CURRICULUM ADVISORY BOARD
January 18, 2019
1:30 pm
CHEC 200
Approved Meeting Minutes

Voting Members Present
Cynthia Gruver – Chair, Rodney Boyd, Catie Brooks, Kathy Fant, Sean Geraghty, Tony Howard, Linda Kapocsi, Kim Lower, Tom Ottinger, Barry Piazza, Mark Popowski, Clair Robertson, Michael Rose, Diane Schull, Greg Sherman

Voting Members Absent
Kerry Loinette (Sabbatical), Gwen Miller (Cynthia Gruver, proxy), Charles Ring, Donna Smith (Cynthia Gruver, proxy)

Non-Voting Members Present
Brenda Carter – Deans' Liaison, Karen Musa – Deans' Liaison, Gloria Hurtado – Institutional Research Liaison, Cindy Pokrywa – Student Enrollment Services Liaison, Diana Hopes, Karen Murph, Marisela Lopez

Non-Voting Members Absent
Jamie Mills – Academic Partnerships Liaison, Cameron Neal – Academic Partnerships Liaison,

Others Present
Todd Fields, De'Aira Holloway, Tina Jackson, David Liska, David Malone, Lily Quezada

Cindy called the meeting to order at 1:32 p.m.

New Curricular Proposals

- Geospatial Information Science (GIS) – George Jackson
  - Program Revisions
    * AAS – Geospatial Information Science (GIS)
    * Certificate Level 1 – Geospatial Information Science (GIS)
  - New Course
    * GISC 2172 Geospatial Information Systems Portfolio Development
  - Course Revision
    * GISC 2402 – Replacing GISC 1421 with GISC 1411 as the prerequisite
  - Course Termination
    * GISC 1421 – Introduction to Raster-Based Geographic Information Systems (GIS)
  - All the proposed changes are based on the addition of GISC 2335 to the certificate program. The advisory committee has determined that students who do not have a GIS programming course will not be hired. Most students only want to get the certificate so they can then get a job. There are 10 to 12 students graduating per year, and only one to two of those students actually complete the degree. To keep from adding hours to the certificate, one of the current raster courses will be replaced with GISC 2335, and material from the two raster courses will be combined. GISC 1411 is the prerequisite for GISC 2402, but students will now be allowed to take them concurrently.
  - The associate degree was affected by the change of GISC 2335, so changes were needed there also. There is a strong relationship between GIS and CADD, so CADD employers are wanting employees with GIS experience and vice versa; therefore, a second CADD course is being added. However, a four hour class is being replaced with a 3 hour class, shortening the total hours. The addition of the portfolio project will boost the hours back up to 60 hours,

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thus fixing the issue. Course sequence was adjusted to accommodate prerequisite requirements.
- Recommended – Fall 2019

