2020–2021
Curriculum
Advisory
Board
Approved Meeting Minutes
January 13, 2021
1:30 pm

Voting Members Present
Jennifer Bergman, Daniel Birdsong, Adrienne Caughfield, Jillian DeShazo, Kathy Fant, Sean Geraghty, Cynthia Gruver, John "Rusty" Haggard, Tony Howard, Joan Hunsaker, Linda Kapocsi, Paul Manganelli, Melinda McBee, Camin Melton, James Mergerson, Gwen Miller, Barry Piazza, Mark Popowski, Steven Rizzo, Michael (Mike) Rose, Donna Smith, Helen Wang

Voting Members Absent
Kim Lower, Charles Ring

Non-Voting Members Present
Brenda Carter, Brenden Mesch, Gloria Hurtado-Diaz, Candace Hamilton-Meserole, Wendy Gunderson, Mari Lopez, Lacy Castleman, Anne Reid

Non-Voting Members Absent
Cameron Neal

Others Present
Todd Fields, David Liska, David Malone, Lily Quezada, Yidong Zhang, Jon Hardesty, Garry Evans

Meeting is called to order

New Curricular Proposals

♦ **Law Enforcement Academy (Credit Program Only) – Scott Donaldson**
- **Proposed Program Deactivation**
  - Terminate the Certificate Level 1 – Basic Peace Officer Certificate (this refers to the credit award only, the CE program will remain active)
  - Terminate all courses listed in this certificate
- **Discussion**
  - No issues with proposal. Motion to accept proposal. Seconded. Proposal recommended.

♦ **Computer Systems – Ann Cervantez**
- **Proposed Program/Course Revisions**
  - Replace ITSW 1307 with a new course, ITSE 1346, to cover the database concepts in a relational and non-relational database system.
  - Deactivate Certificate Level 2 - Computer Applications for Data Forensics and Informatics from Computer Systems program
  - Terminate ITSW 2472
- **Discussion**
  - No issues with proposal. Motion to accept proposal. Seconded. Proposal recommended.

♦ **Health Information Management – Lydia Danton**

- Program Revisions
  - Restructuring AAS course sequence due to removal of the TEAS exam.
  - Removing ITSW 2472 as an option for HITT 2272
  - Terminating the Certificate Level 2 - Health Information Foundations for Data Forensics and Informatics due to lack of interest (no enrollment).
  - Moving the Certificate Level 2 - Computer Applications for Data Forensics and Informatics from the Computer Systems program (CIP 11.0101) to the Health Information Management program (CIP 51.0707).
  - Renaming the certificate as Data Management Applications for Healthcare to be more relevant.
  - Adding HITT 2272 and HITT 1311.
  - Removing ITSW 2472
  - BIOL 2404 is a Program prerequisite. Completing 5 courses instead of 3 before being admitted to program itself.
- **Discussion**
  - No issues with proposal. Motion to accept proposal. Seconded. Proposal recommended.

♦ **Expedited Report**

- Music - The Music department is proposing course revisions to (1) update MUEN 1136 to be more inclusive for various student instrumentalists, (2) to revise five courses to be in compliance with ACGM guidelines, and (3) to remove additional learning outcomes that are now unnecessary due to the ACGM state-mandate learning outcomes.
- **Discussion**
  - No issues with proposal. Motion to accept proposal. Seconded. Proposal recommended.

Deans' Liaison Report – Brenda Carter

- Working on a new list of new district discipline deans.
- Public Relations has a plan to put establish one PR person per campus to reduce response time for advertising and other PR responsibilities.
- There will be a discussion at provost at level regarding possibility faculty travel in the spring.

Faculty Council Report

- None

Discussion Items

- Update on Prerequisite Subcommittee
  - Will have an update after workgroups are able to meet.

CAB Business

- Status of CAB Recommendations
  - December recommendations go to leadership meeting this month. Update at next cab meeting.
  - December 11 Meeting Minutes
    - Move to approve, second, approved

Other Business

- None