**Course Syllabus**

**Military Science and Leadership (MSL) 101**

**Introduction to the Army**

**Fall Semester, 2017**

***NOTE:*** *This is an* **EXAMPLE SYLLABUS***. It can certainly be used as the course syllabus since it follows the flow of the curriculum; however, it is recommended you check your university or college for any specific requirements and format.*

# Instructor

[**Enter Instructor contact information here**]

# Course Description

The MSL I course produces a Cadet who accepts the Army as a values-based organization and embraces the scholar-athlete-warrior ethos; who is familiar with individual roles and responsibilities in support of team efforts and problem solving processes in military and non-military situations; who demonstrates oral and written communication skills, understands resilience, and demonstrates a commitment to learning.

Live Honorably & Build Trust and Communicate and Interact Effectively.

MSL101 introduces Cadets to the Army and the Profession of Arms. Students will examine the Army Profession and what it means to be a professional in the U.S. Army. The overall focus is on developing basic knowledge and comprehension of the Army Leadership Requirements Model while gaining a big picture understanding of the Reserve Officers’ Training Corps (ROTC) program, its purpose in the Army, and its advantages for the student. Cadets also learn how resiliency and fitness supports their development as an Army leader.

As you become further acquainted with MSL101, you will learn the structure of the ROTC Basic Course program consisting of MSL101, 102, 201, 202, Fall and Spring Leadership Labs, and Basic Camp.

The focus is on developing basic knowledge and comprehension of Army leadership dimensions, attributes and core leader competencies while gaining an understanding of the ROTC program, its purpose in the Army, and its advantages for the student.

# Course Design and Format

This class will be conducted in an interactive manner. Everyone will be responsible for contributing to the success of the learning experience. Students will be expected to participate in a professional, respectful, courteous, and constructive manner. Lectures will be brief and interactive. You will have opportunity for extensive small group discussions and exercises throughout class to apply learning and provide reflection. Time will be given in class to discuss and work on projects and papers.

**Course Map**



**Learning Objectives and Homework**

**L01, Course Overview**

* Describe MSL101 course structure and course maps/labs
* Describe MSL I course outcomes and the four Army Learning Areas
* Examine MSL101 course content
* Explain required course assignments and Cadets expectations

Cadet Assignments:

* Read MSL101L01 Course Overview SR.pdf
* Read MSL100-200 Army ROTC Writing Program SR
* Read MSL101 Syllabus.docx

**NOTE:** Cadre must go to the Additional Information block in this document for instructions on further requirements that must be accomplished.

**L02, The US Army**

* Identify basic organizations of the US Army
* Recognize the Army Mission

Cadet Assignments:

* Turn in writing program assignment (one paragraph)
* Read MSL101L02 The US Army SR

**L03, US Military Customs & Courtesies**

* Identify military rank
* Distinguish appropriate times to salute
* Respond to passing of the colors
* Show courtesy to the national anthem and military music

Cadet Assignments:

* Turn in writing program assignment (one paragraph)
* Review MSL101L03 US Military Customs and Courtesies SR
* Review Interactive Multimedia Instruction Customs and Courtesies Module 1

**L04, Basic Map Reading**

* Identify marginal information, topographic symbols, and colors on a military map
* Classify the five major, three minor, and two supplemental terrain features on a military map
* Locate grid coordinates on a military map

Cadet Assignments:

* Turn in writing program assignment (one paragraph)
* MSL101L04 Basic Map Reading SR, Chapters 2, 3, 4, and 9
* Bring the following to class: (if materials were issued):
	+ Issued Map Sheet
	+ Protractor
	+ Paper and pencil

**NOTE:** Cadre will verbally remind Cadets to bring these items with them to class.

**NOTE:** This Student Reading Handout will be used for both MSL101L04 Basic Map Reading and MSL101L05 Basic Land Navigation.

