

### **3-2.4 Freedom of Speech**

Students have the right of free expression and advocacy; however, the time, place, and manner of exercising speech and advocacy shall be regulated in such a manner as to ensure orderly conduct, noninterference with college functions or activities, and identification of sponsoring groups or individuals. All college Recognized Student Organization (RSO) activities must be preregistered and approved through Student Life.

### **3-2.5 Students' Access to their Educational Records**

Students may inspect and review their education records upon submitting a written request to the Registrar. This request should identify, as precisely as possible, the record or records he or she wishes to inspect. Contact the Registrar for procedures on students' rights of inspection, review, and correction of educational records.

### **3-2.6 Disclosure of Educational Records**

CCCCD will disclose information from a student's education records only with the prior written consent of the student, except with regard to the law that provides for disclosure without consent as indicated below:

- A. to school officials who have a legitimate educational interest in the records.
- B. to other schools.
- C. to certain officials of the United States Department of Education, the Comptroller General, and state and local educational authorities, in connection with certain state or federally supported education programs.
- D. in connection with a student's request for or receipt of financial aid, as necessary to determine the eligibility, amount or conditions of the financial aid, or to enforce the terms and conditions of the aid.
- E. if required by a state law requiring disclosure that was adopted before Nov. 19, 1974.
- F. to organizations conducting certain studies for or on behalf of the college.
- G. to accrediting organizations to carry out their functions.
- H. to parents of an eligible student who claim the student as a dependent for income tax purposes unless the student has restricted records disclosure.
- I. to comply with a judicial order or a lawfully issued subpoena.
- J. to appropriate parties in a health or safety emergency.
- K. as it relates to directory information, unless the student restricts directory information.
- L. to the student.

- M. results of disciplinary hearing to alleged victim of a crime of violence.

### **3-2.7 Directory Information**

Directory information may be released to the general public without the student's consent. Directory information is defined as:

- A. student name;
- B. student address;
- C. telephone listing;
- D. date and place of birth;
- E. major field(s) of study;
- F. participation in officially recognized activities and sports;
- G. weight and height of athletic team members;
- H. dates of attendance/enrollment;
- I. most recent previous educational institution attended;
- J. degrees and awards received; and
- K. photo/visual likeness.

A student may request that directory information be withheld from the public by completing and filing a request with the Admissions and Records Office. If no request is filed, directory information will be released upon inquiry. Filed requests are valid until revoked by the student.

Directory information is the only part of a student's record that may be released without the student's prior written permission, except with regard to the law that provides for disclosure without consent.

## **CHAPTER 3 – DISCIPLINARY PENALTIES**

### **3-3.1 Authorized Disciplinary Penalties**

- A. Penalties for a violation(s) of college regulations, codes, administrative rules or board and district policies may be imposed by the appropriate college official. The severity of the penalty will be in relation to the gravity of the violation. Penalties will be administered consistently to the extent that different students violating the same statute or rule will receive similar penalties. A student's record of previous violations may influence the determination of a penalty(ies). Disciplinary sanctions may include one or more of the following:
  - 1. admonition;
  - 2. warning probation;
  - 3. referral;
  - 4. educational project assignment;
  - 5. disciplinary probation;