

**2020–2021 Curriculum Advisory Board
August 19, 2020
10:00 am Zoom
Approved Meeting
Minutes**

AGENDA

- Welcome to CAB presentation PowerPoint 2020-2021

Introductions

- Introductions, Names, Disciplines, and Campuses

Orientation / Refresher

PowerPoint: [Welcome to CAB 2019-2020](#)

Agenda for Orientation

CAB Overview – Charge

- The Curriculum Advisory Board (CAB) is charged with reviewing all changes in curricula or catalog listings.

What We Do

- CAB shall review each course / program proposal.

When Do Programs Come to Us?

- When there is something new, or something is being revised.

Process for Curricular Change

Membership, and the specific guidelines of how membership is determined

- 3-year commitment. Miss no more than 2 meetings per semester.
- Proxy required when missing a meeting.

Curriculum [Website](#)

Considerations

- Changes to awards
- General Education Courses

Curriculum Resources [online](#)

Access to Documents. Karen Murph emails documents and agenda one week before meeting.

Review of course program. Learning outcomes.

- None.

New Curricular Proposals

- No new proposals

Deans' Liaison Report

- None

Faculty Council Report

- None
- Charles Ring will represent CAB at Faculty Council
- Cindy Gruver can help with rotation of CAB representation with Charles Ring

Discussion Items

- None

CAB Business

- Status of CAB Recommendations – None pending
- Other Business
 - Sub-committee – Procedures for Prerequisites
 - Dr. Diana Hopes -- Subcommittee will reconvene with those interested last year, and will reach out to others to discuss prerequisites at the institutional level. Watch for email.

Next Meeting – September 25