

Kent Farr
850 Hurricane Creek Circle
Anna, Texas 75409
(214) 924-3307 (Residence)
(214) 548-6643 (Business)
(214) 762-4199 (Cellular)

EMPLOYMENT HISTORY

COLLIN COUNTY COMMUNITY COLLEGE, McKinney, Texas

1/93 to Present Programmer Manager

Responsible for establishing guidelines and procedures for newly-created management position controlling the programming requirements for the entire college district. Duties include directing the activities of 5 full-time and 1 part-time programmers in a primarily VAX/VMS environment using COBOL, Datatrieve, and DCL, for both vendor-supplied and in-house software systems. Also maintain direct communication with top management of college district departments; recruit, hire, and train programming personnel; and schedule and coordinate technical support for college events, including student registration, month-end accounting, year-end procedures, and billing receivable purges.

9/91 to 12/92 Programmer/Analyst II

Analyzed, designed, created, and maintained software for administrative systems. Provided training and support for new programmers and administrative users. Used skills attained from Information Builders, Incorporated, Train-the-Trainer course to implement FOCUS Basic Reporting training for all college district employees. Designed and implemented in-house Budget Development System, integrated with existing commercial software.

4/89 to 8/91 Systems Analyst/Programmer

Performed various systems analyses and programming. Assisted the Systems Manager with various duties.

4/87 to 3/89 Programmer

Participated in the analysis, program design, coding, documentation, and other applications programming tasks needed to produce reports or maintain information systems following specific guidelines.

C & F QUALITY SERVICES, Lewisville, Texas

2/84 to 10/85 Owner

Owned and managed small janitorial services business.

F & J QUALITY SERVICES, Odessa, Texas

12/80 to 12/81 Office Manager

Responsible for customer contact, proposal and statement preparation, payroll, bookkeeping, and inventory control.

SOUTHWESTERN BELL TELEPHONE, Midland, Texas

6/80 to 12/80 Directory Assistance Associate

Provided customer-initiated directory assistance utilizing computerized telephone listings.

EDUCATION

University of Oklahoma, Norman, Oklahoma
Bachelor of Business Administration, February, 1987

North Texas State University, Denton, Texas
August 1982 to December 1986
Business Computer Information Systems studies

Abilene Christian University, Abilene, Texas
August 1983 to December 1983
Computer Information Systems studies

RELATED EXPERIENCE

COLLIN COUNTY ADULT SOFTBALL LEAGUE

02/93 to Present Coach

Coach, manage, and finance softball team for adults.

CHURCH OF CHRIST YOUTH GROUP

10/86 to 5/94 Youth Group Coordinator

Responsible for youth group ages 3 - 17, including guidance counseling, education, and childcare. Planned, scheduled, coordinated, and raised funds for all related group events. Maintained books and records.

REFERENCES

References will be furnished upon request.

RESUME

Kent Farr
1805 W. Hunt
McKinney, TX 75069

(214) 548-9422

EDUCATION

University of Oklahoma, B.B.A., 1987

Major: Management Information Systems
36 hours GPA 3.5

North Texas State University,
80 hours GPA 3.31 1982-86

Abilene Christian University,
13 hours GPA 3.77 Fall 1983

1979 Graduate Permian High School
Odessa, Texas. National Honor Society

Special Courses:

Management and accounting, computer
programing (Cobol, Fortran, Pascal,
DBaseIII, SAS), Systems Analysis and
Design, Decision Support Systems.

EXPERIENCE

Feb. 1984-Oct. 1985

Owner, C & F Quality Services,
Lewisville, TX. Responsibilities:
Manage office, payroll, sales and
personnel.

Dec. 1980- Dec. 1981

Office Manager, F & J Quality Services,
Odessa, TX. Responsibilities: Answer
phone, prepare proposals and statements,
payroll, bookkeeper, purchase supplies.

June-Dec. 1980

Information Operator: Southwestern Bell
Telephone, Midland, TX. Responsibilities:
Operate CRT to locate phone numbers.

REFERENCES

Furnished on request.