



Core Objectives Assessment Team (COAT)

Meeting Minutes

August 15, 2013
3:30 PM – 4:55 PM, CHEC – 225

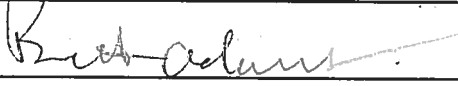


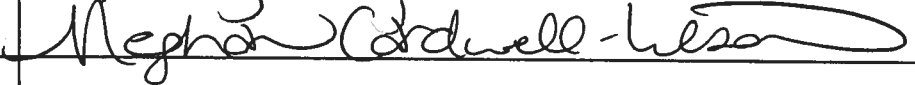

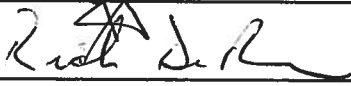
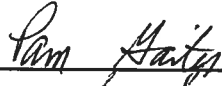



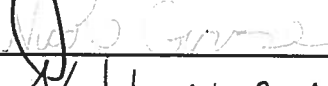

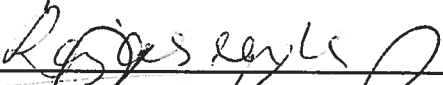
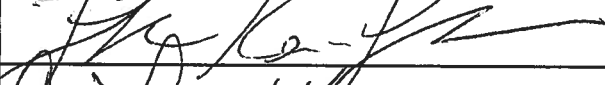

- 1. Fall 2013 Assessments:** The following areas will be assessed fall 2013: Critical Thinking (MATH 2413 and PSYC 2301); Teamwork (ENVR 1401 and SPCH 1315); Social Responsibility (HUMA 1301 and DRAM 2361). Letters will be going out to the faculty teaching these courses. The Discipline Leads were informed last spring about the assessment. There was discussion about the Critical Thinking rubric. Faculty have been discussing continuing to tweak the rubric so that it better fits all disciplines. Further discussion will take place at our September 16th meeting.
- 2. Spring 2013 Results:** It was found, in some cases, the assignment did not align with the rubric. Much discussion took place on this topic. Some suggestions were to have faculty submit the rubric/assignment to COAT for input on strengths and weaknesses or assistance in better aligning the two; working with other faculty to develop better rubric/assignment alignment; have the instructor rate the assignment to see how it aligns with the rubric. Kathleen Fenton presented the findings from the spring review. Core Objectives reviewed: Social Responsibility – Inter-rater reliability was good except for Global Engagement; Personal Responsibility – Inter-rater reliability for both Actions and Consequences need to improve; Teamwork – This area needs some work because there was insufficient differentiation due to process of student peer ratings. An Instructor protocol should be developed.
- 3. Closing the Loop!:** Kimberly Harris has been to several SACSCOC and Assessment conferences. When assessing general education, many institutions have issues dealing with faculty not documenting how they implement improvements. Faculty are implementing improvements and making changes based on assessment results, but it needs to be documented for Collin to remain in compliance with these agencies. Once the faculty/disciplines have determined changes, they need to come back to COAT for review. These things are continuously being done, but we must document them.
- 4. Critical Thinking Rubric/Communication Skills Rubric:** There has been a question about the “Expression” criteria, and if “and”, “or” or “and/or” should be used. The COAT members present agreed the “and/or” will be used. Kimberly reiterated that the state’s definition cannot be changed and that the criteria come from the definition.
- 5. COAT Membership Rotation:** About one-third of the COAT members will be rotating off this year. We will do our best to replace current members with new ones from the same campus and discipline. Today, Steven Short was welcomed, replacing Melody Miyamoto. Also, Vickie Stone was introduced as the person that will be sending much of the future communication.
- 6. 2013-14 Logistics:** This will be discussed at the next meeting

- 7. Calendar: Previously,** COAT has rotated meeting between Monday and Tuesday. Everyone was okay with this. Therefore, the upcoming meeting dates were approved: Monday, September 16, at 4:00; Tuesday, October 15, at 4:00; Monday, November 18, at 4:00.

- 8. Future Business:** The following will be added to future meeting dates: Critical Thinking Rubric and 2013-14 Logistics.

- 9. Next COAT meeting:** September 16/4:00 PM/Room 225

AUGUST 15, 2013

Last Name	First Name	Signature
Adams	Brett	
Bailey	Mindi	
Bell	Ellen	
Brooks	Catie	
Bryant	Levi	
Byrnes	Kerry	
Cardewell-Wilson	Meghan	
Clark	Carlton	
Commons	Wendy	
DeRouen	Rich	
Foster-Eason	Laura	
Francis	Martha	
Gaiter	Pam	
Geraghty	Sean	
Gingo	Diana	
Glass	John	
Grose	Nicole	
Hanvey	Karen	
Harris	Kimberly	
Kampas	Ladonna	
Kannampuzha	Rajasree	
Kearns-Simmons	Shannon	
Kenyon	Lynette	

AUGUST 15, 2013

Last Name	First Name	Signature
Madhugiri	Sudha	Sudha Madhugiri
Masters	Shawna	Shawna Masters
McKee	Mike	Mike McKee
Naismith	Courtney	Courtney Naismith
Pearson	Chad	Chad Pearson
Pierson	Pat	
Rasmussen	Bryan	Bryan Rasmussen
Richardson	Dawn	Dawn Richardson
Robinson	Natasha	Natasha Robinson
Sauter	Alan	Alan Sauter
Shiple	Zach	Zach Shiple
Short	Steven	Steven Short
Smith	Jerry	
Wallace	Dean	
Warren	Jenny	Jenny Warren
Weir	Phyllis	Phyllis Weir
Winslow	Mike	Mike Winslow
OTHERS ATTENDING		
Day	Dani	
Fenton	Kathleen	Kathleen S Fenton
Neal	Cameron	Cameron Neal
Stone	Vickie	Vickie Stone