CURRICULUM ADVISORY BOARD
October 21, 2016
1:30 pm
CHEC 114
Approved Meeting Minutes

Voting Members Present:
Kerry Byrnes-Loinette – Chair, Rodney Boyd, Pete Brierley, Loyd Campbell, Sean Geraghty, Cynthia Gruver, Chris Morgan, Tom Ottinger, Barry Piazza, Traci Ramsey, Charles Ring, Pam Sawyer, Michael Rose, Diane Schull, Greg Sherman

Voting Members Absent:
Kristi Clark-Miller (Kerry Byrnes-Loinette, proxy), Will Geisler (Michael Rose, proxy), Gwen Miller (Kerry Byrnes-Loinette, proxy), David Weiland (Michael Rose, proxy)

Non-Voting Members Present:
Brenda Carter – Deans' Liaison, Gaye Cooksey – Deans' Liaison, David Malone – Institutional Research Liaison, Lily Quezada – Student Development Liaison, Karen Murph, Villa Vance, Indalita Holt

Non-Voting Members Absent:
Kathleen Fenton

Others Present:
Torrey West, De´Aria Holloway

Kerry called the meeting to order at 1:30 and introduced Villa Vance.

New Curricular Proposal

- Hospitality and Food Service Management – Linda Wee
  - Course Revision – Fall 2017 – Recommended
    - HAMG 1340
- Office Systems Technology – Presentation of this agenda item has been moved to the November 4 meeting.
- Welding – Luke Sides
  - New Program
    - AAS – Welding
      - Welding Technology Track
      - Foundry/Metalsmithing Track
    - Certificate – Level I – Welding Technology
    - Certificate – Level I – Foundry/Metalsmithing
    - New Courses
      - WLDG 1401, WLDG 1405, WLDG 1408, WLDG 1413, WLDG 1425, WLDG 1428, WLDG 1434, WLDG 1435, WLDG 1471, WLDG 1530, WLDG 2413, WLDG 2431, WLDG 2440, WLDG 2441, WLDG 2443, WLDG 2447, WLDG 2450, WLDG 2451, WLDG 2453, WLDG 2471, WLDG 2480
    - This new program will start at the Spring Creek campus with plans to move to the future Tech Center.

* Recommended with contingencies – Fall 2017
  - To clarify that the outcomes apply to each of the awards (AAS, two level I certificates)
  - To revisit the Mathematics course that is part of the AAS degree, with a suggestion to review what other colleges are requiring and to also check with their advisory board.

Deans' Liaison Report

- Dean Cooksey handed out a document prepared by Academic Services Curriculum Office on the New Program Development Process for the group's consideration. The suggestion was made that the group read and compare it to the CAB New Program Criteria to see if edits need to be made to the CAB document.

Faculty Council Report

- The Faculty Council was in session concurrently with CAB, so this report will be made at the November 4 meeting.

CAB Business

- Status of CAB Recommendations – The HVAC program is still working on meeting the contingencies for CAB recommendation.
- New Program Criteria – Kerry has a meeting with Dr. Kihl to discuss the criteria. If anyone has any discussion points she asked them to send her a note.
- Membership – Kristi was not present to discuss this, so it will be moved to the November 4 agenda.
- September 23 Meeting Minutes were approved with one revision.
- Other Business
  - There was some discussion about the smaller room being better for CAB meetings. Karen said she would look into future meetings being done the same.

The meeting adjourned at 3:00.

The next meeting will be November 4.

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