

**AGREEMENT TO PROVIDE EMPLOYMENT TRAINING**

This Agreement to Provide Employment Training (the **AAgreement@**) is entered into by and between Collin County Community College District (the **ADistrict@**) and \_\_\_\_\_, an employee of the District (the **AEmployee@**).

In consideration of the District providing the Employee employment training for \_\_\_\_\_ during \_\_\_\_\_ (the **ATraining@**), the Employee agrees that in the event he/she leaves the employment of the District voluntarily within three hundred ninety-six (396) work days [eighteen (18) months] of the completion of any part of the Training (**ARequired Work Period@**), the Employee agrees to reimburse the District for the total cost of the Training received by the Employee. The total cost of the Training shall be determined by the actual out-of-pocket costs to the District for the Training (**ATraining Costs@**). The Employee shall receive a credit toward the Training Costs which shall be determined by dividing the Training Costs by 396 and multiplying that number by the number of work days remaining in the Employee's Required Work Period (**ARepayment Amount@**).

The Employee agrees that the District may deduct the Repayment Amount from the Employee's last pay check. In the event that the amount of the Employee's last pay check is insufficient to satisfy the Repayment Amount, Employee agrees that the difference shall be paid to the District within 30 days of written notice that Employee's last pay check was insufficient to satisfy the Repayment Amount. The Employee further agrees that his/her failure to pay the Repayment Amount in the time specified in this Agreement provides to the District the right to pursue any and all remedies available to it under law.

The validity, nature, obligation and effect and the interpretation of this Agreement, or any of the terms and conditions hereof, and any and all questions arising hereunder or in connection herewith, shall be governed by the laws of the State of Texas. This Agreement shall be performable in Collin County, Texas.

This Agreement constitutes the entire agreement of the parties regarding reimbursement for employment training. No other agreements, oral or written, pertaining to the performance under this Agreement exist between the parties. This Agreement can be modified only by an agreement in writing, signed by both parties.

SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_\_.

By: \_\_\_\_\_  
Dean/Director Title

\_\_\_\_\_  
Employee Printed Name: \_\_\_\_\_