CURRICULUM ADVISORY BOARD
February 10, 2017
1:30 pm
CHEC 114
Approved Meeting Minutes

Voting Members Present:
Kerry Byrnes-Loinette – Chair , Rodney Boyd, Pete Brierley, Katy Brooks Loyd Campbell, Will Geisler, Sean Geraghty, Cynthia Gruver, Gwen Miller, Chris Morgan, Tom Ottinger, Barry Piazza, Traci Ramsey, Charles Ring, Michael Rose, Pam Sawyer, Greg Sherman, David Weiland

Voting Members Absent:
Diane Schull

Non-Voting Members Present:
Brenda Carter – Deans' Liaison, Gaye Cooksey – Deans' Liaison, David Malone – Institutional Research Liaison, Lily Quezada – Student Development Liaison, Kathleen Fenton, Karen Murph, Villa Vance, Indalita Holt

Non-Voting Members Absent:
None

Kerry called the meeting to order at 1:30 PM.

New Curricular Proposals

- Animation – Tom Ottinger
  - Program Revisions – Fall 2017 – Recommended
    - AAS - Animation: Name change to Animation & Game Art (Combining 3-D Animation Track and Game Art Track)
    - Certificate - Animation: Name change to Animation & Game Art (Combining 3-D Animation Track and Game Art Track)
  - Course Revisions – Fall 2017 – Recommended
    - ARTV 2335 Portfolio Development for Animation
- Business Management – Christine DeLaTorre
  - These changes were made in response to data and goals presented by Dr Matkin. It was explained that these are WECM courses in nested programs.
  - Program Revisions – Fall 2017 – Recommended
    - AAS – Business Management
    - New Certificate Track – Human Resources Management – Recommended
  - New Courses – Fall 2017 – Recommended
    - HRPO 2304 Employee Relations
    - HPRO 2303 Employment Practices
    - HPRO 2306 Benefits and Compensation
- Computer-Aided Drafting and Design – Andrea Szlachtowski

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    - The new advanced course was added to provide students greater proficiency with the software and its use for 3-D printing.
    - Program Revisions – Fall 2017 – Recommended
        - AAS - Computer-Aided Drafting and Design
        - Certificate - Advanced Computer-Aided Drafting and Design
        - New Certificate - Computer-Aided Drafting and Design
    - New Course – Fall 2017 – Recommended
        - DFTG 2373 Advanced SOLIDWORKS
    - Course Revisions – Fall 2017 – Recommended
        - DFTG 2432 Advanced Computer-Aided Drafting
- Computer Systems – Tebring Daly
    - This change was made to provide an opportunity for students to obtain skills in both Java and C++. The degree requires them to choose one or the other, and students have requested a path that would provide them experience in both.
    - New Certificate – Fall 2017 – Recommended
        - Enhanced Skills Certificate - C++/Java Programming
    - New Courses – Fall 2017 – Recommended
        - ITSE 1407 Introduction to C++ Programming
        - ITSE 2317 Java Programming
- Digital Video – Tom Ottinger
    - Program Revisions – Fall 2017 – Recommended
        - AAS - Digital Video: Name change to Video Production
        - Certificate - Digital Video: Name change to Video Production
    - New Course – Fall 2017 – Recommended
        - RTVB 2340 Portfolio Development
- Green Interior Design (Re-Submit) – Andrea Szlachtowski
    - Program Revisions – Fall 2017 – Recommended
        - AAS - Green Interior Design
            - SPCH 1321 was exchanged with the Social/Behavioral Science general education course.
        - Certificate - Advanced Green Interior Design
            - INDS 2374 was removed to bring the total hours to 42 SCH for a level I certificate, to support student completion.

Deans' Liaison Report

- The Deans have been discussing the Hard Stop for registration at the end of the first week of class. There were questions about courses making and how it would be interpreted for various types of classes.
- There was also a discussion about a moratorium on adding courses to the General Education Core. More information about this will be coming later, but it is unlikely that CAB will be seeing Core course~~s~~ proposals in the immediate future.

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Faculty Council Report

- Dr. Matkin came to Faculty Council asking everyone to vote for the bond issue that would fund Collin's expansion. He announced a 5% enrollment growth for spring. There was also discussion about the compensation committee and concealed carry.

CAB Business

- **Status of CAB Recommendations:**
  - All recommendations from December and January were approved by Leadership, with the following exceptions:
    - Electronic Engineering Technology – Tabled
    - ANTH 2401 – Tabled
    - HUMA 1302 – Tabled
  - The Core is a developing discussion and CAB is unlikely to see core courses in the immediate future.
- **January 11 Meeting Minutes** – The minutes were accepted with two edits.
- **Other Business**
  - **Electronic Engineering Technology** – This had been tabled by Leadership. Concerns have been addressed and revisions made. CAB voted to recommend this updated program.
  - Kerry reminded everyone to let Kathleen, Karen, and Kerry know if you are going to miss a meeting. Members also need to let them know who your proxy will be and provide that person with any concerns and how to vote.

The meeting adjourned at 3:45.

The next meeting is on March 3.

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