

Collin County Community College District

EVALUATION FORM FOR CLASSROOM VISIT**Semester:****Instructor:****Campus/Location:****Course/Section:****Date of visit:****Students Present:**

Evaluator:	Evaluate the instructor based on the four criteria listed below by describing your observations of their classroom presentation/activities conducted during your visit.
Criterion 1.	Preparation: the instructor provided examples to reinforce concepts, provided clear answers to students' questions, expanded upon the textbook;
Criterion 2.	Content: the instructor used appropriate materials, previewed upcoming course material, presented in a logical sequence;
Criterion 3.	Methodology: the instructor respected the students, presented enthusiastically, used variety of presentation methods, and moved from podium;
Criterion 4.	Student involvement: the instructor solicited question, comments and examples, provided opportunities for group or individual discussion on the material, and students participated in experiential activities.

1. The instructor was prepared for class.

2. The content of the class session was appropriate for achieving the desired learning outcomes.

3. The instructor effectively presented the material.

4. The students were appropriately involved in the learning process.

Evaluator's comments/ recommendations:

Instructor's comments/response:

SIGNATURES

Instructor: _____

Date:

Evaluator: _____

Date:

Division Dean: _____

Date: