

## Advisory Committee Meeting Minutes

CHAIRPERSON: Mark Burden		
MEETING DATE: 5-12-03	MEETING TIME: 2:00pm	MEETING PLACE: Room A 106 Courtyard Center
RECORDER: Karen Musa		PREVIOUS MEETING: 11-15-02

### MEMBERS PRESENT:

### OTHERS PRESENT:

Name and Title		Name and Title		Name and Title	
	Brooke Brantley – FT-Professor – Culinary - CCCC		Mark Burden – District Sales Manager – Edward Don & Company		Marty Cummins – Chef Consultant – The Lemmons Company
	Brent Daniels – GM – Harvey Hotel		Lydia Gober – Coop Work Experience - CCCC		Karl Haas – Consultant – Swiss Chalet Fine Foods
	Kim Lower – FT Professor – Nutrition - CCCC		Dr. Lillie Palmer – Dean – Business & Computer Science - CCCC		Noreen Parker – Director of Marketing – AceMart Restaurant Supply
	Stephen Posey – Director of Quality Assurance – Brinker International		Carol Waller – Student - CCCC		Lucy Williams – Director of Convention Services – Hyatt Regency Hotel
	Sue Groffie – Director of Marketing – Hampton Inn & Suites – Former Graduate		Aaran Lane – Coop. Work Experience - CCCC		Karen Musa – Program Coordinator/Professor – Hotel/Restaurant - CCCC

Agenda Item	Action Discussion Information	Responsibility
Old Business:		
Curriculum Changes	BIOL 1322 replacing IFWA 1209 – Fall 2003 HAMG 1311 replacing HAMG 1211 – Fall 2003 TRVM 2301 replacing TRVM 1327, as this best reflects what is being taught in Convention & Group Management – Fall 2003	In place – Karen Musa & Karen Murph
Program Evaluation n	Six month update requested by Institutional Research	Karen Musa
Attendance Policy – Culinary Arts classes	Is the policy working and being enforced by faculty? Yes and No. Agree to keep policy with more consistent enforcement.	Brooke Brantley
Continuing Business:		
2003/2004 Schedule &	Presented.	Karen Musa

Textbooks	Noted also: Many courses now offering certification with the American Hotel & Lodging Assoc.	
Hotel/Restaurant & Culinary Arts Facility	Possible locations have been narrowed down to the Preston Ridge Campus in Frisco, and a new campus in Allen off Stacy Road	Karen Musa
Uniforms for Culinary	<del>Selling the uniforms through the bookstore at the Spring Creek Campus has been a huge success and convenience for the students</del>	<del>Karen Musa</del> Brooke Brantley
New Business:		
Program Evaluation	Dietary Managers Association – program evaluation for Dietary Management Certification	Karen Musa & Kim Lower
Search for new Dean of Business & Computer Science	Dr. Lillie Palmer will be retiring. Interviews will start on May 22, 2003	Search Committee – for Dean of Business & Computer Science
HACASS	<del>The Hospitality &amp; Culinary Arts Student Society is off to a strong start with a busy agenda and successful fund raisers</del>	<del>Karen Musa</del> Brooke Brantley Carol Waller – Student VP
Knife Kits for Culinary Arts	<del>Recommend offering knife kit and supplementary tool kit in the bookstore at the SCC</del>	<del>Brooke Brantley</del>
Curriculum Decisions:		
	No changes in the curriculum were recommended at this time	
Other:		
Activities:	<b>Program Coordinator &amp; Faculty:</b> CHE – passed certification exam and video presentation Retention seminars High school visits: Lewisville, PESH, Wylie, Naaman Forest High School in Garland, and Armstrong Middle School in Plano Hospitality Career Forum Cooperative work experience seminar: “Dining Etiquette” El Centro – DCCCD visited <b>Community Agenda:</b> Chili Confrontational – TCA CCCCDD Gingerbread House Competition Merry Main Street Event – City of Frisco Channel 8 “Family First” – Frisco Treats for Christmas – TCA Gingerbread House Competition – TCA	<del>Karen Musa</del> Brooke Brantley

	<p>Taste of Collin County Hosted TCA – May meeting Wildflower Festival <b>In the News...</b> Print Television</p>	
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## MINUTES

Key Discussion Points	Discussion
Old Business:	
Continuing Business:	
New Business:	
Curriculum Decisions:	
Other:	

CHAIRPERSON SIGNATURE:	DATE:	NEXT MEETING:
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