CURRICULUM ADVISORY BOARD
January 13, 2016
10:00 am
CHEC 135
Approved Meeting Minutes

Voting Members Present:
Kristi Clark-Miller – Chair, Rodney Boyd, Pete Brierley, Kerry Byrnes Loinette, Sean Geraghty, Cynthia Gruver, Gwen Miller, Chris Morgan, Tom Ottinger, Barry Piazza, Amy Rule, Pam Sawyer, Diane Schull, Greg Sherman, David Weiland

Voting Members Absent:
Loyd Campbell, Will Geisler, Traci Ramsey, Charles Ring

Non-Voting Members Present:
Brenda Carter – Deans' Liaison, David Malone – Institutional Research Liaison, Lily Quezada – Student Development Liaison, Kathleen Fenton, Karen Murph, Vickie Stone

Others Present:
Jennifer Summerville

Kristi called the meeting to order.

New Curricular Proposals

- Business and Computer Systems
  - Hospitality and Food Service Management – Karen Musa
    - Program Revisions – Fall 2016 – Recommended
      - AAS - Hospitality and Food Service Management
      - Certificate - Hotel / Restaurant Management
      - Certificate - Meetings and Event Management
    - Course Revisions – Fall 2016 – Recommended
      - HAMG 1313, HAMG 1324, HAMG 1340, HAMG 2301, HAMG 2305, HAMG 2307, HAMG 2332, HAMG 2337, HAMG 2380, RSTO 1325, RSTO 2307, TRVM 2341, TRVM 2355, TRVM 2380
  - Paralegal / Legal Assistant – Cindy Gruver
    - New Certificate – Fall 2016 – Recommended
      - Certificate - Level II - Paralegal General
    - Program Termination – Fall 2016 – Recommended
      - Certificate - Paralegal General
  - Pastry Arts – Karen Musa
    - New Certificate – Fall 2016 – Recommended
      - Certificate - Advanced Pastry Arts
    - Program Revisions – Fall 2016 – Recommended
      - Certificate - Pastry Arts
    - New Courses – Fall 2016 – Recommended
      - PSTR 1342, PSTR 1343
    - Course Revisions – Fall 2016 – Recommended
      - PSTR 1312, PSTR 1340
- Communication and Humanities
  - Interpreter Education Program (IEP) – Donald Weasenforth
    - New Certificate – Fall 2016 – Recommended
      - Enhanced Skills Certificate (ESC) - Interpreting in Medical Settings
    - New Courses – Fall 2016 – Recommended
      - SLNG 2189, SLNG 2371

- Fine Arts
  - Animation – Tom Ottinger
    - Course Revision – Fall 2016 – Recommended
      - ARTV 2351
- Health Sciences
  - Fire Science – Pat McAuliff
    - Program Revisions – Fall 2016 – Recommended
      - AAS - Fire Officer Certification
      - Certificate - Fire Officer
    - Course Revision – Fall 2016 – Recommended
      - FIRT 2351
- Mathematics and Natural Sciences
  - Mathematics – Bill Ardis
    - Course Revision – Fall 2016 – Recommended
      - MATH 2320

Deans' Liaison Report
No Report. Next meeting is January 28.

Faculty Council Report
No Report. No meeting since the last CAB meeting.

Discussion Items
- Work on the 2016-17 Catalog has begun. It was suggested that CAB members recommend to their divisions that they start working on any Fall 2017 curricular changes.
- Kathleen Fenton announced that the Curriculum Office is being assigned the task of looking at new program ideas. However, ideas can still come from divisions. She will put together a step-by-step process.
- Kathleen also asked for opinions regarding whether students who place above a specific course level should be given credit for the lower-level coursework. Discussion followed with consensus that it is a very complex subject area.

CAB Business
- Status of CAB Recommendations – December 4 CAB recommendations have been approved.
- December 4 Meeting Minutes were approved, with a note to be added explaining that PHED 1338 would be used only in the Collin Option of the General Education Core.
- Other Business
  - It was announced that the Collin Repeat Rule is under review and discussion. Chris Morgan will contact Todd Fields for more information. Lily Quezada will also report back to the CAB with information.
  - Discussion continued about issues with I:drive accessibility for some members. This will be further reviewed.

The meeting was adjourned at 11:50 am.

Next Meeting – February 12

COLLIN COLLEGE