

Advisory Committee Meeting Minutes

CHAIRPERSON: Sharon Borgne		
MEETING DATE: October 6, 2003	MEETING TIME: 1:30 Inn	MEETING PLACE: CYC B 317
RECORDER: Rod Rodriguez		PREVIOUS MEETING: April 30,2003

MEMBERS PRESENT: OTHERS PRESENT:

Name and Title		Name and Title		Name and Title	
X	Diane Aylward Keller Williams Realtors	X	Sharon Borgne ReMax Premier Properties	X	Bill Blitt Dean B&Cs.
X	Chris Burchett Appraiser	X	Hazel Edwards Buyer's Realto	X	Rod Rodriguez Professor of Real Estate
X	Betty Misko Ebby Halliday Realtors	X	J. C Posey Century 21 Real Estate	X	Mary Milford Real Estate Dept. Chair
X	Anne Ritter Coldwell Banker Res. Bro.	X	Meg Titus Keller Williams		
	Randy Wright CCAR		Lena Milstead Keller Williams		
X	Stacey Buettner Ebby Halliday Realtors	X	Linda Bryant Chicago Title co.	X	Kailas Nathan Keller Williams
X	Charlene Dattoli Coldwell Banker Apex	X	Roy Roberts Broker		Ivy Spina-Boland ReMax Premier Property
Agenda Item		Action Discussion Information		Responsibility	
Old Business:					
Read and approve minutes of the previous meeting		Minutes were read and unanimously approved		Board	
MCE Ethics component		Mary Milford reported that the 3 hour Ethics component recommended by the Board at the last meeting has been added the the MCE course.		College - Mary Milford	
Digital Camera		The digital camera recommended by the Board was approved and ordered.		College	
Report of Faculty Recognition Scholarship awarded to Olivia Rudd.		Mary Milford reported on the selection of Olivia Rudd as the recipient of the scholarship and that Olivia Rudd received a promotion as a result of thereof.		Board make recommendation for criteria. Mary Milford selected the actual recipient.	

Continuing Business:		
Enrollment report	Mary Milford reported the enrollment for the program continues to rise and the addition of 3 new sections for the Spring.	College
SACS & CoBoard visits	The Board was apprised of the status of the program for SACS an the Co-Board and continued to offer their support and encouragement to retain the "exemplary" rating.	College
New Business:		
USPAP Program	The Board was apprised of the status of the USPAP offerings and the problems inherent in this class offering. The course will be offered in the Spring and a decision made at that time regarding continuation of this offering.	College
MCE Textbook	The Board voted to adopt the MCE Update text by Jacobus (if it will contain the 3 hours of Ethics) for the course renewal of MCE in the Spring.	College
Curriculum Decisions:		
Continuation of present curriculum and proposed offerings for Spring 2004	The Board unanimously approved a continuation of the present curriculum and course offerings for Spring 2004.	College - Board.
<u>Other:</u>		

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Curriculum Decisions:		
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<u>Other</u>		

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Key Discussion Points	Discussion
Old Business:	
Faculty Recognition Scholarship	The Board was please with the selection of the recipient.
Continuing Business:	
Enrollment report.	The Board was interested in the quality of the students the program. Additionally there was a discussion of the students who enroll looking for part-time jobs in the real business. They should speak with individual managers and be told that they will have to pair up with a full time agent.
New Business:	
USPAP course	Mary Milford gave a report on the difficulties being with the USPAP offering. Specifically, the book ordering reporting requirements. The classes are having a difficult making since students are reluctant to enroll unless there guarantee that the class will proceed. Chris Burchett discussed the numerous changes taking place in the the the difficulties encountered and also stated that most USPAP course from a single source that has various around the state. The USPAP offering is not essential to real estate program and could be deleted. The consensus again in the Spring and make the decision at that time.
MCE Text.	The Board reviewed the current text and a potential new a discussion of the pros and cons of each, it was Jacobus text was a better resource for the student. Some of members liked the format of the current text for teaching but it was generally agreed that it was time for a change Jacobus text was recommended. The Board's this regard is invaluable since they are the ones actually MCE course and best know what an MCE student would need. They felt that the few dollars additional charge worth it to the student.
Curriculum Decisions:	Since there was no legislative change in the requirements licensure or course content there was no need to make any revisions to the curriculum

CHAIRPERSON SIGNATURE

DATE: / ~)-

-P~Oa NEXT MEETING: Spring 2004