Curriculum Outline
Proposed Fall 2016

Certificate - Level II - Paralegal General
36 credit hours **CIP 22.0302**

Pre-Entrance Requirements
Admission to the college or the degree program does not guarantee admission to the Paralegal General Certificate Program. Prior to admission to the certificate program, students must provide official documentation showing that they have earned a Bachelor of Arts, Bachelor of Science, Bachelor of Business Administration, Associate of Arts, Associate of Science, or Associate of Arts for Teaching degree to demonstrate that they have met the American Bar Association requirements of having successfully developed critical reasoning, writing skills, and oral communication skills by completing at least eighteen semester credits of general education courses.

First Semester			Lec	Lab	Ext	Cont	Credit
LGLA	1303	Legal Research	3	0	0	48	3
LGLA	1307	Introduction to Law and the Legal Professions	3	0	0	48	3
LGLA	1342	Federal Civil Litigation	3	0	0	48	3
LGLA	2333	Advanced Legal Document Preparation	3	0	0	48	3
~~Technology Elective*~~							
		Total Hours	12	0	0	192	12

Second Semester							
LGLA	1305	Legal Writing	3	0	0	48	3
LGLA	2303	Torts and Personal Injury Law	3	0	0	48	3
Law Elective*			3	0	0	48	3
Law Elective*			3	0	0	48	3
		Total Hours	12	0	0	192	12

Third Semester							
LGLA	1344	Texas Civil Litigation	3	0	0	48	3
LGLA	1351	Contracts	3	0	0	48	3
LGLA	2311	Business Organizations	3	0	0	48	3
LGLA	2339	Certified Paralegal Exam Review (Capstone)[1]	3	0	0	48	3
		Total Hours	12	0	0	192	12
		GRAND TOTAL				***576***	***36***

[1] Students should contact the National Association of Legal Assistants (NALA) for current exam eligibility requirements.

~~* Technology Elective (3 credit hours): BCIS 1305, COSC 1301, LGLA 2333, or POFI 2301. If a student is planning further study in a business related area, the student should take BCIS 1305 rather than COSC 1301~~.
* Law Electives (6 credit hours) LGLA 1323, LGLA 1343, LGLA 1353, LGLA 1355, LGLA 1380, LGLA 2307, LGLA 2309, LGLA 2313, or LGLA 2323~~, or LGLA 2333~~

~~*Note: A course will be counted only once - either as a Technology Elective or as a Law Elective.*~~