

# Debra Greenwell Wilkison

1200 Platt Drive • Plano, Texas 75023 • dwilkison@ccccd.edu • (972) 423-8990 • (972) 881-5761

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## Education

- 1990 M.S., History, East Texas State University, Commerce, Texas
- 1987 B.S., Psychology and History, East Texas State University, Commerce, Texas

## Professional Experience

- 2000-Present **Collin County Community College District, Plano, TX**  
**Financial Aid/Veterans Affairs Director, Division of Student Development**  
Interpret and implement state and federal financial aid policies and regulations in dealing with the U.S. Department of Education, the Coordinating Board and the Veterans Office. Responsible for the overall Financial Aid/Veterans benefits' and programs' guidelines including state, federal and college policies, procedures and regulations. Monitor FA advising to insure program and audit compliance with regulatory requirements. Maintain institutional regulatory compliance in all Federal and State student assistance programs. Submit periodic reports to state and federal agencies. Implement, maintain, and utilize computer assisted financial aid management system. Provide leadership and on-going training with SCT's Financial Aid Management System. Hire, train, supervise and evaluate staff. Recruit, interview and recommend employment of a culturally diverse faculty and staff. Supervise and monitor overall FA/VA budgeting activities. Provide leadership and coordination for student aid programs and certification of veterans' benefits. Oversee the Financial Aid appeals process. Provide students grants, scholarships, loans, college work study and certify veterans' benefits. Determine requirements for tuition waivers and maintain necessary documentation. Maintain and update information on the CCCC college web site for Financial Aid.
- 1997- 2000 **Texas A&M University-Commerce, Commerce, TX**  
**Coordinator, Office of Scholarships, Division of Enrollment Management**  
Managed staff (hiring and evaluations), processed and awarded all Freshmen Financial Aid, selected and recruited scholarship awardees, oversaw eligibility and input of all University scholarships (departmental and external), liaison to and awarded all Texas Higher Education Coordinating Board grants (including TEXAS Grant, Teach for Texas, SSIG, TTAG, New Horizons, and Teacher's Aide Exemption Program).
- 1990-1997 **Texas A&M University-Commerce, Commerce, TX**  
**Financial Aid Advisor/Counselor and Loan Processor, Office of Financial Aid, Division of Enrollment Management, Texas A&M University – Commerce (formerly East Texas State University)**

## **College Service**

1997-2000	Chair, Scholarship Committee (oversight body)
1997-2000	Chair, Appeals Subcommittee, Scholarships
2000	At-Large Appointed Member, University Strategic Planning Committee
1997-2000	Member, Athletic Council (oversight body)
1999	Member, Appeals-Complaints Subcommittee, Athletic Council
1997-2000	Member, Honors Council (advisory body)
2000	Member, Thesis Committee, Honors Council

## **Professional Development**

2000	Texas Association of Student Financial Aid Administrators Workshop, The University of Texas at Dallas, Richardson, Texas
1999-2000	SEM (Strategic Enrollment Management Module), ongoing training, TAMU-C
1999-2000	Various Software Training Sessions in Microsoft Excel, Web Page Design, MS Word, FAMIS, TAMU-C
1999	Southwest Association of Student Financial Aid Administrators Convention, New Orleans
1999	National Scholarship Providers Association Convention, Chicago
1999	Student Information Systems SCT Conference, Reno
1998	Multicultural Awareness Training Workshop, TAMU-C
1996	Customer Satisfaction Training Seminar, ETSU
1995	U.S. Department of Education Electronic Data Exchange Training seminar, ETSU
1995	Multicultural Awareness Training Workshop, ETSU
1995	AMS-Student Information Training, ETSU
1995	Microsoft Software Seminar, ETSU
1994	Training Seminars, Southwestern Association of Student Financial Aid Administrators' Conference, New Orleans

