CURRICULUM ADVISORY BOARD
August 23, 2018
1:00 pm
CHEC 220
Approved Meeting Minutes

Voting Members Present
Cynthia Gruver – Chair, Rodney Boyd, Catie Brooks, Kathy Fant, Sean Geraghty, Tony Howard, Linda Kapocsi, Kerry Loinette, Kim Lower, Gwen Miller, Tom Ottinger, Barry Piazza, Mark Popowski, Charles Ring, Clair Robertson, Michael Rose, Diane Schull, Greg Sherman, Donna Smith

Voting Members Absent

Non-Voting Members Present
Brenda Carter – Deans' Liaison, Karen Musa – Deans' Liaison, Gloria Hurtado – Institutional Research Liaison, Cindy Pokrywa – Student Enrollment Services Liaison, Diana Hopes, Karen Murph, Indalita Holt

Non-Voting Members Absent
Jamie Mills – Academic Partnership Liaison, Cameron Neal – Academic Partnership Liaison

Others Present
Ann Blackman, Francis Choy, Mike Coffman, Todd Fields, De'Aira Holloway, Tina Jackson, David Liska, Andrea Szlachtowski, Lily Quezada, Don Weasenforth

Cindy called the meeting to order at 1:00 pm.

Introduction of Members

New Curricular Proposals

- Computer Networking – Mike Coffman
  This proposal is in response to feedback from students and the advisory team to meet the current market needs. Courses align with the requirements for certifications necessary in the field.
  - Program Revisions – New AAS Track
    - AAS – Computer Networking Wireless Track
    - Certificate Level 1 – Wireless Designer
    - New Courses
      - ITNW 1378 Wireless Network Administration
      - ITNW 2371 Wireless Network Security
      - ITNW 2372 Wireless Network Design
      - ITNW 2374 Emerging Wireless Technology
      - ITNW 2378 Fundamentals of IoT
  - All Recommended – Spring 2019
- Sport and Recreation Management – Karen Musa
  The Sport and Recreation Management degree will provide entry-level employment training for individuals interested in careers in the sport and recreation industry. Employment settings include sports and fitness marketing and sales, sport retail management, recreation program planning, facilities director, and athletic coaching positions.
  - New Program
    - AAS – Sport and Recreation Management
    - Certificate Level 1 – Recreation Management
    - Certificate Level 1 – Sport Management

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* New Courses
    - HAMG 1317 Recreational Services
    - RECL 1303 Athletic Program Planning
    - RECT 1301 Introduction to Therapeutic Recreation
    - TRVM 1370 Sports Tourism
- All Recommended – Fall 2019

♦ New Four-Year Degree – Mike Coffman
The cybersecurity area is in high demand, and there are not enough graduates to meet that demand. The BAT will be a very hands-on program which will set it apart from other degrees, and the courses have been developed so they align with NSA/DHS KUs for a Center of Excellence in Cybersecurity designation.
- BAT (Bachelor of Applied Technology) in Cybersecurity
- New Courses
    - XXXX 33YY Advanced Network Topologies and Protocols
    - XXXX 33YY Cyber Crime
    - XXXX 33YY Digital and Device Forensics
    - XXXX 33YY Introduction to Cryptography
    - XXXX 33YY Mobile Technologies
    - XXXX 33YY Privacy
    - XXXX 43YY Cyber Defense Operations
    - XXXX 43YY Information Assurance
    - XXXX 43YY Penetration Testing
    - XXXX 43YY Senior Project
    - XXXX 43YY Virtualization and Cloud Security
- A vote was not taken, pending additional information. The proposal will be re-submitted.

Presentation

♦ Ann Blackman – Distance Learning
- Work is ongoing to assess online courses for compliance with new definitions by the state. Since teaching and learning with technology are no longer exclusive to Distance Ed, the previous designations will change. Online courses will have to be 100% online.
- Faculty training and professional development will be offered.
- There will be an online advisory board and course evaluation.
- Resources such as ProctorU and Zoom Meeting will be available to enhance Distance Ed.

Deans' Liaison Report – No meeting this month

Faculty Council Report – No meeting yet this month

Discussion Items

CAB Business

♦ Status of CAB Recommendations
- The recommendation to change the required prerequisite grade for several MATH courses to "C or better" was not approved by Leadership and will remain as "D".
- The recommendation for adding two courses to the Core was not approved by Leadership.

♦ In the future, CAB Minutes will be sent electronically so that the approval process can be expedited. Changes can be sent by email.

♦ Informational Report – A sub-committee reviewed the process and submitted the following recommendations:
- The report will now be called Expedited Proposal(s).

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- Proposals coming to CAB will be formal proposals (presentation required) or expedited proposals (presentation not required).
- Each expedited proposal item will be voted on separately, and any member can request that an item be changed to a formal proposal and request a presentation.
- These recommendations were approved by vote.

♦ Meeting Dates
- The 2018-19 dates were presented. These dates were selected to coincide with leadership meeting dates so that proposals can proceed through the approval process more quickly.
- There is a conflict with the January date, and this was tabled until the next meeting.
- The remaining meeting dates were approved by vote.

Meeting adjourned at 3:40 pm

Next Meeting – September 21

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