

SHARON A. STEELE-BLAKEMAN

308 COLONIALCIRCLE

SHERMAN, TX 75092

903-893-7568 OR 903-463-8654

EDUCATION:

University of North Texas – Denton, TX

Masters of Education / Counseling and Student Services

1991

Bachelors of Science in Education / Guidance Studies

1985

East Texas State University – Commerce, TX

Masters level courses in Guidance and Counseling

Grayson County College – Denison, TX

Associate of Science

1985

WORK RELATED SKILLS:

- Licensed Professional Counselor and Licensed Chemical Dependency Counselor
- Fourteen years experience in counseling and social services field
- Extensive knowledge and experience in networking and making referrals to appropriate resources
- Ten years of experience in teaching “life skills” course to alcohol/drug abuse probationers
- Topics of instruction: drug/alcohol abuse awareness and recovery, HIV/AIDS education, stress management, conflict resolution / communication skills, and job seeking / keeping skills
- Excellent written and verbal communication skills
- Fifteen years experience in public speaking and conducting community presentations
- Experience in administering and budgeting both State and Federal funds
- Advocate of client rights and adherence to confidentiality guidelines
- Training and experience in test administration and interpretation
- Eleven years of experience in working with persons with disabilities
- Fourteen years of supervisory experience
- Fourteen years of experience working with secondary & postsecondary institutions
- Completion of required 40 hours for LPC supervision
- Fifteen years of job development and job placement experience
- Basic grant writing knowledge and experience and familiar with state and federal regulations
- Five years of experience serving on local Private Industry Council and Workforce Boards
- Professional, organized, hard working, enthusiastic, motivated, self-starter, and team player

EMPLOYMENT HISTORY:

Grayson County College

Executive Director - Texoma Tech Prep

Denison, TX

7/99 - Present

Texas Rehabilitation Commission

Vocational Rehabilitation Counselor III

Sherman, TX

3/89 - 6/99

Intervention & Consulting

Individual & Group Therapist

Denison, TX

11/90 - 9/00

Brief Therapy Associates

Individual & Group Therapist

Sherman, TX

1/97 - 3/98

References and transcripts available upon request.