♦ Bachelor of Science in Nursing (BSN) – Betty Veasy
- New Program – Bachelor of Science in Nursing (BSN)
- New Courses
  * NURS 3210 Transitions to the BSN Role
  * NURS 3220 Health Promotion Across Lifespan
  * NURS 3330 Ethics in Health Care
  * NURS 3340 Population-focused Community Health I/Clinical
  * NURS 3450 Advanced Health Assessment/Clinical
  * NURS 4115 Healthcare Organization
  * NURS 4225 Nursing Informatics
  * NURS 4235 Health Care Quality
  * NURS 4345 Population-focused Community Health II/Clinical
  * NURS 4355 Research and Evidence-based Practice
  * NURS 4465 Leadership and Management/Clinical
- There are a few key aspects of the program: 1) it is modular, 2) the AAS is embedded and 3) a student who received an AAS degree at Collin will not lose a single hour if they pursue the BSN. This was done intentionally to serve the students who receive their AAS diploma here. For students who earn an RN degree from somewhere else, they will get the credit for an AAS here at Collin. They must complete the core curriculum, however. There is a demand for baccalaureate prepared nurses. The Institute of Medicine (IOM) recommends that 80% of nurses need to be BSN recognized by 2020. There were 1,000 vacancies in Collin. Shortages were being experienced all around our area, which affects outcomes of patients. Thirty three percent of new RNs are leaving the field. There is a shortage of 20,000 nurses in the region. There were 7,000 people who applied to North Texas public institutions, but were not accepted because there was no space for them. Programs in the region are unable to meet the current growth of demand for BSN prepared nurses. Collin College needs to meet the shortage. Magnet hospitals need a certain percentage of RN nurses, so they seek BSN nurses. The nursing field has an associate, BSN, masters; however, now the BSN is being looked at as being the minimum standard of education. The Collin program will be face-to-face, while programs within a 50 mile radius are 100% online. Student surveys suggest that students want a face-to-face program. For admission, students will apply, make sure the degree plan and requirements are reviewed, and students will be asked to do a degree audit themselves. Students will be required to complete general education core, complete documents, RN license, CPR and immunizations, then review class selections. Students will need a minimum GPA to be accepted into the program. The facilities and equipment are already on hand, and the equipment is state of the art. Thirty students will be admitted, but the number of students will be increased as the program continues. Heavy marketing, website design, and recruitment within community will be implemented to recruit students. A hotline number might also be used for students who have questions. The faculty is working with students that are already in the nursing program.
- The enrollment projections were explained. There are 29 hours of upper division course work. Every semester might be bringing in two cohorts – possibly morning and evening cohorts, so that's how the enrollment numbers were projected. After 60 SCH the students are eligible to take the NCLEX test for RN certification, which is a requirement to be admitted into the BSN program. They will need to be almost core complete in order to apply to BSN. Collin has a major investment in the AAS program, and it has a solid reputation with area hospitals. We cannot reduce the magnitude of our AAS degree until 2023, so we are required to maintain AAS enrollment through 2023, as it is a statute. We route them through the AAS and purposely keep it as a major component of the program, but the BSN gives them the option to

apply to the Collin BSN or other universities. The four-year plan is the AAS plus the extra classes needed for the BSN. This program is also accounting for people that are already working as a nurse but looking to get their BSN. Embedded within the rules of the program is that students are allowed to request part-time status, but this will need to be worked out as the program progresses.

- Tabled until the nursing department provides syllabi and course outlines to the committee. They will then be invited back to the next CAB meeting and a vote will be taken at that time.

Deans' Liaison Report

- Lab and special fees were discussed. A suggestion to have lab/special fees as part of program reviews was discussed.
- Online class visit forms were also discussed. The goal is to have these forms rolled out by Fall 2019.
- FOS process discussed. Deans are looking at who will be responsible for assessing different pieces of the FOS.

Faculty Council Report

- Discussion on literature requirement. Council still wants to discuss and trying to reach a consensus so they can give a report to administration. If there is a change, it will likely be a proposal at the March 1 CAB meeting.

Discussion Items

- Marketable Skills – This is a requirement of the THECB 60x30 initiative that wants all Texas institutions to have a process for identifying marketable skills in place by 2020. Marketable skills are related to program outcomes, but are different. This is tied to curriculum because it is at the program level and not course level. This will be the first year that we must report the process, and the core, industry, and stakeholder skills will be looked at. Accreditation standards skills will be needed as well. The skills sets will have to come from discipline leads in those areas. The process will entail taking learning outcomes and evaluating how a student will be able to use those skills to market themselves. The skills will be broad at first, but the next step would be to narrow them down by bringing in faculty and students to work it out. After student feedback is assessed, then the skills can be narrowed down. The goal is to put the marketable skills on the website. Developing a timeline would be the final step. We have until 2020 to finalize and submit the final process. As we move forward with new programs, we will see how these marketable skills can be included into a program. We will also have to go back to existing programs and help support them in creating their marketable skills. Committee members are encouraged to help in working with curriculum office in rolling out the program by helping at workshops, etc.

CAB Business

- Status of CAB Recommendations – All recommendations have been approved.
- November 16 Meeting Minutes – Approved
- Other Business – None

Next Meeting – February 1

Meeting adjourned at 3:30 p.m.

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