

Kathrine Bridgett Luft Swanson

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EDUCATION:

DOCTOR OF EDUCATION, Higher Education, University of North Texas, Denton, Texas, December 2003.

Dissertation Title: *An Analysis of the Effects of High School Concurrent Enrollment at Collin County Community College District.*

MASTER OF EDUCATION, Adult and Higher Education Administration, Montana State University, Bozeman, Montana, June 1986.

BACHELOR OF SCIENCE, Management, Northern Michigan University, Marquette, Michigan, August 1984.

PROFESSIONAL EXPERIENCE:

ASSOCIATE DEAN OF STUDENTS - Collin County Community College District, Plano, TX, September 2002-present

Duties include: Managing student disciplinary issues at the Central Park and Preston Ridge Campuses; providing support to departments reporting within the Dean of Students Office as needed; providing leadership for on-line student services; and working with student development and instructional colleagues to plan and implement programs that support institutional efforts toward student success and the academic progress program.

EXECUTIVE DIRECTOR OF RETENTION AND PROGRAMS FOR NEW STUDENTS - Collin County Community College District, Plano, TX, September 2001-September 2002

Duties include: supervising retention and programs for new students staff; providing leadership for district retention plan by working with administrators, faculty and staff; directing programs for new students to include orientation and mentoring programs; building relationships and partnerships with K-12 education; coordinate course offerings and registration for concurrent/dual credit high school students; and planning, implementing, and assessing the college's strategic enrollment management process.

ACTING PROVOST, CENTRAL PARK CAMPUS - Collin County Community College District, Plano, TX, November/December 2001

Duties included: serving as the primary administrator responsible for day-to-day operations of the campus, working with faculty, staff, and administrators to meet the needs of the campus; and serving on the president's leadership team.

EXECUTIVE DIRECTOR OF COMMUNITY RELATIONS - Collin County Community College District, Plano, TX, July 2000-August 2001

Duties included: providing leadership and supervision for the recruitment staff, the special events coordinator, and the college's two satellite sites (College Center at Rockwall and CCCCD @ Allen); developing and managing budgets; developing and implementing a comprehensive plan for community outreach; building relationships and partnerships with K-12 education; planning, implementing and assessing the college's strategic enrollment management process; and coordinating high school concurrent/dual credit program for the district.

DIRECTOR OF RECRUITMENT AND RETENTION - Collin County Community College District, Plano, TX, May 1997-June 2000

Duties included: coordinating and implementing recruitment plans for the district; coordinating market research for developing recruitment and marketing strategies; developing and implementing strategies to increase student retention; directing new student orientation; supervising recruitment and information center staff at three campuses; developing and managing department budget. Also served as interim coordinator for the College Center at Rockwall for three months.

ASSOCIATE REGISTRAR - Collin County Community College District, Plano, TX, May 1995-April 1997

Duties included: managing admissions and registration functions at two sites; coordinating all non-credit registration and state reporting activity for the district; supervise admissions and registration staff. Served on team of faculty and staff to develop and open a new campus. In addition, focused on retention and marketing for one year, in which duties included: coordinating market research for developing marketing strategies for the district; developing and implementing strategies to increase student retention; serving as project manager for redesigning marketing publications and the class schedules; and directing the daily operations of the district's information centers and general information dissemination process.

ASSISTANT REGISTRAR - Collin County Community College, Plano, TX, July 1993-April 1995

Duties included: coordinating registration functions for non-credit students and courses, wait list management, and internal reports; and supervising registration staff at the continuing education site.

AREA COORDINATOR - Northern Arizona University, August 1988-June 1991

Duties included: Supervising staff, operations, facilities, student conduct, crisis intervention and programming in an area housing 2400 students in five residence halls. Also responsible for recruitment, selection and training of full-time staff for the department.

RESIDENCE HALL DIRECTOR - Northern Arizona University, August 1986-May 1988

Duties included: Supervising and training staff, operations, facilities, student conduct, crisis intervention and programming in a residence hall housing 580 students.

CONFERENCE MANAGER - Northern Arizona University, Summers 1987 and 1988

Duties included: Supervising staff, front desk operations, scheduling, facilities and housekeeping in two 580-bed facilities; coordinating with other campus services; and working with group leaders and conferees.

GRADUATE RESIDENT DIRECTOR - Montana State University, August 1984-June 1986

Duties included: Supervising staff, administrative processes, student conduct and programming in an area housing 360 students.

CONFERENCE HOUSING ASSISTANT - Montana State University, Summers 1985 and 1986

Duties included: Assisting with supervision of conference staff; supervising front desk operations, facilities preparation, and billing processes.

TEACHING EXPERIENCE:

EPS 404 - Counseling and Student Development in a University Setting, Northern Arizona University, Fall 1987, Fall 1988, Spring 1989, Fall 1990.

