

recent grade will be used to compute the grade point average and applied toward degree or program requirements.

9. While there is no limit to the number of hours that can be transferred into CCCC from other institutions, there is an 18 semester hour residency requirement to earn an associate degree from CCCC.
10. Students obtaining certificates containing 18 hours or less must complete all work in residence at CCCC. Petitions to transfer credits into certificate programs containing 18 hours or less must be made to the division dean through the degree plan/graduation associate.
11. Time limits and minimum grade requirements may be imposed for transfer work into select programs. Contact the degree plan/graduation associate.
12. Waivers for physical education requirements may be granted for medical reasons. A written statement from a physician and one additional hour of elective is required. Credit for PHED courses is awarded for military training upon receipt of a student's DD214 (honorable discharge)
13. Students who wish to pursue course substitutions or variations to their degree plan should contact the degree plan/graduation associate and obtain the "request for course substitution/variation" form. Substitutions for courses required in the general education core of the AA, AS and AAS degrees must be approved by the appropriate division dean. Example; A course substitution for laboratory science must be made to the Dean of Math and Science.
Substitutions for courses required in AAS degrees entitled "major", "technical", or "electives" should be submitted to the appropriate program coordinator and division dean.
Substitutions identified and authorized in writing by the appropriate division dean will be added to the student's degree plan by the degree plan/graduation associate.
14. Graduation from CCCC requires:
 - a. satisfactory completion of all course requirements
 - b. successful completion of TASP exam, if applicable
 - c. 18 hours in residence
 - d. 2.00 GPA