Curriculum Advisory Board
March 26th, 2021
1:30 pm
Zoom
Approved Meeting Minutes

Voting Members Present
Daniel Birdsong, Adrienne Caughfield, Jillian DeShazo, Kathy Fant, Sean Geraghty, Cynthia Gruver, John "Rusty" Haggard, Joan Hunsaker, Linda Kapocsi, Kim Lower, Paul Manganelli, Melinda McBee, Camin Melton, James Mergerson, Gwen Miller, Barry Piazza, Mark Popowski, Charles Ring, Steven Rizzo, Michael (Mike) Rose, Donna Smith, Helen Wang

Voting Members Absent
Jennifer Bergman, Tony Howard

Non-Voting Members Present
Brenden Mesch, Candace Hamilton-Meserole, Cameron Neal, Wendy Gunderson, Mari Lopez, Lacy Castleman, Anne Reid

Non-Voting Members Absent
Brenda Carter, Gloria Hurtado-Diaz, Jamie Mills

Others Present
Todd Fields, Jon Hardesty, Karen Stepherson

Meeting is called to order

New Curricular Proposals

- AAS in Construction Management – Mike Coffman
  - Collin is seeking approval to offer a Bachelor of Applied Science in Construction Management. BAS will include AAS Construction Management coursework plus two years of upper division course work. The changes proposed in the AAS are to support the BAS proposal.
  - The program will also provide seamless transition for the students in Collin College's AAS in Construction Management to further their education by earning a bachelor's degree and allow a path for graduates of other community college's students with AAS degrees in Construction management to earn a bachelor's degree.
  - Program Revisions
    - CNBT 1371 Technology for the Mobile Workforce removed to align with ACCE (American Council for Construction Education) for accreditation. Mobile Workforce Technology information will be distributed in other classes.
  - Discussion
    - Will we have to make revisions again when hiring experts want to revise the program? We cannot hire faculty without having the program in place first. Program is approved by industry-based advisory committee, then CAB, then Board of Trustees to affirm they will financially support the program going forward, then alert THECB, before submitting prospectus to SACS. It is possible that additional changes might be proposed before the program starts.
    - Completers vs higher paying jobs. A Bachelor's degree improves employment chances. There is a higher percentage of being hired with bachelor's vs. an associate degree.

A Bachelor's degree means a higher salary; $12,000 to $16,000 more starting salary than with an Associate's degree. Furthermore, upper managerial jobs require the bachelor's degree.
    - Discussion of substitutions, ENVR1401 is recommended but we will still accept classes/substitutions from other institutions. Note will be added to degree plan to show that other options are acceptable in substitution of ENVR 1400 Environmental Science.
- Motion to accept proposal. Seconded. Proposal recommended.

- BAS in Construction Management
    - Based on our examination of other programs, the existing Advisory Committee for the AAS input, industry input, and faculty input it was decided that we should pursue accreditation from the American Council for Construction Education (ACCE). Additionally, we decided that the BAS program should be a direct 2+2 with our current AAS in Construction management.
    - To align AAS with ACCE and to allow for the BAS to be aligned with ACCE we needed to make some adjustments in our base classes. This affected the programs in the Construction Technology as they share some base classes with our AAS in Construction program. The main reason for the program changes is to align with ACCE for accreditation
- Discussion
    - Why doesn't the philosophy course have a substitution? 2306 Ethics was a strong request from advisory committee to have it in the construction program.
- Motion to accept proposal. Seconded. Proposal recommended.

- Construction Technology - Carpentry – Mike Coffman
- Program Revisions
    - To align the AAS with ACCE and to allow for the BAS to be aligned with ACCE we needed to make some adjustments in our base classes.
    - Remove CNBT 1371, replace with CRPT 1371 – Advanced Carpentry Techniques (Capstone) which allows students to benefit by taking a specialization carpentry class.
    - Revision of contact hours and prerequisites for multiple courses.
- Motion to accept proposal. Seconded. Proposal recommended.