- Undergraduate-level educational psychology course focusing on college student development theory and introductory counseling skills

EPS 602 – The American College Student, Northern Arizona University, Spring 1987.

- Graduate-level educational psychology course focusing on college student development theory and current trends in American college student cultures

EDAH 500 - Developmental Supervision, Montana State University, Spring 1986.

- Graduate-level adult and higher education seminar course focusing on integrating human development theory with staff supervision theory and skills

COMMITTEE AND PROJECT EXPERIENCE:

Collin County Community College District:

Student Government Association, Adviser, 2003-present

Dean of Social Sciences, Health & Public Services Assessment, Chair, External Review Task Force, 2003

HE4 Technology Infrastructure Grant, Project Manager, 2002-03

Dual Admissions and Retention Task Force, co-chair, 2002-03

SACS Start-Up Committee for Accreditation Review, 2002

Deans Council, 2001-present

Scholarship Committee, 2001-present

Women's Leadership Symposium Planning Committee, 2001-02

Collin County Education Summit, Chair, 2001

Dean of Math and Natural Sciences Search Committee, 2001

Committee of 100 (community group of supporters of the college), 2001-present

Bond Election Steering Committee, 2001

Institutional Research Office Program Assessment, Chair, External Review Task Force, 2000

Strategic Enrollment Management Steering Committee, Chair 2000-present

President's Task Force on the Future, 2000

North Texas Commission Future Visions Committee, 1999-2000

Public Relations Director Search Committee, 1999

Global Edge/Tech Prep Consortium Executive Committee, 1998-2002

Management Development Program Advisory Council, 1998-2003

All College Council, 1997-1998, 1999-2000

Leadership Frisco Curriculum Committee, 1997-1999

Marketing Task Force, 1994-1999, Chair 1995, 1997-99

Council for Planning and Institutional Effectiveness, 1996-99

Student Advisory Council, Adviser, 1997-99

Quality Express 2000 Steering Committee, 1996-98

Preston Ridge Campus Planning Team, 1994-96

Northern Arizona University:

Residence Hall Director Recruitment and Selection Committee, 1987-88, Chair 1989-91

University Risk Management and Safety Advisory Council, 1989-91

IACURH Program Committee Advisor, 1990

Residence Life Staff Training Committee, 1986-87, Chair 1989-90

Student Services Division Retreat Planning Committee, 1989

Conference Training Program, 1989, 1991

Resident Assistant Selection Committee, 1988-89

Food Services Contract Committee, 1988

Students Assisting Students Program, 1987
Vending Contract Committee, 1987
Project Daylight Substance Abuse Education Program Advisory Committee, 1987
Professional Development Committee, 1986-89

Montana State University:

Conference Staff Manual Development, 1986
Montana Resident Assistant Conference Program Committee, 1985, 1986
Residence Life and Food Services Retention and Recruitment Committee, 1985-86
Women's Resource Center Advisory Board Executive Council, 1985-86
Resident Director and Resident Assistant Staff Manual Development, 1985

PUBLICATIONS:

Swanson, K. & Jones-Johnson, N. (2004). Preparing community college students for transfer. In B. Jacobs (Ed.), *The College Transfer Student in America: The Forgotten Student*. Washington, D.C.: American Association of Collegiate Registrars and Admissions Officers.

Luft, K. B. (1998). [Review of the book *Inspiring Teaching: Carnegie Professors of the Year Speak*]. *Community College Journal of Research and Practice*, 22, 295-296.

PRESENTATIONS:

"Preparing Community College Students for Transfer", co-presenter, Institute for the Study of Transfer Students, Fort Worth, TX, January 2004.

"The Role of Student Affairs Professionals in the P-16 Movement", presenter, TACUSPA (Texas Association of College and University Student Personnel Administrators) Annual Conference, South Padre Island, TX, October 2003.

"Retention 101", presenter, Professional Development Seminar for Cedar Valley College faculty, Cedar Hill, TX, September 2003.

"Retention 101", presenter, Strategies for Successful Student Retention Conference, North Texas Community College Consortium, Plano, TX, November 2002.

"Planning a Local Education Summit", presenter, TACRAO (Texas Association of Collegiate Registrars and Admissions Officers) Conference, Corpus Christi, TX, November 2002.

"Planning a Local Education Summit", presenter, The Texas Higher Education Coordinating Board Recruitment and Retention Conference, Austin, TX, June 2002.

"Joint Admissions to Community Colleges and Universities: Win/Win", co-presenter, AACRAO (American Association of Collegiate Registrars and Admissions Officers) Conference, Minneapolis, Minnesota, April 2002.

"Partnerships: Closing the Gap Between Community Colleges and Universities", co-presenter, The Texas Higher Education Coordinating Board Recruitment and Retention Conference, Austin, TX, June 2001.

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"Data Collection for Prospective Students", co-presenter, TACRAO Conference, Lubbock, Texas, November 1999.

