



Core Objectives Assessment Team (COAT)


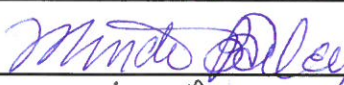
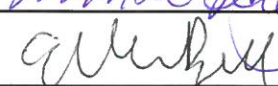


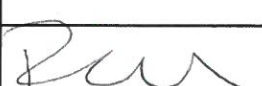
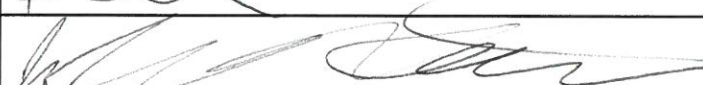

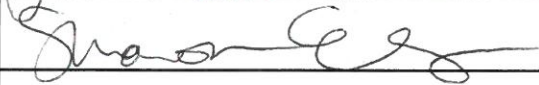
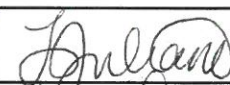
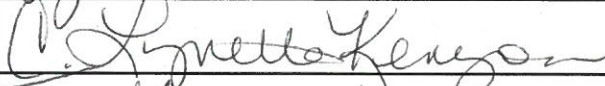
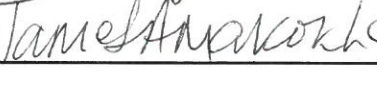
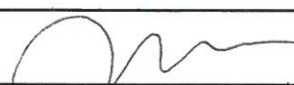

Meeting Minutes

April 15, 2019
4:00 PM, CHEC 225

1. **Minutes** – March minutes approved.
2. **LEAP Texas 6th Annual Conference Presentation** – The presentation at the conference went well. COAT members talked about the faculty-driven district wide process Collin uses for assessment. The concurrent session was well attended with many questions asked.
3. **Assessment Schedule Subcommittee: Assessment Schedule Proposal** – There was a good response from committee members regarding discipline specific assessment schedules for all core classes. Since many of the courses are assessed by different components, it was split up by core component areas. This was thought to be the best approach. We are working towards incorporating all 109 core courses to get a good balance each year. Some hurdles were found because there were some new courses that had never been assessed before. Since there is no currently collected enrollment data for these courses, committee members will be asked to collect the data in the fall. One other hurdle was the Collin option courses. The committee needed to figure out how to work with these as they are assessed for critical thinking and communication, but then are able to pick other core objectives. When looking at the schedule, most courses were being assessed for four core objectives, so three years were added on to the end of the schedule, so it is now a 12 year schedule. One of the things that the committee was trying to avoid was having some courses not being assessed every year, so the 12 year assessment will possibly help with that. Work on the schedule will continue into the fall semester.
4. **End of Year Updates and Fall Plans**
 - **Assignment Depot Subcommittee** – Much progress has been made with digital commons. There will be a meeting on the 26th of April and any members are welcome to join. There will be a link to digital commons under Academic Services and it will be titled *COAT Assignment Depot*. Everything will have to be reviewed by administrators and the subcommittee before being posted. It will be geo-fenced by email address and it won't be locked by Cougarweb. There can be a search function as well so assignments in the Depot can be searchable. The committee will be asking for the type of tags they will be wanting to be searchable.
 - **Branding Subcommittee** – The recommended color and icon symbols have been chosen. The icons are very intuitive. The subcommittee wanted them to be simple so they can stand out. They also wanted to make sure that the colors worked so that the font color wouldn't have to be changed and would be easy to read. One thing that was being factored in was that they would be able to be used across many platforms and easily recognizable. They also wanted the icons to be done a little differently than the college from which the original idea stemmed.
 - **Rubric Review Subcommittee** – The subcommittee made good progress with social responsibility. It is already up on the COAT website. Teamwork rubric is being reviewed and the subcommittee is looking for other ways that it can be assessed instead of the survey that is currently being used. The other rubrics being used for assessment next semester are in pretty good shape, but there is some tweaking in the wording that needs to happen. Time will be taken to get them right, but the subcommittee will be starting to look at the remaining rubrics soon after fall starts.
 - **Assignment Review Committee (CARC)** – This year the subcommittee constructed a work flow for submission and assignment review. Faculty hasn't been too responsive in the spring and there have been no inquiries. The hope is that there will be some inquiries in the fall. There was, however, a request for the upcoming assessment. Maybe a reminder can be sent out in the summer.
5. **Reminder about terms/replacements for roll-offs** – Committee members should have received an email today with term conditions. If rolling off, please make sure to talk to the Dean in order to find a replacement.
6. **Assessment Days - RSVP forthcoming** – Empirical and Quantitative skills will be assessed on the first day and Personal Responsibility will be assessed on day two. Assessment will start at 8:45 a.m. The RSVP Google form will be sent out at the beginning of next week.
7. **Proposed Fall Meeting Dates** – Dates approved
8. **Next COAT meeting:** August 19th, 2019

4/15/2019

COAT

Members	
Alexandrowicz Neal	
Amerson, Cyndie	
Ardis, Bill	has class
Bailey, Mindi	
Bell, Ellen	
Bowen, Irene	
Brooks, Catie	
Bryant, Levi	
Byrnes -Loinette, Kerry	
Bzostek, Rachel	
Courtright, Jeffrey	
Deshazo, Jillian	
Eaves, Sharon	
Francis, Martha	
Godbole, Aparna	
Juliano, Lisa	
Kenyon, Lynette	
Makokha, James	
McMillion, Tonya	
Miyamoto Walters, Melody	
Morgan, Jason	
Morgan, Nick	
Mulcahy, Courtney	

4/15/2019

COAT

Neal, Cameron	
Perkins, Gina	
Rutherford, Kenya	
Scaggs, Carter	Carter Scaggs
Stallings, Steve	Steve Stallings
Starr, Clint	Clint Starr
Swann, Alaya	Sent e-mail about absence
West, Aaron	Aaron West
Wickett, Julia	Julia Wickett
Young, Tyler	Tyler Young
Warren, Jenny	
Weasenforth, Donald	

Non-Members	
Hopes, Diana	
Lopez, Mari	
Murph, Karen	Karen Murph