- 1994 Training Seminars, Texas Association of Student Financial Aid Administrators' Conference, Arlington, Texas
- 1991 New Aid Officers' Workshop, ETSU
- 1991 Multicultural Awareness Training Workshop, ETSU
- 1990-1996 Self-Instructional Courses in Student Financial Aid Administration
- 1990-1996 Continuous home study, U.S. Department of Education's "Verification Guide of Student Financial Assistance Programs"
- 1990-1996 Numerous Workshops Sponsored by the Texas Guaranteed Student Loan Corporation, U.S. Department of Education, TASFAA, SWASFAA and the National Association of Student Financial Aid Administrators

### **Professional Presentations**

- 1995-2000 Financial Aid and Scholarship presentation, statewide Peer Adult Leadership Conference, Texas A & M University - Commerce
- 1990-2000 Financial Aid and Scholarship Recruiting Seminars for high school seniors at these Texas high schools:
  - Caddo Mills High School
  - Callisburg High School-Gainsville
  - Community High School-Nevada
  - Cumby High School
  - Ford High School-Quinlan
  - Greenville High School
  - Rains High School-Emory
  - Rockwall High School
  - Sulphur Springs High School
  - Terrell High School
  - Tom Bean High School
  - Woodrow Wilson High School-Dallas
- 1991 Keynote speaker. "Velma Waters and the Integration of East Texas State College, 1964-1972," African-American History Celebration, Texas A & M University - Commerce. Brought East Texas' first African-American student back to campus for commemorative presentation by University President Dr. Jerry Morris
- 1991 Presented "Integration at ETSC," History International Honor Society Phi Alpha Theta, Regional Conference, Tartleton State University, Stephenville, Texas

- 1991 Presented "Eyewitness to Social Change," The Southwestern Social Science Association Annual Conference, San Antonio, Texas
- 1991 Presented "Racial Integration at ETSC, 1964-1972" at the East Texas State Historical Association's Annual Conference, Beaumont, Texas

## **Grants and Awards**

- 1988-1990 Graduate Teaching Assistantship. Department of History, Texas A & M University-Commerce (then ETSU)
- 1986-1987 Single Working Mother Scholarship (University-wide competitive award)
- 1984-1985 Robert Bidwell Award for Outstanding Student in the New Center for Learning, competitive award by ETSU faculty

## **Community Service**

- 1993 Member, Board of Directors, Habitat for Humanity. Commerce Chapter
- 1993 Member, Graduation Committee, Commerce High school
- 1992 Panelist, "Martin Luther King's Legacy," on "Community Affairs" radio program. Radio KGVL-AM, Greenville, Texas
- 1990 President, Parent's Auxiliary Board, City of Commerce Youth Baseball Program, Commerce, Texas
- 1990 Member, Board of Directors, City Parks and Recreation, Commerce, Texas
- 1988-1990 Vice President, Eta Beta Chapter, Phi Alpha Theta Honor Society. ETSU 1987-
- 1988 Secretary, Eta Beta Chapter, Phi Alpha Theta
- 1984-1989 Volunteer City League Youth Soccer Coach,.12 regular Fall and Spring Seasons, Parks and Recreation Department, Commerce, Texas

## **Memberships**

Phi Alpha Theta, International Honor Society in History  
Southwest Association of Student Financial Aid Administrators  
National Association of Student Financial Aid Administrators

## References

Dr. John Edwards, Dean  
Office Enrollment Management  
Texas A & M University - Commerce  
Commerce, Texas 75428  
(903) 886-5065  
John\_Edwards@tamu-commerce.edu

Mr. John Patton, Director  
Office of Financial Aid  
Texas A & M University - Commerce  
Commerce, Texas 75428  
(903) 886-5091  
John\_Patton@tamu-commerce.edu

Mr. Randy McDonald, Director  
Office of Admissions  
Texas A & M University - Commerce  
Commerce, Texas 75428  
(903) 886-5103  
Randy\_McDonald@tamu-commerce.edu

Dr. Anthony Harris, Executive Assistant to the President,  
Office of the President  
University of Southern Mississippi  
Hattiesburg, Mississippi  
(601) 266-5001  
Anthony.Harris@usm.edu

Mr. Larry Goddard, Associate Vice President  
Office of Development  
Texas A & M University - Commerce  
Commerce, Texas 75428  
(903) 886-5513  
Larry\_Goddard@tamu-commerce.edu