"Marketing and Promotional Strategies for Community Colleges", presenter, ACT Conference: Real Campuses, Real Strategies: What Works in Student Recruiting and Retention, Dallas, Texas, November 1997.

"The Art of Resolving Conflicts", presenter, NTCCURAO (North Texas Council of College and University Registrars and Admissions Officers) Meeting, Frisco, Texas, February 1996.

"Successful Registration Techniques", presenter, TACE (Texas Administrators of Continuing Education for Community/Junior Colleges) Conference, Austin, Texas, May 1995.

"It's a Question of Ethics", presenter, NTCCURAO Conference, Fort Worth, Texas, March 1994.

"Promoting Human and Student Development with our Student Leaders", co-presenter, IACURH (Inter-mountain Affiliation of College and University Residence Halls) Conference Advisor's Track, Flagstaff, Arizona, November 1990.

"Ethical Decision Making in Student Affairs", facilitator, AZCPA (Arizona College Personnel Association) "Taking it Home" Series of One Day Workshops, Tucson, Arizona, March 1990.

"Institutional Politics Workshop", presenter/facilitator, AZCPA "Taking it Home" Series of One Day Workshops, Tempe, Arizona, November 1989.

"Partnerships with Student Athletes: A TEAM Approach", co-presenter, AIMHO (Association of Inter-Mountain Housing Officers) Conference, Pocatello, Idaho, November 1989.

"Treating People Equally, But Not the Same: Supervision from a Developmental Point of View", co-presenter, AIMHO Conference, Pocatello, Idaho, November 1989.

"Unconditional Positive Regard for ALL Students: Training in Diversity", co-presenter, AIMHO Conference, Pocatello, Idaho, November 1989.

"You Mean You Can Get Paid For This Stuff?!?", co-presenter, Razzmatazz Conference (Regional Resident Assistant Conference), Flagstaff, Arizona, October, 1989.

"If I'm So Bright and Gifted, Then Why Am I Unhappy?", co-presenter, AIMHO Conference, Provo, Utah, November 1987.

"Gender Differences: Promoting Awareness for Staff Training and Development", co-presenter, ACPA/NASPA (American College Personnel Association and National Association of Student Personnel Administrators) Conference, Chicago, Illinois, March 1987.

"Supervision: Opportunities for Personal Growth", co-presenter, AIMHO Conference, Golden, Colorado, November 1986.

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"Developmental and Educational Programs: Can They Be Fun?", co-presenter, Rapping II at NAU, (Regional Resident Assistant Conference), Flagstaff, Arizona, October 1986.

"Enhancing Residence Hall Governments", presenter, AIMHO Conference, Logan, Utah, November 1985.

"Sex-Role Stereotyping", co-presenter, Montana Resident Assistant Conference, Dillon, Montana, March 1985.

PROFESSIONAL AFFILIATIONS AND ACTIVITIES:

Texas Association of College and University Student Personnel Administrators (TACUSPA), member, 1997-present

- 2-year College Representative to the Executive Board, October 2002-February 2003
- Vice President for Administration, February 2003-present

STARLINK Uplink Teleconference: Dual/Concurrent Enrollment: Where High School Intersects College, Spring 2003

- Program Advisory Committee Member
- Program Panelist

University of North Texas Annual Equity and Diversity Conference Planning Committee, 2002-present

North Texas Community College Consortium, member, Planning Committee for Fall 2002 Retention Conference

American Association of Collegiate Registrars and Admissions Officers, (AACRAO), member, 1993-2003

Texas Association of Collegiate Registrars and Admissions Officers, (TACRAO), member, 1993-2003

Council for Advancement and Support of Education (CASE), member, 1997-2002

National Council for Marketing and Public Relations (NCMPR), member, 1996-1999

Texas Administrators of Continuing Education for Community/Junior Colleges (TACE), member, 1994-1997

- TACE Conference Co-Chair, 1995-97

1991 Arizona Joint Conference, "Bridging the Gap: A Holistic Approach to Student Success", Co-Chair, (state conference, co-sponsored by Arizona College Personnel Association and Arizona Members of the National Association of Student Personnel Administrators)

Arizona College Personnel Association (AZCPA), member, 1987-91

- AZCPA Professional Development Committee, Co-Chair, 1989-90
- AZCPA Affirmative Action Committee, 1988-89

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American College Personnel Association (ACPA), member, 1985-91, 1998-present

-ACPA Commission IX, Assessment for Student Development, Directorate Member, 1987-90

-ACPA 1988 National Convention, Program Evaluation Committee, Volunteer

National Association of Student Personnel Administrators (NASPA), member, 1985 - present

-1989 Dorothy Keller NASPA Academy for New Professionals, Sonoma, California, Participant

AWARDS and HONORS:

National Institute for Leadership Development, 2001

Ambassador of the Year Award, Collin County Community College District, 1999

Residence Hall Director of the Year, Northern Arizona University, May 1988