

CURRICULUM ADVISORY BOARD

April 21, 2017

1:30 pm

CHEC 114

Approved Meeting Minutes

Voting Members Present:

Kerry Byrnes-Loinette – Chair, Rodney Boyd, Pete Brierley, Catie Brooks, Sean Geraghty, Cynthia Gruver, Gwen Miller, Chris Morgan, Barry Piazza, Charles Ring, Michael Rose, Greg Sherman, David Weiland

Voting Members Absent:

Loyd Campbell, Will Geisler, Tom Ottinger, Traci Ramsey, Pam Sawyer, Diane Schull

Non-Voting Members Present:

Brenda Carter – Deans' Liaison, Gaye Cooksey – Deans' Liaison, Gloria Hurtado – Institutional Research Liaison, Lily Quezada – Student Development Liaison, Kathleen Fenton, Karen Murph, Villa Vance, Indalita Holt

Others Present:

De'Aira Holloway, David Malone

Kerry called the meeting to order at 1:30 PM.

New Curricular Proposals – None

Deans' Liaison Report – The deans have reviewed and considered the membership of CAB and are in agreement with the current representation.

Faculty Council Report – No report

CAB Business

- Status of CAB Recommendations – All recommendations from February and March have been approved by Leadership, with the exception of Computer Systems.
- 2017-18 Chair-Elect – Kerry reminded the members to contact her if they are interested in the position.
- 2017-18 Meeting Dates – All meetings are 1:30 unless otherwise noted.
 - August 23, 10:00 – Orientation / Refresher, Noon – Lunch, 12:45 – Business Meeting
 - September 8
 - September 22
 - October 6
 - October 20
 - November 3
 - November 17
 - December 8



- January 10, 10:00
- February 9
- March 2
- April 13
- May 4
- 2017-18 Membership
 - Members rotating off
 - Pete Brierley
 - Chris Morgan
 - David Weiland
 - Members appointed for another term
 - Tom Ottinger
 - Charles Ring
- 2017-18 Orientation / Refresher – August 23, 10:00 – Orientation / Refresher, Noon – Lunch, 12:45 – Business Meeting
- CAB’s Curriculum Focus
 - A proposal was put forth to conduct simple “day-to-day” CAB business through a Consent Agenda. In this proposal, the Consent Agenda would be sent out ahead of the meeting and would include simple changes. If any member had questions or concerns about a change, it would be moved to the Meeting Agenda. Otherwise, the Consent Agenda would be approved as a whole without discussion.
 - A decision was made to try this approach in 2017-18. It was suggested a subcommittee be formed to discuss and propose the logistics of the process. Kerry asked that members interested in being on the subcommittee to please sign up at the end of today’s meeting.
- March 3 Meeting Minutes were approved with minor changes.
- Other Business
 - Kerry explained the need for CAB to continue over the summer, since changes might come up and need to be acted upon. It was agreed that anyone who is available would meet as necessary. A sign-up sheet was offered for anyone anticipating being available for the following meetings:
 - June 9
 - July 14
 - August 11
 - COAT – Co-chairs Kerry and Rachel have invited Discipline Leads and Associate Deans to participate in the Assessment Day. The need for a broader understanding of the COAT procedure prompted the expansion of the invitation list. The question was raised about Associate Faculty. Kerry said they were welcome to participate.

The meeting adjourned at 2:30.

The next meeting is May 5.

