette	
Kirby	Lisa	
Krueger	Audrey	
Loinette	Kerry	
Mahon	Susan	
McConachie	Michael	
McMillion	Tonya	
Meyer	Tracy	
Miyamoto	Melody	
Morgan	Jason	
Mulcahy	Courtney	
Perkins	Gina	
Rische	Sue Anne	
Rodriguez	Lorena	
Short	Steven	
Starr	Clint	
Wang	Meredith	
Wee	Linda	
West	Aaron	
Wickett	Julia	

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Last Name	First Name	Signature
Morgan #	NICK	
OTHERS ATTENDING		
Day	Dani	
Fenton	Kathleen	
Neal	Cameron	