- Construction Technology - Electrical – Mike Coffman
- Program Revisions
    - To align the AAS with ACCE and to allow for the BAS to be aligned with ACCE we needed to make some adjustments in our base classes.
    - Remove CNBT 1371, replace with ELPT 2325 – This course will allow students to build a higher level of knowledge on the National Electrical Code, following up on ELPT 1325.
    - Revision of contact hours and prerequisites for multiple courses.
- Motion to accept proposal. Seconded. Proposal recommended.

- Construction Technology - Facilities Management – Mike Coffman
- Program Revisions
    - To align the AAS with ACCE and to allow for the BAS to be aligned with ACCE we needed to make some adjustments in our base classes.
    - Remove CNBT 1371, replace with BMGT 1301. Addition of BGMT 1301 – Supervision which will help students moving forward in Facilities Management.
    - Revision of contact hours and prerequisites for multiple courses.
- Motion to accept proposal. Seconded. Proposal recommended.

- Construction Technology - Plumbing – Mike Coffman
  - Program Revisions
    - To align the AAS with ACCE and to allow for the BAS to be aligned with ACCE we needed to make some adjustments in our base classes.
    - Remove CNBT 1371, replace with PFPB 2371 Advanced Plumbing Practices – This course will allow the completion of level 4 in the NCCER (National Center for Construction Education and Research) plumbing curriculum.
    - Revision of contact hours and prerequisites for multiple courses.
  - Motion to accept proposal. Seconded. Proposal recommended.

- Construction Technology - Safety – Mike Coffman
  - Program Revisions
    - To align the AAS with ACCE and to allow for the BAS to be aligned with ACCE we needed to make some adjustments in our base classes.
    - Remove CNBT 1371, replace with OSHT 2320 – Safety Training Presentation Techniques, which allows for a specialization class in the areas of safety.
    - Revision of contact hours and prerequisites for multiple courses.
  - Motion to accept proposal. Seconded. Proposal recommended.

- Interior Design – Mike Coffman
  - Program Revisions
    - The Interior Design program curriculum has been essentially unchanged for several years. With recent expansion of our Advisory Committee and the addition of new faculty with recent industry experience, we decided to closely examine the curriculum to see if we were still meeting industry needs. These changes are a result of this examination. These changes are industry driven.
    - Substantive change prospectus may be needed due to percentage of content change. The Academic Services office will review and follow up with the necessary requirements.
  - Motion to accept proposal. Seconded. Proposal recommended.

Expedited Proposals Report

- Dance
  - Program Revisions
    - There are additional Collin SLO's included in DANC 1112 – Dance Practicum. The department is proposing to remove them to provide more flexibility for course offering.
  - Motion to accept proposal. Seconded. Proposal recommended.

Informational Items Report

- Various Catalog Corrections for Pharmacy Technician, Physics, Computer Science, Business Computer Information Systems, Psychology, Math, Diagnostic Sonography, Paralegal, and Veterinary Technician programs.

Deans' Liaison Report

- Departments are working on procedures to become more consistent with how we do link courses, practicums, and internships to ensure consistency and clear parameters.
- Further clarifying organizational items that are on the back end of how curriculum is implemented.

Faculty Council Report

- Faculty nonrenewal contracts were discussed, not related to CAB.

Discussion Items

- 2021-2022 CAB Co-Chair.
  - No one has offered to be co-chair.
- 2021-2022 CAB Membership
  - Who might be leaving the CAB committee, moving campuses, or joining iCampus? Please notify the CAB Chair.

CAB Business

- Status of CAB Recommendations
  - Everything from last meeting was approved by leadership.
- March 5 Meeting Minutes
  - Motion to approve the minutes. Motioned to approve. Seconded. Approved.
- Other Business
  - None.

Next Meeting – April 23

Motion to end meeting. Seconded. Meeting adjourned.