Curriculum Advisory Board
Training / Refresher
Summary
August 17, 2015

1) Curriculum Advisory Board Operational Procedures and Guidelines
   a) Collin Intranet (Curriculum Office / Curriculum Advisory Board)
   b) The Charge
   c) Membership
   d) Duties
   e) Meetings
2) Collin Process for Curriculum Change – Collin Intranet (Curriculum Office / Curriculum Development / Curriculum Management Process) – Also see attachment (flow chart)
3) General Education Core Curriculum Change
   a) Collin Intranet (Curriculum Office / Core Review)
   b) Reviewed in 2012-2013, approved and implemented in 2014-2015 Catalog
   c) Core proposals may be submitted annually
   d) Foundational Component Areas
   e) Core Objectives
   f) Student Learning Outcomes
4) Academic Transfer
   a) ACGM (Academic Course Guide Manual) Compliance
   b) Student Learning Outcomes
5) WECM (Workforce Education Course Manual) Compliance
   a) http://www.thecb.state.tx.us/AAR/UndergraduateEd/WorkforceEd/wecm/
   b) Provides quality and consistency in workforce courses
   c) Respond to employer needs
   d) Not generally intended to transfer
   e) Local need – Institution/discipline-created courses
6) Workforce Curriculum
   a) Collin Intranet (Curriculum Office / Curriculum Advisory Board / Program Checklist)
   b) Workforce Education Programs
      i) GIPWE (Guidelines for Institutional Programs in Workforce Education) Compliance – http://www.thecb.state.tx.us/reports/pdf/3378.pdf?CFID=31904791&CFTOKEN=88569467
      ii) Student learning outcomes
   c) Workforce Awards
      i) Associate of Applied Science
         (1) 15 Credit Hours of General Education
         (2) 60 Total hours
      ii) Certificates
      iii) MSAA (Marketable Skills Achievement Award)