**L05, Basic Land Navigation**

* Identify Elevation Using a Military Map
* Calculate Grid and Magnetic Azimuths
* Convert Azimuths to Obtain Back Azimuths
* Compute Straight and Curved Line Distance

Cadet Assignments:

* Turn in writing program assignment (one paragraph)
* Read MSL101L05 Basic Land Navigation SR, Chapters 5 and 6 and review Chapter 9

**L06, Threat Awareness and Reporting**

* Recognize the indicators of potential insider threats
* Determine the appropriate response and reporting channels

Cadet Assignments:

* Turn in writing program assignment (one paragraph)
* Read MSL101L06 Threat Awareness and Reporting SH, be prepared to discuss in class

**L07, Profession of Arms (POA)**

* Explain the Concept of the Army Profession and Army Professionals
* Define the Characteristics of the Army Profession and Army Professionals

Cadet Assignments:

* Turn in writing program assignment (one paragraph)
* Turn in MSL101L06 Threat Awareness and Reporting LA to cadre at the beginning of L07 POA
* Read MSL101L07 Profession of Arms SR
* Read ADP 1 (C1), The Army, Sep 2012; Chapter 2; be prepared to discuss in class
* Read ADRP 1 (C1), The Army Profession, Jun 2015; Chapters 2-6; be prepared to discuss in class
* Read The Army Profession (Pamphlet), Sep 2014; pp ii-40; be prepared to discuss in class

**L08, Seven Army Values & Warrior Ethos**

* Identify the Seven Army Values
* Recite the Warrior Ethos

Cadet Assignments:

* Turn in writing program assignment (one paragraph)
* Complete MSL101 Mid-Term (L02-L06 Take-Home) Exam; turn in to cadre at the beginning of L08 Seven Army Values and Warrior Ethos
* Read MSL101L08 Seven Army Values and Warrior Ethos SR

**L09, Army Leadership**

* Define Army leadership
* Describe the attributes and competencies of the Army Leadership Requirements Model (ALRM)

Cadet Assignments:

* Turn in writing program assignment (one paragraph)
* Turn-in completed MSL101L08 Seven Army Values and Warrior Ethos LA; if assigned as homework
* Read MSL101L09 Army Leadership SR

**L10, Comprehensive Soldier & Family Fitness Program (CSF2)**

* Describe how the Vision, and Mission of the Army’s Comprehensive Soldier & Family Fitness Program (CSF2) helps Soldiers
* Explain the five Dimensions of CSF2 and how they relate to personal and Family readiness

Cadet Assignments:

* Turn in writing program assignment (one paragraph)
* Turn in completed MSL101L09 Army Leadership LA; if assigned as homework
* Read MSL101L10 Comprehensive Soldier & Family Fitness (CSF2) SR

**L11, Army Performance Triad**

* Summarize the purpose and focus of the Army’s Performance Triad
* Identify the three tenets of the Army’s Performance Triad and the key message of each tenet

Cadet Assignments:

* Turn in writing program assignment (one paragraph)
* Turn-in completed MSL101L10 CSF2 LA (Written Short Response Assignment); if assigned as homework
* Read MSL101L11 Army Performance Triad SR

**L12, Final Exam**

* Turn in completed writing program assignment (three – five page essay)
* This exam is a comprehensive evaluation that contains information covered in lessons L02 to L11
* Students must achieve a score of 70% or higher on the Final Exam

Cadet Assignments:

* Study for the Final Exam

**Requirements**

## **Army ROTC Writing Program**

## The Army ROTC Writing Program will provide you with writing opportunities to give you experience in the Army writing style. Army writing is easy to read and understand. It is clear and concise. Readers are able to understand the sender’s message quickly and accurately.

## The Army writing style is “writing you can understand in a single rapid reading, and is generally free of errors in grammar, mechanics, and usage” and “is clear, concise, organized, and right to the point”.

## You will develop these skills through a series of assignments. You will write one paragraph after each MSL100 and 200 class that is due at the next scheduled class. The paragraph will include what the lesson was about and how that lesson will help develop you as an Army Officer.

## You will use these paragraphs as a foundation for two essay assignments. The first essay is due at the start of lesson 12 and the second is due at lesson 24. Each essay will expand on one or two of your previous five classes and how they will develop you as an Army officer. You will need to explain your thoughts on how the class or classes aided in your development. Put this development in context with examples from your life up to now. Each essay will be between 3 to 5 pages in length.

## **Readings**

## Students are responsible for all assigned and/or optional reading assignments. Students are expected to spend adequate time reading and reflecting on all written materials prior to class.

## **Class Participation**

Students are expected to participate actively in learning through critical reflection, inquiry, dialogue, and group interactions. This includes participating in class discussion, sharing personal perspectives and experiences related to principles discussed in class or reading, and working with fellow students to engage in class and lab exercises.

## **Quizzes**

The class is interactive and uses homework and in-class assignments to evaluate learning. Quizzes are used at the Instructor’s discretion.

**Mid-Term Exam**

A mid-term exam will be given to test the levels of learning achieved by students in the first half of the course.

