

Advisory Committee Meeting Minutes

CHAIRPERSON: Debbie Jenkins, MSN, RN		
MEETING DATE: 10/15/03	MEETING TIME: 1100	MEETING PLACE: SCC F110
RECORDER: Nell Ard, Ph.D., CNS, RNC		PREVIOUS MEETING: 4/03

MEMBERS PRESENT:

OTHERS PRESENT:

Name and Title		Name and Title		Name and Title	
	Kay Mitchell, RN (NMC) for Shelley Tobey, RN, MS, AOCN		Sherry Zorinsky, RN, BSN (VNA)		Lydia Gober - CCCC
	Laura Trego, RN, BS (LifeCare)		Sandy Haire, RN, MS (MCP)		
	Nancy Quelland, RN, MS (MCD)		Mary Beth Reid, RN, MS (PHOP) for Michael Evans, RN, MS & Eileen Hoffman, RN, MSN		
	Debbie Jenkins, MSN, RN (MCP)		Nell Ard, Ph.D., CNS, RNC (CCCC)		
	Nancy Viamonte, RN, MSN (RRMC)		Bonnie Peterson, RN, MBA (Frisco Medical Center)		

Agenda Item	Action Discussion Information	Responsibility
Old Business:		
A. Status on Curriculum Changes	Nell reported on the implementation of the minor curriculum changes which began this semester. Currently, the finishing touches are being placed on the syllabi for the spring semester. Discussion centered on positive aspect of proposed changes and facilitating success on NCLEX-RN.	Nell and Faculty to continue implementation and evaluation of curriculum. Report on next community advisory meeting.
B. Refresher Course	Nell reported on the current status of the RN Refresher course being developed in conjunction with 4 other community colleges. The course has a coordinator and is set for piloting in June/July 2004.	
C. Clinical Rotations & Orientations	Nell reported on current clinical rotations in the various affiliate hospitals. She also solicited feedback on the group orientation day held for freshman students. Discussion centered on positive aspect of one orientation day and need to streamline the overall orientation process between affiliate hospitals. Debbie Jenkins volunteered to collect the information and provide advisory committee with a proposal which would include OSHA, HIPPA, etc.	Debbie Jenkins with all affiliate hospitals providing input.

D. CNA Course	L. Gober reported on the history of the CNA course at CCCCD in conjunction with Medical Center of Plano. Currently the course is not being taught, Lydia would like to resume the course and solicited feedback from the committee. Discussion centered on support of program and the potential for all affiliate hospitals and/or community agencies to funnel CNA training through the program.	Lydia and Nell will look into ways to provide the course with and potentially without the Cooperative Education component.
Continuing Business: See Above		
New Business:		
A. Status of Program	The program admitted 60 freshman students and has 48 sophomore students. Four new FT faculty were hired for 2003-2004. The hospital lab has been expanded and bedside carts as well as laptop computers are currently being purchased.	
B. Changes in BNE Effecting Nursing Education	Nell discussed the recent changes from the BNE affecting nursing education: a. mandatory FBI fingerprinting for all graduates applying to take NCLEX-RN; b. Nursing Program Directors can have no more than three (3) contact hours per week; and c. mandated bioterrorism in the curriculum. Discussion centered around the specifics of the fingerprinting and potential impact on affiliate hospitals with new graduates. Further discussion was on the fact bioterrorism was already a content area in the CCCCD curriculum.	
C. Change in NCLEX-RN	Nell announced the changes to the NCLEX-RN which will be effected 4/1/04. Discussion centered on how CCCCD faculty are adapting unit exams to address the changes and to prepare CCCCD graduates for the NCLEX-RN.	
D. Nursing Faculty Shortage	The faculty shortage is an issue across the nation and needs to be addressed in order to produce sufficient graduates to meet the overall nursing shortage needs. Nell provided recent statistics that NLN had pertaining to the critical shortage.	
E. PBDS System	Debbie Jenkins announced that Medical Center of Plano and her sister hospitals have begun using the PBDS system to evaluate Critical Thinking. She also announced the possibility of a Nurse Educators conference in the Spring where further information may be obtained.	
Curriculum Decisions: See Curriculum Issues under "Old Business"		
Other:		
A. Minutes for 4/09/03	The minutes for 4/09/03 were approved as	

B. Spring 2004 Meeting	distributed. The Spring meeting will be April 14, 2004 in McKinney at the Central Park Campus at 1130. Lunch will be provided.	
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CHAIRPERSON SIGNATURE:	DATE:	NEXT MEETING:
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