CURRICULUM ADVISORY BOARD
August 17, 2015
1:00 p.m.
CHEC 227
Approved Meeting Minutes

Voting Members Present:
Kristi Clark-Miller - Chair, Rodney Boyd, Kerry Byrnes, Lloyd Campbell, Will Geisler, Sean Geraghty, Cynthia Gruver, Gwen Miller, Tom Ottinger, Barry Piazza, Traci Ramsey, Charles Ring, Amy Rule, Pam Sawyer, Diane Schull, Greg Sherman, David Weiland

Voting Members Absent:
Pete Brierley, Chris Morgan

Non-Voting Members Present:
Jon Hardesty – Deans' Liaison, David Malone – Intuitional Research Liaison, Kathleen Fenton, Karen Murph, Vickie Stone

Non-Voting Members Absent:
Lily Quezada – Student Development Liaison

Others Present:
Indalita Holt, David Liska

Kristi called the meeting to order.

Deans' Liaison Report
No report.

Faculty Council Report
No report.

Communication Advisory Meeting (CAM) Report
No report.

New Curricular Proposals

- Health Sciences
  - Polysomnographic Technology – Amber Allen
    - Program Revisions – Spring 2016 – Recommended
      - AAS – Polysomnographic Technology
      - Certificate – Polysomnographic Technology
    - Course Revisions – Spring 2016 – Recommended
      - PSGT 1400, PSGT 2205, PSGT 2272, PSGT 1360, PSGT 2360, PSGT 2361, PSGT 2411

Discussion Items (These items were also discussed during the morning training session – summary attached.)

- Mini Focused Trainings – In addition to the orientation training offered prior to this meeting, Kristi offered to hold mini trainings for questions on specific topics or types of decisions as they arise in the course of CAB business.
- Course Enrollment History and Program-Based Course Performance – During the training, Kristi showed how to access these resources on the website and discussed the importance of this information.

- Tom Ottinger presented on the Core Review process and distinguished between Academic Transfer and Workforce coursework, awards, and related resources.
- Collin's 42 SCH transfer Core and the 15 SCH General Education requirement for an Applied Associate of Science were discussed and differentiated, with attendant handouts.

CAB Business

- Status of CAB Recommendations – All have been approved.
- Selection of CAM Representative – Diane Shull and Tom Ottinger will share this responsibility.
- Selection of Faculty Council Representative – David Weiland will assume this responsibility.
- CAB Operational Procedures and Guidelines – A copy of this document was provided and Kristi mentioned that 14 voting members must be present to allow a vote. She encouraged everyone to send a proxy if they couldn't attend. The person identifying a proxy should indicate how the proxy should vote on each known issue.
- Other Business
  - COAT Representative – Kerry Byrnes is a member of COAT and will serve as a liaison.
  - Future 2015-16 meetings will be held in Room 135 at 1:30 pm as a rule, and changes to this will be sent with the meeting agenda.

The meeting adjourned at 1:50. The next meeting will be on September 4.

COLLIN COLLEGE