

SHARON A. STEELE-BLAKEMAN
308 COLONIALCIRCLE
SHERMAN, TX 75092
903-893-7568 OR 903-463-8754

EDUCATION:

University of North Texas, Denton, Texas. Masters of Education / Counseling and Student Services, 8/87-5/91. Bachelors of Science in Education / Guidance Studies, 8/82-8/85.

East Texas State University, Commerce, TX. Masters level courses in Guidance and Counseling, 8/86-12/86.

Grayson County College, Denison, TX. Associate of Science, 8/80-5/82 (Degree received 5/85).

WORK RELATED SKILLS:

- Licensed Professional Counselor and Licensed Chemical Dependency Counselor for the State of Texas.
- Sixteen years experience in counseling, student services and social services field.
- Extensive knowledge and experience in networking and making referrals to appropriate resources.
- Ten years of experience in teaching "life skills" course to alcohol/drug abuse probationers.
- Topics of instruction: drug/alcohol abuse awareness and recovery, HIV/AIDS education, stress management, conflict resolution/communication skills, and job seeking/keeping skills.
- Excellent written and verbal communication skills.
- Fifteen years experience in public speaking and conducting community presentations.
- Experience in administering and budgeting both State and Federal funds.
- Advocate of client rights and adherence to confidentiality guidelines.
- Training and experience in test administration and interpretation.
- Eleven years of experience in working with persons with disabilities.
- Sixteen years of supervisory experience.
- Sixteen years of experience working with secondary & postsecondary institutions.
- Completion of required 40 hours for LPC supervision.
- Sixteen years of job development and job placement experience.
- Three years of basic grant writing experience and experience and familiar with state and federal regulations, including Carl D. Perkins guidelines.
- Five years of experience serving on local Private Industry Council and Workforce Boards.
- Professional, organized, hard working, enthusiastic, motivated, self-starter, and team player.

EMPLOYMENT HISTORY:

Director	Executive Director	Vocational Counselor	Counselor
Access Program	Texoma Tech Prep	Texas Rehab Com.	Interv & Consult
Collin Co. Comm. College	Grayson Co. College	Sherman, TX	Denison, TX
Plano, TX	Denison, TX	3/89 – 6/99	11/90 – 09/00
4/03 - Present	7/99 – 4/03		

REFERENCES AND TRANSCRIPTS AVAILABLE UPON REQUEST.

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REFERENCES

Jean Metcalf, LPC, LCDC
Counselor - Grayson County College
2748 FM 1753
Denison, TX 75020
(903) 463-8692 - Work
(903) 463-1994 - Home

Dr. Cherry Larson Cunningham, LPC, LCDC
Therapist in Private Practice
35 Esquire Drive
Denison, TX 75021
(903) 892-8861 - Work
(903) 463-2745

Debbi Bell
Special Populations Specialist - North Central Texas College
1525 W. California
Gainesville, TX 76240
(940) 668-4216 - Work
(940) 532-9485

Woodye Mercer
Employment Specialist - TWC
209 S. Branch
Bells, TX 75414
(903) 463-9997 - Work
(903) 965-4364