

***Goal 5. Develop an exemplary information technology infrastructure that is responsive to the instructional and administrative needs of the District.***

<b>Achievement Indicator</b>	<b>Staff</b>	<b>Timeline</b>	<b>Evidence of Accomplishments and Their Effects</b>	<b>Status as of 7/31/2003</b>
<b>5.1.</b> Ensure that CCCCD stays abreast of information technology (IT) trends in higher education.	<b>Hall, Hoyt,</b> Ammons, Farr, Abbott-White, Boring, Webb-Losh, Russell, Kappus	Target: 09/30/02	<b>5.1.1.</b> The Administrative Technology Advisory Committee (ATAC) and the Academic Technology Roundtable (ATR) will have conducted environmental scans to identify and evaluate important IT trends.	<b>5.1.1.1.</b> ATAC met 12/4/2002 to review environmental scanning efforts of the team members. A virtual tour of several college portals was conducted and the feasibility and benefits of portals was discussed. Additionally, an ATAC Environmental Scanning Form was developed so members can summarize and track ideas or IT innovations for discussion at future meetings. ATAC continues to meet quarterly and engage in environmental scans to identify and evaluate IT trends. <b>5.1.1.2.</b> Members of ATR have conducted environmental scans and will present their findings at the April ATR meeting. Based on preliminary findings, an RFP was disseminated to faculty members to solicit proposals for development of specific new online courses
		Target: 01/31/03	<b>5.1.2.</b> ATAC and ATR will have met with Leadership Team to present recommendations for adoption or pilot testing of new information technologies.	<b>5.1.2.1.</b> Not yet completed. To date, neither ATAC nor ATR have identified any technologies to present to the Leadership Team for adoption or pilot testing. The final ATAC meeting for FY2003 is scheduled for 08/06/2003.
		Target: 08/31/03	<b>5.1.3.</b> Transition plan developed to migrate CCCCD to client-server-based administrative software system.  <b>5.1.4.</b> Technology infrastructure plan developed to support distance education component of CCCCD's new academic plan.  <b>5.1.5.</b> Pilot tests conducted of wireless technology for instructional and administrative applications.  <b>5.1.6.</b> Based on pilot test results, recommendations made regarding use of wireless technology for instructional and administrative applications.	<b>5.1.3.1.</b> In January 2003, a deep reserve was requested of and approved by the Board of Trustees to migrate CCCCD to client-server-based administrative software system. In spring 2003, administration met with SCT and Oracle to discuss transition options. <b>5.1.4.1.</b> Not yet accomplished. Since CCCCD's academic plan is still under development, there has been no communication of the distance education components of CCCCD's new academic plan to the IT Division. <b>5.1.5.1.</b> Pilot tests using wireless technology have occurred in science labs, CE courses, and Student Development during fall 2002 and spring 2003. Numerous lab classes and industry classes have been conducted in the Convergence Lab using wireless technologies. <b>5.1.6.1.</b> Wireless access is now available at CCCCD's four main sites. Final report is being edited for submission to the Leadership Team.

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<b>5.2.</b> Develop online admissions process for credit students.	<b>M. McRae, Meinhardt,</b> Woolverton, P. Browning, Anderson	Target: 08/31/03	<b>5.2.1.</b> An integrated Web-based admissions process in place for credit students that replaces some, if not all, of the email-based admissions process.	<b>5.2.1.1.</b> Not completed. Migration to the Banner administrative software system should accomplish this achievement indicator. Planning for migration is beginning (see 5.1.3.1.), but no timetable has yet been developed. Consequently, this achievement indicator will not be accomplished during FY2003.
<b>5.3.</b> Develop a “cyber-advisor” component on the District Web site for distance education students.	<b>N. Johnson,</b> Hoffman, Anglin, Associate Dean of Students	Target: 05/31/03	<b>5.3.1.</b> Research conducted among community college and university Web sites to identify exemplary online advising services.  <b>5.3.2.</b> Targeted academic advising services provided for online students.	<b>5.3.1.1.</b> Research has been completed. An academic advisor is participating in CENTRA (software) training; will conduct online live chat with students and set up special topics sessions conducted by faculty.  <b>5.3.2.1.</b> Web page completed. Advisory committee formed and first meeting set for September 2003. Committee will provide input for content and updates for online advising.