

**Academic Discipline Leads Meeting
December 2010**

Spring Discipline Meeting Agenda Items

- 1. Review requirements for baccalaureate degrees at Texas colleges or universities for alignment with Collin College Emphasis Area course recommendations**
 - a. Identify 1 to 2 universities among Collin's major transfer universities (or other Texas institutions) with strong baccalaureate degree programs in the discipline.
 - b. See attached list of public and private Texas colleges and universities.
 - c. Identify commonalities across lower-division requirements for baccalaureate degrees and compare to courses listed in Collin College's areas of emphasis.
 - d. Determine if Collin College's list of elective courses for the emphasis area are consistent with lower division degree requirements for baccalaureate degrees and make recommendations for additions to/deletions from the list.
 - e. Send resulting recommendations to your curriculum coordinators (Karen Murph or Vickie Stone). Recommendations received by Feb.1, 2011 will be included in the 2011-12 catalog. All alignment documentation is due Oct 1, 2011.
 - f. Consider if an articulation agreement would be beneficial to increase course transferability. Stephanie Hanson, Coordinator of Articulation and Transfer (972-985-3734), can assist in this process.

- 2. Establish program-level student learning outcomes for the discipline**
 - a. Identify up to four program outcomes that describe the broad, foundational lower-division knowledge/skills/attitudes/behaviors students must demonstrate in the discipline
 - b. All elective courses should contribute to the program outcomes.
 - c. Outcomes need to be measurable in one or more of the discipline's elective courses.
 - d. By May 15, 2011, submit up to 4 program-level student learning outcomes to Kathleen Fenton.
 - e. Workshops will be offered throughout spring semester to assist faculty through the process.
 - f. Emphasis areas will be assessing one or more program outcomes beginning in 2011-12.

- 3. Review the student learning outcomes (SLOs) for discipline courses**
 - a. Review all course SLOs to ensure alignment with any curricular or instructional changes
 - b. The THECB recommends that all courses proposed for the new core must include specified Texas Core component objectives in course learning outcomes. The attached matrix provides the most current draft of the proposed objectives.
 - c. GEO Forum II has recommended that Collin College adopts State core curriculum objectives.
 - d. Incorporate Critical Thinking and Communication Skills into all core course SLOs by fall 2011.
 - e. Prepare for integration of other Texas Core component objectives that apply to core course component area. Compliance with other Texas core objectives will not be required until after THECB approval.
 - f. By April 1, 2011, submit edits to SLOs for generic syllabi to your curriculum coordinator (Karen Murph or Vickie Stone). Substantive changes to course SLOs must be approved by CAB. See attached Core criteria.

- 4. Review the current emphasis area narrative in the catalog and revise as necessary**
 - a. Review 2010-11 emphasis area narrative at <http://www.collin.edu/academics/2010-2011catalog.pdf>. By Feb.1, 2011, send catalog revisions to your curriculum coordinator (Karen Murph or Vickie Stone).
 - b. Career Options information will be removed from the next catalog.