CURRICULUM ADVISORY BOARD
January 14, 2015
10:00 a.m.
CHEC 139
Approved Meeting Minutes

Voting Members Present:
Kristi Clark-Miller – Chair, Ellen Bell, Bob Benavides, Pete Brierley, Kerry Byrnes, Seema Endley, Cynthia Gruver, Tom Ottinger, Barry Piazza, Kelly Putnam, Dale Walker, David Weiland

Voting Members Absent:
Diane Schull

Non-Voting Members Present:
Jon Hardesty – Deans' Liaison, David Malone – Institutional Research Liaison, Lily Quezada – Student Development Liaison, Karen Murph, Vickie Stone

Non-Voting Members Absent:
Kathleen Fenton

Others Present:
Christian Aars, Jennifer Summerville

Kristi called the meeting to order and introduced Lily Quezada as the new Student Development Liaison.

Deans' Liaison Report
After discussion of TSI with regard to Level I workforce certificates that have TSI-required courses, it was decided a statement would be placed in the catalog at the beginning of each applicable Level I certificate to inform students that if they have not met TSI requirements, they will need to officially declare pursuit of the certificate to receive a permit which would allow them to register for the TSI course(s).

Faculty Council Report
No report. The next meeting is January 23, and Kerry will attend.

Communication Advisory Meeting (CAM) Report
There was special training for deans on the new professional travel system. The next meeting is February 12.

New Curricular Proposals

- Business and Computer Systems
  - Culinary Arts – Karen Musa
    - Program Revisions – Fall 2015 – Recommended
      - AAS – Culinary Arts
    - Course Terminations – Fall 2015 – Recommended
      - CHEF 1380, CHEF 2581, HAMG 1319
  - Geospatial Information Science (GIS) – George Jackson
    - Program Revisions – Fall 2015 – Recommended
      - AAS - Geospatial Information Science (GIS)
    - New Courses – Fall 2015 – Recommended
      - GISC 1301, GISC 2335
  - Hospitality and Food Service Management – Karen Musa
    - Program Revisions – Fall 2015 – Recommended
      - AAS – Hospitality and Food Service Management (with two tracks)
      - Certificate – Hotel / Restaurant Management
      - Certificate – Meetings and Event Management
    - Course Terminations – Fall 2015 – Recommended
      - TRVM 1380, TRVM 2333

- Pastry Arts – Karen Musa
  - Program Revisions – Fall 2015 – Recommended
    - AAS – Pastry Arts

- Engineering Technology – Dave Galley
  - Cisco Systems Computer Networking Technology / Computer Networking Technology / Convergence Technology / Information Systems Cybersecurity
    - Program Revisions – Fall 2015 – Recommended
      - AAS – Cisco Systems Computer Networking Technology
      - AAS – Computer Networking Technology
      - Certificate – Computer Networking Technology Software (MCSA)
      - Certificate – Computer Networking Technology Advanced Software (MCSE)
      - AAS – Convergence Technology
      - Certificate – Convergence Technology
      - AAS – Information Systems Cybersecurity
      - Certificate – Information Systems Cybersecurity
    - New Courses – Fall 2015 – Recommended
      - ITMT 2370, ITMT 2371, ITMT 2372, ITMT 2373, ITMT 2374
    - Course Terminations – Fall 2015 – Recommended
      - ITMT 2301, ITMT 2302, ITMT 2322, ITMT 2351, ITMT 2356
  - Computer-Aided Drafting and Design
    - Program Revisions – Fall 2015 – Recommended
      - AAS – Computer-Aided Drafting and Design
      - Certificate – Computer-Aided Drafting and Design
  - Electronic Engineering Technology / Semiconductor Manufacturing Technology
    - Program Revisions – Fall 2015 – Recommended
      - AAS – Electronic Engineering Technology
      - AAS – Semiconductor Manufacturing Technology
    - New Course – Fall 2015 – Recommended
      - RBTC 2345

Discussion Items

- CAB Membership – Kristi gave a recap and spoke about the complex issue of ensuring adequate representation across the campuses and academic disciplines; discussion followed. Kristi will send out the original subcommittee proposal along with the proposal from the Curriculum Office for members to review. She requested that any comments or suggestions be sent as "reply all". She will then summarize all information and send to the membership for review. This will be discussed and voted on at the next meeting.
- Workforce General Education Options – It was decided that Karen and Vickie will work with their academic disciplines as they work on catalog edits, to determine how the applicable options will be listed.
- Vickie gave an overview of the catalog process, which includes curricular changes, as well as some formatting changes.

CAB Business

- Status of CAB Recommendations – Two PHED Core course proposals are pending.
- December 5 Meeting Minutes were approved.

Meeting adjourned at 12:10 pm.

COLLIN COLLEGE