**Final Exam**

A cumulative final exam will be given to test the levels of learning achieved by students throughout the course of the semester.

# Evaluation and Grading

Class Participation 15%

Lesson Assessments 30%

Mid-Term Exam 25%

Final Exam 30%

Solid performance in each area of evaluation is necessary to earn a grade of “B”. The following grading scale will be used based on 100 points possible:

**[Check your University Grading Scale]**

90-100 A

80-89 B

70-79 C

60-69 D

Every attempt will be made to offer adequate written assessments in explaining evaluations. ***All late papers and assignments will receive a 10% reduction in grade.***

# Character Development

**NOTE:** Throughout the year, your individual performance will be evaluated against required MSLI-MSLIV course end states and developmental outcomes. This evaluation is the PMSs’ assessment of your performance against the Army Leadership Requirements Model (ALRM) rubric of performance indicators.

Each Cadet is responsible and expected to attain (know and do) the respective requirements for each MSL Level. The tasks are grouped into the ALRM Attributes and Competencies.

# Collaboration

You are encouraged to work together with the instructor in modifying assignments, suggesting agenda, and raising questions for discussion.

**Religious Accommodation**

The Army places a high value on the rights of its Soldiers to observe tenets of their respective religions or to observe no religion at all.

The Army will approve requests for accommodation of religious practices unless accommodation will have an adverse impact on unit readiness, individual readiness, unit cohesion, morale, good order, discipline, safety, and/or health.

Requests for religious accommodation generally fall into five major areas:

* + Worship practices*.*
	+ Dietary practices.
	+ Medical practices.
	+ Wear and appearance of the uniform.
	+ Grooming practices*.*

For more information please refer to AR 600-20, Army Command Policy, 6 November 2014, Chapter 5, paragraph 5-6.

**On-line Conduct**

As members of the Army Team, our individual actions and interactions, on and off duty, online and offline reflect on the Army and our values. Every Soldier and Army Civilian is responsible to uphold the Army standards and values; applying all aspects into our lives. This includes our online conduct when communicating with any form of electronic media.

Any type of online misconduct such as; harassment, bullying, hazing, stalking, discrimination, or retaliation that undermines the dignity and respect of another individual, is not consistent with Army Values, will NOT be condoned and subject to criminal, disciplinary, and/or administrative action.

It is every individuals’ (Soldier, Army Civilian, contractor, and Family member) duty to understand the laws and regulations pertaining to Online Conduct. It is every leader’s responsibility to enforce those laws and regulations pertaining to Online Conduct.

For more information please refer to AR 600-20, Army Command Policy, para 1-4, 4-19, Chapter 7, and AR 600-100.

**Inappropriate Relationships**

Per Army Directive 2016-17 (Protecting Against Prohibited Relations During Recruiting and Entry-Level Training and IAW Department of Defense Instructions (DoDI) 1304.33 (Protecting Against Inappropriate Relations During Recruiting and Entry Level Training).

The Army and all Army personnel (including any Army military, civilian, or contractor personnel) will treat each prospect, applicant, recruit, and trainee with dignity and respect as they pursue their aspiration of serving in the military. Army policy prohibits inappropriate relations between recruiters and prospects, applicants, and/or recruits and between trainers providing entry-level training and trainees. At a minimum and as required, the prospect, applicant, recruit, trainee, recruiter, or trainer will complete the following administrative actions. Commanders may add requirements to this list.

(1) Trainers providing entry-level training will sign a DD Form 2982 that acknowledges their understanding of the prohibitions listed in paragraph 5d and their responsibilities regarding the policies to avoid the inappropriate behaviors and relations outlined in this directive. The DD Form 2982 will be recertified annually. The form will be locally filed and kept for 1 year after the trainer has left the unit.

(2) At the onset of the first training session, trainers will brief trainees on the policies in this directive and provide information that trainees can use to contact someone in leadership if they wish to report any issue related to a trainer’s inappropriate conduct.

(3) Trainees will sign a DD Form 2983 to acknowledge their understanding and responsibilities as outlined in this directive no later than the first day of entry-level training. The DD Form 2983 will be locally filed and kept until 6 months after the trainee has left the unit.

**NOTE:** See ROTC Blackboard BOLC A Curriculum and Course Materials (Protecting Against Inappropriate Relations) for Army Directive 2016-17 and DoDI 1304.33 and Policy Letter materials.

