

Advisory Committee Meeting Minutes

CHAIRPERSON: Mr. Billy Collins		
MEETING DATE: October 18, 2002	MEETING TIME: 12:00-2:00 PM	MEETING PLACE: SCC – F-108A
RECORDER: Shannon Green		PREVIOUS MEETING: April 19, 2002

MEMBERS PRESENT:

OTHERS PRESENT:

Name and Title		Name and Title		Name and Title	
	Stella Ashley, Merritt Interpreting Services		Herb Picou, Activist, Dallas Association of The Deaf		Shannon Green Secretary/Recorder
	Caroline Benefield, Advisor for Students with Disabilities-CCCCD ACCESS office		Marianne Sasseen, Director of Instructional Programs, Jean Massieu Academy		Helene Gilbert Interpreter
	Sherill Cobb, Dean, Communications & Humanities Division		Jane Ann Shelton, Associate Faculty		Layla D' Entremont Interpreter
	Billy Collins, Director of Programs, TCDHH		Henry Whalen, ASL/IPPD Coordinator		
	Regina Davis, Member of the Community				
	Lisa Dunn, Poteet High School Representative				
	Nikki Fox-Brady, Practicum Site Coordinator/Interpreter, Deaf Action Center				
	Debra McGrede, Job Placement Specialist, Projects With Industry				

Agenda Item	Action Discussion Information	Responsibility
Old Business:		
Scholarship Progress		Herb Picou and Marianne

	Information and Discussion	Sasseen
Marketable Skills Awards	Information	Henry Whalen
Continuing Business:		
4-Year Program Articulation & Implementation with Texas Woman's University	Discussion	Dr. Al White (Absent)
FYI: Modifications made to our Transfer Programs	Information and Discussion	Henry Whalen
FYI: IPPD Language Assessments: November 2,2002	Information and Discussion	Henry Whalen
New Business:		
Coordinator Change of SGNL/IPPD	Information and Discussion	Sherill Cobb
Committee representation changes	Information	Henry Whalen
Curriculum Decisions:	Information and Discussion	Henry Whalen
Other:		

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Key Discussion Points	Discussion
Old Business:	
Scholarship Progress	DCCD wants to give a scholarship, but the Treasurer for Herb's bookkeeping was doing a poor job and DCCD had to let him go. Herb is in the process of organizing the books. The scholarship would be just for interpreting students. This will be tabled until the next meeting. Marianne claimed that she had resigned from the Deaf Celebration Committee and passed the torch to Herb. Herb wanted the name of the contact person at the CCCC Foundation (the name is Vicky Newsome – vnewsome@cccd.edu).
Marketable Skills Awards	The students have to take between 9 and 14 credits before they get a MSA certificate. For example, combining ASL 3, ASL 4, and Deaf Culture, making them into one MSA certificate. We have to limit the awards to three instead of ten. We do not have to give the students a MSA certificate. Henry asked if we should just get rid of it all together since we will need to get four letters of support from the potential employers of those students with those kinds of certificates. Stella thinks that they should wait another year before they decide. Herb seconds the motion. Wait until the next year's

	meeting to decide.
Continuing Business:	
4-Year Program Articulation & Implementation with Texas Woman's University	The survey results were sent to Dr. White, but he was not present. Therefore, his feedback is not known.
FYI: Modifications made to our Transfer Programs	Currently CCCCD has an AA degree in ASL (Deaf Education). We want to make some changes and separate the one-degree into two: AA in Deaf Studies and AA in Deaf Education. Waiting for this to be presented to and approved by the CCCC curriculum advisory board. The Chair requested that the design of each program be sent to all members.
FYI: IPPD Language Assessments: November 9, 2002	Last spring's assessment was cancelled due to low enrollment. This Fall, we have eleven students signed up for the November 9 assessment.
New Business	
Coordinator Change of SGNL/IPPD	<p>Sherill announced that Henry is the new Coordinator. He is taking the coordinator's position due to the fact that the college requires a coordinator to have a Master's Degree.</p> <p>To thank Helene for her exemplary work, all members of the Advisory Committee will donate an amount to be determined at a later date. Sherill announced that her division will take care of the cost of the award. Marianne and Henry will take care of the wording on the award itself.</p>
Committee representation changes	<p>Marianne is now representing the Jean Massieu Academy.</p> <p>The Chair requested that we invite new members from other community college Access Offices and ITPs, school districts, service centers, and interpreting agencies.</p>
Curriculum Decisions:	None.
Other: Tabled	Need to go over the agenda from April 19, 2002
FYI.	Discussed which colleges will be offering AA or Bachelor's degree in ASL. There will be two programs offering AA programs in the Houston area (NHCC and Cypress Fairbanks). Lamar University is working on offering a BA in Interpreting program.
Request	The Chair requested that an updated roster of Advisory Committee members to be sent out to the members.

CHAIRPERSON SIGNATURE:	DATE:	NEXT MEETING:
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