

CURRICULUM ADVISORY BOARD

August 17, 2016

1:00 pm

CHEC 202

Approved Meeting Minutes

Voting Members Present:

Kerry Byrnes-Loinette – Chair, Rodney Boyd, Pete Brierley, Loyd Campbell, Kristi Clark-Miller, Will Geisler, Sean Geraghty, Cynthia Gruver, Gwen Miller, Tom Ottinger, Traci Ramsey, Charles Ring, Pam Sawyer, Greg Sherman, David Weiland

Voting Members Absent:

Chris Morgan, Barry Piazza, Diane Schull

Non-Voting Members Present:

Brenda Carter – Deans' Liaison, David Malone – Institutional Research Liaison, Lily Quezada – Student Development Liaison, Kathleen Fenton, Karen Murph, Vickie Stone

Others Present:

Indalita Holt, Jennifer Summerville

Kerry called the meeting to order.

New Curricular Proposals – None

Deans' Liaison Report

Brenda Carter reported that many changes are being made, and there may be some confusion during this process. The Deans are mentoring the Associate Deans. The Associate Deans will be responsible for day-to-day operations, and the Deans will be responsible for community relations such as 2+2 programs.

Faculty Council Report

There was no Faculty Council report since this group has not met yet.

Discussion Items

- ◆ Core Review Process
- ◆ Master Plan
 - Priority #1 – The Collin Master Plan calls for High School students to be able to complete 30 Collin hours prior to graduation.
 - * There was some discussion about how it would be decided which classes were appropriate for Dual Credit and what role CAB would play in meeting this institutional priority. Issues raised included:
 - Faculty needs more of a voice in the decision
 - Home School students
 - 9th graders taking college classes
 - Classes that require specialized equipment and facilities
 - * The decision was made to invite Raul Martinez to a future meeting.
 - Priority #3 – New Workforce Programs
 - * Process questions

- Who gets the information?
- How is that presented to CAB?
- What is CAB's role in the evaluative process?
- * A criteria checklist would be helpful. This was moved to Sub-Committee.

CAB Business

- ◆ Status of CAB Recommendations – The Commercial Photography recommendation is still pending.
- ◆ Selection of Faculty Council Representative – Gwen Miller agreed to be the Faculty Council Representative.
- ◆ Membership
 - Should there be additional representation from the Deans?
 - * Dean Carter will take the issue to the next Deans' meeting. There was consensus with Dean Carter on the following:
 - One Academic Dean (Dean Carter)
 - One Workforce Dean
 - No representatives from the Associate Deans
 - Due to the reorganization, the CPC At-Large position is open. It was noted that this would need the Dean's approval. Kerry will contact the CPC Deans for a replacement.
- ◆ 2016-17 Meeting Dates and Locations – All meetings are Friday at 1:30 pm unless otherwise noted
 - Wednesday, August 17, 10:00 am, CHEC 102
 - September 9, CHEC 107
 - September 23, CHEC 114
 - October 7, CHEC 107
 - October 21, CHEC 114
 - November 4, CHEC 107
 - November 18, CHEC 102
 - December 2, CHEC 107
 - Wednesday, January 11, 10:00 am, CHEC 102
 - February 10, Room TBD
 - March 3, Room TBD
 - April 7, Room TBD
 - May 5, Room TBD
- ◆ Other Business – None

Tom moved for adjournment at 2:00.

Next Meeting – September 9

