CURRICULUM ADVISORY BOARD
May 6, 2016
1:30 pm
CHEC 225
Approved Meeting Minutes

Voting Members Present:
Kristi Clark-Miller – Chair, Rodney Boyd, Pete Brierley, Kerry Byrnes Loinette, Loyd Campbell, Sean Geraghty, Gwen Miller, Chris Morgan, Tom Ottinger, Barry Piazza, Charles Ring, Pam Sawyer, Diane Schull, David Weiland

Voting Members Absent:
Will Geisler, Cynthia Gruver (Kristi Clark-Miller, proxy), Traci Ramsey, Amy Rule (Pam Sawyer, proxy), Greg Sherman (Pam Sawyer, proxy)

Non-Voting Members Present:
Brenda Carter – Deans' Liaison, David Malone – Institutional Research Liaison, Lily Quezada – Student Development Liaison, Karen Murph, Vickie Stone

Non-Voting Members Absent:
Kathleen Fenton

Others Present:
Todd Fields, Jennifer Summerville

Kristi called the meeting to order.

Deans' Liaison Report
The process of hiring Associate Deans continues, with positions to be filled in time for training on July 11. Brenda reported that there are still some specific details yet to be determined. After a question was raised regarding curriculum matters, she stated it was her understanding that most curriculum will be handled between the Dean and the Discipline Lead.

Faculty Council Report
- September 30 will be the last day to get information from Black Board.
- There was some discussion regarding having guns at school. Some students think they can begin carrying guns in Fall 2016, but this does not go into effect until Fall 2017. It was suggested that this could be added to information provided during New Student Orientations. Also, it is unclear if faculty will also be able to carry. A question was also raised about installing panic buttons in the classrooms. Brenda informed the CAB that a committee will be reviewing and discussing all such issues and concerns.
- Summer Institute information will be emailed.

New Curricular Proposals
- Fine Arts
  - Commercial Photography – Lupita Tinnen
    - New Program – Fall 2016 – Recommended
      - AAS – Commercial Photography
      - Certificate – Level I – Studio Production
      - Certificate – Level II – Commercial Photography Specialist
    - New Courses – Fall 2016 – Recommended
      - PHTC 2349, PHTC 2371, PHTC 2380
    - Course Revisions – Fall 2016 – Recommended
      - PHTC 1341, PHTC 2340

Discussion Item
Training / Refresher – August 17. The training session will be in the morning, with a break for lunch, followed by the first 2016-17 business meeting.

CAB Business

- Status of CAB Recommendations – All recommendations have been approved.
- Election of 2016-17 Chair-Elect – Traci Ramsey was elected by acclimation.
- 2016-17 Meeting Dates
  - Wednesday, August 17 – 10:00 Training / Refresher, lunch, first business meeting
  - Friday, September 9 – 1:30
  - Friday, September 23 – 1:30
  - Friday, October 7 – 1:30
  - Friday, October 21 – 1:30
  - Friday, November 4 – 1:30
  - Friday, November 18 (CPC? - Chili Cookoff) – 1:30
  - Friday, December 2 – 1:30
  - Wednesday, January 11 – 10:00
  - Friday, February 10 – 1:30
  - Friday, March 3 – 1:30
  - Friday, April 7 – 1:30
  - Friday, May 5 – 1:30
- March 4 Meeting Minutes – Approved with corrections.
- Recognition of Outgoing Members – None; all current members are returning.
- Other Business – Kristi “handed the reins over” to Chair-elect Kerry.

Meeting adjourned at 2:10 p.m.

Next Meeting – August 17

COLLIN COLLEGE