CURRICULUM ADVISORY BOARD
September 22, 2017
1:30 pm
CHEC 222
Approved Meeting Minutes

Voting Members Present
Traci Ramsey – Chair, Rodney Boyd, Catie Brooks, Loyd Campbell, Kathy Fant, Sean Geraghty, Cynthia Gruver, Kerry Byrnes-Loinette, Gwen Miller, Tom Ottinger, Barry Piazza, Mark Popowski, Charles Ring, Clair Robertson, Michael Rose, Pam Sawyer, Diane Schull, Greg Sherman

Voting Members Absent
Will Geisler (Michael Rose, proxy)

Non-Voting Members Present
Brenda Carter – Deans' Liaison, Gaye Cooksey – Deans' Liaison, Lily Quezada – Student Development Liaison, Kathleen Fenton, Karen Murph, Villa Vance, Indalita Holt

Non-Voting Members Absent
Gloria Hurtado – Institutional Research Liaison

Others Present
David Malone, David Liska, De'Aira Holloway, Millie Black

Traci called the meeting to order at 1:30 PM.

- **New Curricular Proposals**
  - Theatre – Brad Baker – The goal of the theater department is to provide students with a skill set that will allow them to prepare for auditions required by strong theater programs at baccalaureate institutions. An expanded practicum will provide this opportunity. The proposal adds two advanced practicum courses to help students develop the necessary proficiencies. In addition, they propose to increase the practicum courses from 1 to 3 lab hours so that there is more time to enlarge and refine the skill set.
    - New Courses
      - DRAM 2120 Theater Practicum III
      - DRAM 2121 Theater Practicum IV
    - Revised Courses
      - DRAM 1120 Theater Practicum I
      - DRAM 1121 Theater Practicum II
    - Recommended – Fall 2018 **(Has since been changed to Spring 2018)**

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- **Informational Report**
  - Physical Education – Changing its name to Kinesiology to align with state and national trends at the universities and 4-year colleges. In a parallel action, the course rubric will change from PHED to KINE.
  - Photography – To assist students with following the recommended course sequence, the program is changing the titles of three courses and making prerequisite changes:
    - PHTC 1300 – from Photo Digital Imaging I to Digital Photography II; adding prerequisite of ARTS 2348
    - PHTC 1341 – from Color Photography I (Theory and Management) to Color Photography I; adding prerequisite of ARTS 2349
    - PHTC 2349 – from Photo Digital Imaging II to Digital Photography III; adding prerequisite of ARTS 2349
  - The Informational Report was approved as presented.

- **Deans' Liaison Report** – The Deans are working on a pilot program for the Developmental Education Corequisite Initiative.

- **Faculty Council Report** – No Report

- **Discussion Items** – The NTCCC is working on a program to assess prior learning from corporate training that employees receive when working in retail or quick service food. It will involve skills or certifications like Safe Serve and will be seen in terms of competencies. Amarillo has a similar program in place. The goal is to create a statewide crosswalk for large corporations with structured training programs such as McDonalds, Target, Best Buy, Cosco, etc.

- **CAB Business**
  - Status of CAB Recommendations – No updates
  - Membership / Operational Procedures and Guidelines – A subcommittee was suggested to review current CAB guidelines. Traci collected names of people willing to serve.
  - September 8 Meeting Minutes – Approved
  - Other Business – None

- The meeting adjourned at 2:25.

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