CURRICULUM ADVISORY BOARD
March 4, 2016
1:30 pm
CHEC 135
Approved Meeting Minutes

Voting Members Present:
Kristi Clark-Miller – Chair, Pete Brierley, Kerry Byrnes Loinette, Loyd Campbell, Sean Geraghty, Cynthia Gruver, Gwen Miller, Barry Piazza, Traci Ramsey, Charles Ring, Amy Rule, Pam Sawyer, David Weiland

Voting Members Absent:
Rodney Boyd, Will Geisler, Chris Morgan, Tom Ottinger (Kristi Clark-Miller, proxy), Diane Schull, Greg Sherman (Barry Piazza, proxy)

Non-Voting Members Present:
Brenda Carter – Deans' Liaison, David Malone – Institutional Research Liaison, Lily Quezada – Student Development Liaison, Kathleen Fenton, Karen Murph, Vickie Stone

Others Present:
Indalita Holt, David Liska, Jennifer Summerville

Kristi called the meeting to order.

New Curricular Proposals

- Business and Computer Systems
  - Computer Systems – Ann Cervantez / Tebring Daly
    - Program Revisions – Fall 2016 – Recommended
      - AAS – Computer Systems Computer Support Track
      - AAS – Computer Systems Database Development Track
      - AAS – Computer Systems Information System Track
      - Certificate – Computer Support (no longer a track)
      - Certificate – Level II – Database Development (no longer a track; previously Level I)
      - Certificate – Information System (no longer a track)
      - MSAA – Computer Applications
    - New MSAA – Fall 2016 – Recommended
      - MSAA – Help Desk Support
    - Program Terminations – Fall 2016 – Recommended
      - AAS – C++ Software Development Track
      - AAS – Java Software Development Track
      - Certificate – C++ Software Development Track
      - Certificate – Java Software Development Track
      - MSAA – Database Applications
    - New Courses – Fall 2016 – Recommended
      - ITSE 2347, ITSE 2370, ITSW 1310, ITSW 2370
    - Course Termination – Fall 2016 – Recommended
      - BCIS 2390
  - E-Business Development – Ann Cervantez / Elizabeth Pannell
    - Program Revisions – Fall 2016 – Recommended
      - AAS – E-Business Development E-Business Track (previously titled Media Track)
      - AAS – E-Business Development Web Development Track
      - AAS – E-Business Development C# .NET Development Track
      - AAS – E-Business Development Mobile Application Development Track (new; combination of Windows/Android/iOS tracks)
      - Certificate – E-Business Development E-Commerce Track
      - Certificate – E-Business Development Web Development Track (previously not a track)
      - Certificate – C# .NET Development (no longer a track)
      - Certificate – Mobile Application Development (new; combination of Windows/Android/iOS tracks)

- Program Terminations – Fall 2016 – Recommended
  - AAS – Android Mobile Development Track
  - AAS – iOS Mobile Development Track
  - AAS – Windows Mobile Development Track
  - AAS – Visual Basic .Net Track
  - Certificate – Media Track
  - Certificate – Android Mobile Development Track
  - Certificate – iOS Mobile Development Track
  - Certificate – Windows Mobile Development Track
  - Certificate – Visual Basic .NET Development Track
- New Course – Fall 2016 – Recommended
  - ITSE 2310
- Course Revisions – Fall 2016 – Recommended
  - IMED 1341, ITSE 1311, ITSE 1330, ITSE 1371, ITSE 1374, ITSE 2313
- Course Terminations – Fall 2016 – Recommended
  - IMED 1301, IMED 1345, IMED 2345, ITSE 1356, ITSE 1370, ITSE 1392, ITSE 2371, ITSE 2373

❖ Fine Arts

♦ Commercial Photography – Lupita Tinnen

- Program Revisions – Fall 2016 – Recommended
  - AAS – Commercial Photography
  - Certificate – Commercial Photography
- New Courses – Fall 2016 – Recommended
  - PHTC 1300, PHTC 1371

Deans' Liaison Report

❖ Dean Brenda Carter reported that they are working on the job descriptions and responsibilities as well as alignment for the open Associate Dean and Discipline Lead positions. The plan is to post these positions by March 7, complete the hiring and begin training in July.

❖ New Faculty positions will also be hiring. They are looking for input from current faculty on alignment and participation in the hiring process. There will be a ranking committee who will come up with the grid/questions and two interview teams.

❖ There was also a question about which Dean has responsibility for Curriculum. Dean Carter said that each area would report to one dean and curriculum would only require one Dean's signature in the future. It was their hope this would simplify the process.

Faculty Council Report

David Weiland reported that there was quite a bit of Q&A regarding the reorganization and the hiring process. The committee is working with Dr. Matkin and Dr. Kihl to increase the number of faculty involved in the search process. The report was very positive regarding faculty input in this hiring process.

Discussion Items

❖ CAB Membership Rotation – A question of who selects new CAB members for 2016-2017 came up, since the new Deans will not be in place in time to make this decision. The consensus was to continue this year with the same procedure as last year. Dean Carter will put the appointment of new CAB members for 2016-17 on the agenda for the next Deans' meeting.

❖ I:drive Access – Pete Brierley reported that people with Macs could set up to access the I:drive from on campus, but they could not access it from anywhere else. This is a limitation of the current system.

CAB Business

❖ Status of CAB Recommendations – It was reported that all recommendations have been approved.

❖ January 13 Meeting Minutes – The minutes were approved.

❖ Other Business – None

The meeting was adjourned at 2:40 p.m.

Next Meeting – April 15

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