A Proposal for Questions that Academic Departments Should Address When Requesting that a Course be Added to the Core Curriculum/General Education Component of Workforce Programs

A. Question Regarding Rationale

1.) Please explain why inclusion of the proposed course into the Collin College core curriculum would be beneficial for students.

B. Questions Relating to Transferability:

1.) At what four-year institutions does the proposed course transfer *and* apply toward a major in the discipline? (In answering, please focus on Collin's five largest transfer partners.)

2.) What other institutions have the same (or equivalent) course in their core curriculum? (In answering, please look to community colleges *and* universities in Texas to answer this question. The answer does not need to exhaustively include a review of all higher education institutions in the state, but it should demonstrate the general applicability and transferability of this course across the state.)

3.) Is the proposed course aligned with Advanced Placement course offerings in Collin College's feeder high schools?

C. Questions Relating to Enrollment Impact on Other Core Courses at Collin College

4.) What impact will approval of the proposed course into the core curriculum have on the enrollment of other course options in the same foundational component area (FCA) requirement at Collin College? (For example, if the course is being proposed for addition into the social and behavioral sciences FCA, what impact will the addition of the proposed course have on enrollments of other courses in the social and behavioral sciences FCA?)

5.) Since Collin College recommends completion of a course sequence to fulfill the requirements of the life and physical sciences FCA, if the proposed course is recommended for the life and physical sciences component, what other core course option should students take to complete the requirement in this FCA?

D. Questions Relating to Resources Necessary to Teach the Proposed Course

6.) Are there specific credentials or graduate courses necessary to teach the proposed course? (In answering, please address whether Collin's usual credentialing standards-master's degree in the discipline or master's degree with 18 SCH in the discipline-are sufficient for credentialing faculty in this area.) What FT faculty members currently employed at Collin College can teach the proposed course?

7.) How difficult is it to find associate faculty members to teach the proposed course? (If possible, in answering this question please review and comment upon the pool of associate faculty applicants in the discipline to gauge the difficulty of finding qualified faculty members.)

8.) Are there any physical resource needs the college must address in order to routinely offer the proposed course?