

- **Approve minutes from October 4, 2021**
 - October meeting minutes reviewed and approved with a small correction to spelling.
- **Faculty Development COAT Presentation: How can we advertise this to adjuncts?**
 - Held January 6, 2022, at Frisco Campus.
 - Presentation discussion.
 - 3 types of presentations: 50-minute interactive presentation; 20-minute prerecorded asynchronous presentation; or 5-minute prerecorded asynchronous poster presentation
- **COAT Co-Chair Nomination:**
 - Motion to accept Sarah Fish as the next co-chair.
 - Motion seconded. All in favor. No opposed. Sarah Fish is the next official co-chair, starting in January 2022.
- **Reports on COAT subcommittee meetings/events:**
 - CARC (Julia Wickett)
 - No report. Task completed.
 - Rubric Review (Neal Alexandrowicz)
 - Report
 - Discussion of joint brainstorming document.
 - Core Curriculum Assessment Draft Review (Randy Kinnett)
 - Report
 - Discussion of CIP ideas that would somehow boost student performance and demonstrate learning.
 - Canvas Development (Irene Bowen)
 - Report
 - Discussion of two videos in process.
 - All About COAT video.
 - How to navigate the course in Canvas.
 - Discussion of survey that was sent to 21 different disciplines leads.
- **Report from Academic Affairs Advisory Council (Irene Bowen)**
 - No report. (Task completed)
- **Other new business?**
 - Some faculty are submitting artifacts that are in the incorrect file format and cannot be used in the assessment. Discussion of how to prevent this happening in the future.
 - A few faculty are submitting artifacts for the wrong rubric.
- **December COAT meeting cancelled.**
- **Next meeting: Monday, January 10 at 3:00 pm, CHEC, room 107.**
- **Movement to adjourn. Seconded. Meeting adjourned.**