

CHILD DEVELOPMENT ADVISORY BOARD MEETING

March 26, 2003

12:00 p.m.

Present at meeting:

- **Kathrine Lunde**, Educational Consultant
- **Elaine Boski-Wilkinson**, Full-time Instructor at CCCC and Coordinator of Child Development Program at CCCC
- **Robin Brown**, Associate Instructor of Child Development classes at CCCC
- **Cindy Harris**, Director/Kids R Kids
- **Carol Lane**, P.P.E.
- **Susan Casone**, Program Coordinator Early Head Start, Region 10
- **Jana Dodson**, Director/Holy Family School
- **Holly McCauley**, Director for Child Care Center at CCCC at McKinney
- **Belinda Ressler**, CCCC student
- **Mindy Fletcher**, CCCC student
- **Kelley Fontenot**, North Central Texas Work Force Board
- **Mack Standlee**, Owner of Creative Children's Center
- **Tammie Williams**, Owner/Director: Applecreek Preschool
- **Janet Galantay**, Child Development Lab School Director. SCC
- **Rose Oliphant**, Director, Seay Child Care Center
- **Lisa Renshaw**, North Central Texas Child Care Services
- **Marty Mills**, Owner/Director, Ms. Marti's Preschool-Plano
- **Jo Howser**, Director/Owner, Children's Workshop-Plano
- **Toni Jenkins**, Executive Vice President at CCCC
- **Brenda Kihl**, Director, Center for Teaching, Learning and Professional Development
- **Betsy Hoekzema**, Administrative Assistant, CTLPD

Chairperson, Katherine Lunde, called the meeting to order at 12:00 p.m.. Katherine instructed members to read the minutes from October 21, 2002, and asked if there were any corrections or questions. The corrections are listed below:

1. Page 4-Paragraph 10 should read:
Katherine Lunde stated that there is also a \$4,000.00 per year scholarship to individuals in Early Childhood education through Methodist Nursery and Kindergarten Association (MNKA). For more information about funds available, you can contact her at 972-377-9229.
2. Page 9-Paragraph 3 should read:
Elaine-Boski Wilkinson told the Board that the Educators' Symposium would be on Saturday, April 5, 2003 and would include six hours of training for those who attend. Elaine once again mentioned that we would emphasize the school-age classes and EC to get a pipeline going.

Elaine Boski-Wilkinson started the meeting our by thanking everyone for coming.

Introductions were made.

Kelley Fontenot, (North Central Texas Workforce) presented an update on their three childcare centers, including a new one in Plano.

- Possibly lowering the income status to be eligible for childcare.
- Local match program – Looking to bring down more funds that are needed due to increase in demands.
- Work more with Community Colleges and nonprofit agencies.
- If open enrollment made now, parents can choose any center if it is certified. Also, can choose grandparent, friend etc.
- Parent fees are 9-11%. Considering raising parent fees.
- Training is free to contractual providers and \$5.00 per hr. for non-contracted.
- Childcare Assoc. is now provider.
- Denton & Lewisville working with them now
- TWU contributes a lot, with students and community next.
- No time limits to receive benefits but 15-18 months is normal.

Marty Mills moved that the minutes from last meeting be approve, and Holly McCauley seconded. The minutes were approved.

Toni Jenkins talked about a new name for Child Development. The School of Education was suggested. No decision was made at this time. Toni stated that Child Development is now reporting to Brenda Kihl, Director, CTLPD.

Brenda Kihl stated that faculty is working better together and that the program is growing stronger on both sides.

Elaine stated that one of associate faculty has been able to teach not only Education but Child Development.

Toni Jenkins emphasized that the goal of the two centers is to make education working together the focus. Toni asked if anyone in the group had a problem with School of Education to speak now.

Katherine Lunde asked about job descriptions for School of Education.

Robin Brown made motion that the name be The School of Education.

Rose Oliphant seconded the motion. The motion passed unanimously.

Elaine stated that the fall Learning Communities course would be grouped with Marriage and Family.

Elaine and Pam to teach "It Takes a Village" course.

Elaine stated that satellite courses would continue.

Brenda Kilh spoke about the Teacher Certification Program that includes certification for grades 4-12. All candidates are required to have a Bachelor's degree and 24 hrs. in their content area at the time they apply to the program. Each applicant must also pass the basic skills exam and the Excet test in their content are before they are admitted into the program. The program offers teaching knowledge and pedagogy. A one-year internship is also required by each student before they receive their certification.

Brenda stated that the Teacher Certification Program is incorporating more technology such as email, video conferencing, etc.

Brenda said that the TCP had 115 applicants for the Summer 2003 program. Since training is at night and on weekends, it is possible for more people to attend. Some of the applicants for the program include:

- People that have been laid off.
- People that are getting ready to retire or retired already and want to return to work.
- Moms wanting on same schedule as children.

Elaine stated that she is working on syllabus for courses to train Paraprofessionals. We can offer any courses needed by tweeking our existing courses but waiting on State to tell us what is needed before making decision on courses. Paraprofessionals need to be certified by year 2005-2006.

Elaine asked if students would be interested in Express Courses?

Toni Jenkins suggested maybe every other weekend instead of every weekend for Express courses. Toni also suggested fast track on Saturday with childcare and something for children. This time could be used for lab. Maybe could include express class in Spring 2004.

Elaine reminded the group about the Educators' Symposium to be held April 5, 2003 at the Spring Creek Campus. The symposium will be both motivational and educational.

Katherine Lunde asked if there were any updates?

Jo Howser had a question concerning whom Early Childhood reports to?

Brenda Kihl explained her background and experience level. Brenda also explained Elaine's role as Coordinator of Early Childhood.

Katherine Lunde stated she had questions about chain of command.

Mack Standlee voiced his concerns about Elaine's workload and the availability of student courses.

Elaine said she works with students to change the schedule so that it works for everyone.

Mindy Fletcher (CCCC student) stated that when classes are cancelled, they just work around it.

Katherine Lunde stated that she did not understand chain of command with Brenda Kihl in Directors' position.

Toni Jenkins stated that Elaine and Brenda could bring ideas to her and they could discuss.

Katherine Lunde, board Chairperson, asked for show of hands for vote to keep things as is or change. The board asked for more information before making any decision.

Brenda Kihl suggested Elaine give recommendations what is needed.

The meeting was adjourned.