



Core Objectives Assessment Team (COAT)

Meeting Minutes


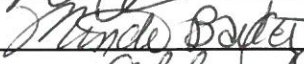

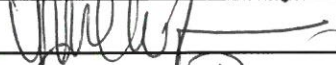
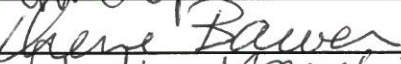
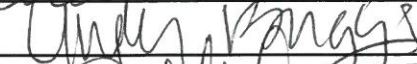
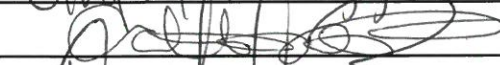
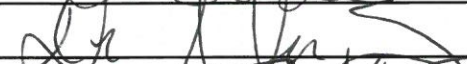

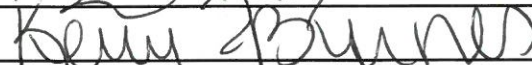

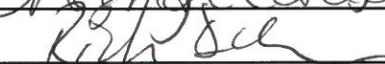
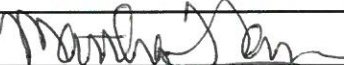

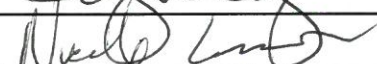
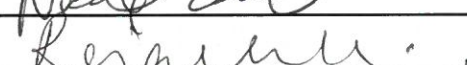

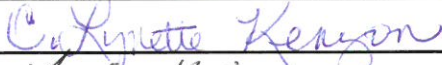
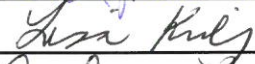

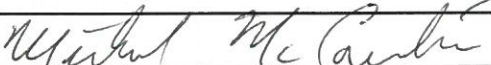
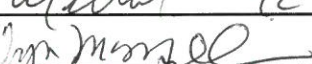
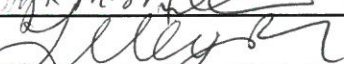

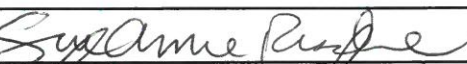
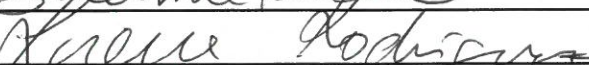


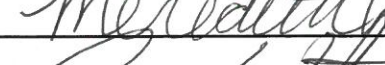
August 17, 2015
3:00 – 3:50 PM, CHEC – 225

1. **Assessment Results:** Mike reviewed the results, provided by Kathleen Fenton, with members. All three areas assessed had good Inter-Rater Reliability. The Communication Skills Rubric is working well. The State's definition for Personal Responsibility is hard to align with, but the Rubric is working well. We need to work on the Empirical and Quantitative Skills Rubric. It aligns well with mathematics and economics, but not with the other areas using it to assess their assignments.
2. **"Closing the Loop":** Rex Peebles, Texas Higher Education Coordinating Board (THECB), Assistant Commissioner Academic Quality and Workforce, has stated the THECB is looking to see that the institution has a plan to improve their outcomes. With this in mind, discussion took place about ways we may be able to improve Collin's outcomes. Discipline Leads were informed of this requirement, yesterday, during their meeting. COAT members discussed ways to move this forward. One idea was to have disciplines submit sample assignments, for each Core Objective, and allow a COAT sub-committee to review them to assist in developing an assignment that aligns well with the Rubric. A motion was made and approved to: *Collect example artifacts from disciplines to allow a minimum of one example for each Core Objective.* Wording will be finalized at the September meeting.
3. **Empirical and Quantitative Rubric Sub-Committee:** As discussed earlier, this Rubric needs to be reviewed so that it aligns with all areas required to provide artifacts. Mike requested members to talk with him after the meeting and/or e-mail him of their interest.
4. **Proposed Meetings for 2015-2016 Academic Year:** The 2015-2016 General Education Competency Assessment Schedule was discussed. Faculty teaching courses selected to be reviewed during the fall 2015 semester will receive an e-mail from Mike and Nicole, next week, informing them their course will be reviewed. Additional information will be provided to assist them through the process. Areas being reviewed are: Critical Thinking (MATH 1314 and PHIL 1304); Social Responsibility (ENGL 2327, HIST 2311 and ARTS 1303) and Teamwork (GEOL 1401 and DANC 2303).

COAT will begin assessing workforce education this year; therefore, we will need two days for assessment. Workforce General Education contains 15 credit hours and Transfer Core has 42 credit hours. In the past, we have assessed students with 30 or more credit hours of Core courses. Now, we will also need to look at students with only 15 credit hours of core/general education course work. Discussion took place about allowing a range of hours. For example, we could look at workforce students with 12-15 credit hours and transfer students with 30-35 credit hours. As we discussed last year, some Collin students have 50+ credit hours of core/general education. Narrowing the range may allow for a more accurate reflection of how our students are doing. We will discuss this further at our September meeting.

5. **COAT New Member Information Session:** Mike and Nicole will hold an information session for new COAT members on Friday, September 11th, to identify and discuss the responsibilities of COAT members. It will begin at 1:15 p.m. Anyone interested may attend.
6. **COAT Co-Chair Selection Committee:** It is time for members to consider applying to be the next COAT Co-Chair. If you are interested, you should send a 250 word explanation, to Dani Day, by August 31st. The selection Committee will review all applicants and name the next Co-Chair at the September COAT meeting. If you need additional information about this process, please go to the COAT Intranet page. The new Co-Chair will assume the position in January 2016.
7. **New Business:** Kerry Byrnes announced the Curriculum Advisory Board (CAB) is requesting to add a COAT member, as a non-voting CAB member. Please contact Kerry if you are interested.
8. **Next COAT meeting:** Monday, September 22nd, at 4:00 p.m.

August 17, 2015

Last Name	First Name	Signature
Ardis	Bill	
Bailey	Mindi	
Bell	Ellen	
Black	Millie	
Bowen	Irene	
Briggs	Cindy	
Brooks	Catie	
Brown	James Scott	
Bryant	Levi	
Byrnes	Kerry	
Cardwell-Wilson	Meghan	
DeRouen	Rich	
Foster-Eason	Laura	
Francis	Martha	
Gingo	Diana	
Grose	Nicole	
Kannampuzha	Rajasree	
Holowinski	Karen	
Kearns	Shannon	
Kenyon	Lynette	
Kirby	Lisa	
Krueger	Audrey	
Mahon	Susan	
McConachie	Michael	
McMillion	Tonya	
Meyer	Tracy	
Perkins	Gina	
Pierson	Pat	
Rische	Sue Anne	
Rodriguez	Lorena	
Short	Steven	
Starr	Clint	
Wang	Meredith	
West	Aaron	

August 17, 2015

Last Name	First Name	Signature
Fenton Wee	Linda	[Handwritten Signature]
OTHERS ATTENDING		
Day	Dani	
Fenton	Kathleen	✓
Neal	Cameron	