# Special Needs

The American with Disabilities Act of 1990 requires universities to provide a “reasonable accommodation” to any individual who advises us of a physical or mental disability. If you have a physical or mental limitation that requires an accommodation or an academic adjustment, please arrange a meeting with me at your earliest convenience.

# Office Hours and Appointments

Office Hours are **[*insert times available*]** I will meet with any student(s) during office hours to discuss assignments, issues, or concerns. I will also make adjustments to my schedule (to meet with you) beyond office hours, if necessary.

|  |  |  |  |
| --- | --- | --- | --- |
| **NOTE: THESE ARE SAMPLE TIMES ONLY** | **MSL 101 (AM)****INSTRUCTOR OFFICE HOURS** | **MSL 101 (PM)****INSTRUCTOR OFFICE HOURS** | **ADDITIONAL APPOINTMENT HOURS** |
| **WEEK DAY** | **From – To**  | **From – To** | **Special Instructions:** |
| MONDAY | 0700 – 0750 | 1600 – 1650 | Must coordinate time(s) after 1700 |
| TUESDAY | 1000 – 1050 | 1400 – 1450 | Must coordinate time(s) after 1700 |
| WEDNESDAY | 0700 – 0750 | 1600 – 1650 | Must coordinate time(s) after 1700 |
| THURSDAY | 1000 – 1050 | 1400 – 1450 | Must coordinate time(s) after 1700 |
| FRIDAY | 0700 – 0750 | 1600 – 1650 | Must coordinate time(s) after 1700 |

**ROTC Course Labs**

***NOTE:*** *[****Insert statement here regarding your battalion’s policy on lab participation for Basic Course Cadets. Labs are mandatory for contracted Cadets and may be mandatory for non-contracted Cadets to receive MSL course credit.****]*

|  |  |
| --- | --- |
| ***LAB 01*** | ***Commander’s Time***  |
| ***LAB 02*** | ***Drill & Ceremonies*** |
| ***LAB 03*** | ***Team Building Exercise*** |
| ***LAB 04*** | ***Land Navigation I*** |
| ***LAB 05*** | ***Land Navigation II*** |
| ***LAB 06*** | ***First Aid*** |
| ***LAB 07*** | ***Fieldcraft*** |
| ***LAB 08*** | ***PCC / PCI (ICW LTX)*** |
| ***LAB 09*** | ***Military Communications*** |
| ***LAB 10*** | ***US Army Weapons Systems*** |
| ***LAB 11*** | ***Individual Movement Techniques*** |
| ***LAB 12*** | ***Team & Squad Movement Techniques*** |

**Course References**

* Course Syllabus (see <https://rotc.blackboard.com>)
* Bb Handouts (<https://rotc.blackboard.com> in each lesson plan)
* Fort Knox Map Sheet & Protractor

**Publications** (Provide a list of required publications/references for students)

* **[*insert publication/reference list*]**

**Web Sites** (Have Cadets establish accounts)

* <https://rotc.blackboard.com>
* <https://atn.army.mil/>
* <http://armypubs.army.mil/doctrine/active_fm.html>
* <https://login.milsuite.mil/>
* <http://centerforplainlanguage.org/>
* <http://cape.army.mil>
* <http://www.acep.army.mil/pdf/MRT-C%20Goal%20Book.pdf>
* <http://www.preventsexualassault.army.mil/>
* <http://www.army.mil/readyandresilient>
* <http://csf2.army.mil/>
* <http://www.armyg1.army.mil/hr/suicide/>
* <http://www.ChooseMyPlate.gov>
* <https://www.choosemyplate.gov/SuperTracker/default.aspx>
* <http://www.army.mil/media/amp/?bctid=114827147001>
* <http://bands.army.mil/music/>
* <http://www.timemanagementhelp.com/college.htm>
* <http://www.history.army.mil/moh/index.html>
* <http://www.army.mil/values/warrior.html>
* <http://www.goarmy.com/about/ranks_and_insignia.jsp>
* <http://www.bbc.co.uk/ethics/war>
* <http://www.youtube.com/user/usarmy>
* <https://platoonleader.net/>
* <http://platoonleader.army.mil/>

**NOTE:** The MSL100 educational videos listed throughout MSL101/102 are located on Bb within the instructor lesson folders. Supplemental instructional materials such as other related educational videos and/or websites may also be listed within the instructor lesson plans. Some of these supplemental training materials/sites may require account set-up prior to gaining access to their resources.