CURRICULUM ADVISORY BOARD
March 27, 2015
1:30 p.m.
CHEC 135
Approved Meeting Minutes

Voting Members Present:
Kristi Clark-Miller – Chair, Ellen Bell, Bob Benavides, Pete Brierley, Cynthia Gruver, Tom Ottinger, Barry Piazza, Kelly Putnam, Diane Schull, David Weiland

Voting Members Absent:
Kerry Byrnes (proxy: Kristi Clark-Miller), Seema Endley, Dale Walker (proxy: Tom Ottinger)

Non-Voting Members Present:
Jon Hardesty – Deans' Liaison, David Malone – Institutional Research Liaison, Lily Quezada – Student Development Liaison, Kathleen Fenton , Karen Murph

Non-Voting Members Absent:
Vickie Stone

Others Present:
Christian Aars, Jennifer Summerville

Kristi called the meeting to order.

Deans' Liaison Report

- There will now be a Bookstore buy-back program, which will be incentive for students to return their books. Also, books will be collected from faculty and resold, with proceeds going to the scholarship fund.
- The updates to the CAB member representation will be reviewed.

Faculty Council Report
Kristi received the minutes from Kerry and will send them out to the CAB members.

Communication Advisory Meeting (CAM) Report

- Collin's 30th anniversary will be celebrated on April 6 with the establishment of Founders Day.
- The new professional travel process has been implemented.
- All committees are under review with possible changes being made.
- Emails will now be sent to faculty notifying them of students who are added to or dropped from their classes.
- By Fall 2015, students will be required to attend training on the Violence against Women initiative. A hold will be placed on their record to prevent them from registering, until they have attended the training.
- New software for QEP, which will enable students to interact with an academic advisor.
- Faculty websites are being reviewed to be in compliance with ADA requirements.

New Curricular Proposals

- Health Sciences
  - Basic Peace Officer – Todd Eubanks / Raul Martinez
    - Program Revisions – Fall 2015 – Recommended
      - Certificate – Basic Peace Officer (now a credit award)
      - Certificate – Basic Peace Officer (Continuing Education award revised to match the credit award)

    - New Courses – Fall 2015 – Recommended
        - CJLE 1506, CJLE 1512, CJLE 1518, CJLE 1524, CJLE 1429
    - Course Revisions – Fall 2015 – Recommended
        - CJLE 1006, CJLE 1012, CJLE 1018, CJLE 1024, CJLE 1029
- Health Professions – Raul Martinez
    - Course Revisions – Fall 2015 – Recommended, contingent upon revision of the award(s) to reflect the addition of the prerequisites, as discussed during the presentation. **Note: Due to clarification of the presentation and information received post-CAB, the contingency was removed.**
        - DSAE 1340, NURA 1301, PLAB 1323

Discussion Items

Training / Refresher for CAB Members – This will take place separate from the first regular Fall 2015 CAB meeting. Kristi requested that topic suggestions be submitted.

CAB Business

- Status of CAB Recommendations – No recommendations are pending.
- CAB Operational Procedures and Guidelines – Revisions are needed due to the updated CAB member representation and will be presented at the next meeting.
- February 6 Meeting Minutes will be distributed at the next meeting.

Meeting adjourned at 3:00 pm.

COLLIN COLLEGE