CURRICULUM ADVISORY BOARD
August 23, 2017
12:45 pm
CHEC 220
Approved Meeting Minutes

Voting Members Present:
Traci Ramsey – Chair, Rodney Boyd, Catie Brooks, Loyd Campbell, Kathy Fant, Will Geisler, Sean Geraghty, Cynthia Gruver, Kerry Byrnes-Loinette, Gwen Miller, Tom Ottinger, Barry Piazza, Mark Popowski, Charles Ring (left early – Traci Ramsey, proxy), Clair Robertson, Michael Rose, Pam Sawyer, Diane Schull, Greg Sherman

Non-Voting Members Present:
Brenda Carter – Deans' Liaison, Gaye Cooksey – Deans' Liaison, Gloria Hurtado – Institutional Research Liaison, Lily Quezada – Student Development Liaison, Kathleen Fenton, Karen Murph, Villa Vance, Indalita Holt

Others Present:
Ann Blackman, Michael Coffman, David Liska, David Malone, Cameron Neal, Jennifer Summerville

Traci called the meeting to order at 12:45 PM.

Introduction of Members

Presentation

- Jon Hardesty, VP Provost – Core Curriculum Committee
  - Membership of persons with a history on COAT, CAB, and/or Program Review
  - Will review the existing Core and new proposals for Core
  - Primary focus will be to facilitate the interaction between CAB and COAT
  - First task is to provide a list of questions for anyone wanting to add a course to the Core. This list would be brought to CAB for approval.
  - It was asked if there should be a similar group for workforce courses. Dr. Hardesty said this was an area for discussion.
  - There was a question about CAB's future authority to review Core proposals. Dr. Hardesty assured the group that the authority to recommend changes to the Core would still reside with CAB.

New Curricular Proposals

- Physical Education – Traci Ramsey / Susan Evans
  - The proposal was made to add PHED 1119 Intermediate Archery to the course inventory. This course has been requested by students.
  - The proposal was tabled so that all of the campus deans could be consulted.

COLLIN COLLEGE

- Electronic Engineering Technology – Tripat Baweja
  - Revisions in this program are needed to accommodate changes in the Industry and new skills needed in the community.
  - Program Revisions
    - AAS – Electronic Engineering Technology
    - Certificate – Electronic Engineering Technology
  - New Courses
    - CETT 1407, TECM 1343, CETT 1409, CETT 2471, EECT 2439
  - Courses with Increase in Credit and Contact Hours
    - CETT 1425, CETT 1445, RBTC 1405, CETT 1457
  - The vote was in favor of recommending these changes, to be effective Spring 2018.

Deans' Liaison Report – No report

Faculty Council Report – No report. The meeting is Friday, and everyone is welcome.

CAB Business

- All CAB recommendations have been approved.
- The Consent Agenda, which will now be called the Informational Report, was presented. A discussion and vote will take place at the next meeting.
- A revised Proposal Signature Page was presented. A statement has been added to the proposer's signature section, attesting to the fact that the appropriate provost has been consulted about the proposal. During discussion it was suggested that the statement also include the other campus deans.
- The CAB Operational Procedures and Guidelines document was presented with updates noted. A discussion and vote will be scheduled for the next meeting.
- The July 14 Meeting Minutes were approved as presented.
- 2017-18 Meeting Dates were presented.

Other Business

- The ACGM has been updated on the THECB website. The Curriculum Office will review the updates and contact the discipline deans as necessary.
- The THECB is in the process of reviewing 25 new Fields of Study to be added to the state's inventory. These programs are designed to transfer and apply in entirety at the receiving institution.
- The state is also working on Programs of Study. These will be similar to Fields of Study but are for workforce fields.
- Assessment Conference, October 10, 2017 – For further information, contact the Curriculum Office.
- SACSCOC Conference, December 2-5, 2017 – For further information, contact the Curriculum Office.

The meeting adjourned at 2:30.

COLLIN COLLEGE