CURRICULUM ADVISORY BOARD
November 14, 2014
1:30 p.m.
CPC B115
Approved Meeting Minutes

Voting Members Present:
Kristi Clark-Miller – Chair, Bob Benavides, Pete Brierley, Kerry Byrnes, Seema Endley, Cynthia Gruver, Tom Ottinger, Barry Piazza, Diane Schull, Dale Walker, David Weiland

Voting Members Absent:
Ellen Bell (voting proxy: Kristi), Kelly Putnam

Non-Voting Members Present:
Jon Hardesty – Deans' Liaison, David Malone – Institutional Research Liaison, Cathy Rangel – Student Development Liaison, Karen Murph, Vickie Stone

Non-Voting Members Absent:
Kathleen Fenton

Others Present:
Jennifer Summerville

Kristi called the meeting to order.

Deans' Liaison Report
There are concerns from the deans regarding changes in the General Education Core that had been proposed and recommended by the CAB. One concern is in moving PSYC 1300 from the Collin Options Component Area to the Social and Behavioral Sciences Component Area. It is felt that this course does not fulfill the same educational requirements as other core courses; therefore, it should remain under Collin Options. Also, it is being requested that curricular changes affecting the whole institution, or are as broadly applicable as this one, be reviewed by the Deans prior to coming to CAB. It was decided that the Deans' Liaison would present the issue at the Deans meeting and, if consensus was reached, would then sign the GAF, or three Deans would sign the GAF with e-mails of support from the other Deans. This process would give an opportunity for additional "sets of eyes" and better communication across the district. Following CAB discussion, it was decided that the General Education Core table and the GAF should be revised to reflect the PSYC 1300 concerns. The re-submission will be reviewed at the December 5 meeting.

Faculty Council Report
Kerry attended and reported the meeting was nearly four hours long. Dr. Israel spoke for the first hour, answering questions on the hiring of a new president and faculty involvement in the process. During the meeting discussion, it seemed clear that representation from the campuses held differing views on the subject and how the process should be. The Board and Leadership will be reviewing and working on the process.

Communication Advisory Meeting (CAM) Report
No report. The last meeting was cancelled. Tom will attend the next meeting.

New Curricular Proposals (attached)

- Communication and Humanities
  - English – Dale Walker
    - Course Termination – Fall 2015 – Recommended (Dale abstained from voting)
      - ENGL 2351
- Mathematics and Natural Sciences – Jon Hardesty / Steven Sikes
  - Mathematics – Fall 2015 – Recommended (Barry abstained from voting)
    - New Course
      - MATH 2412
    - Course Revision
      - MATH 2305
    - Course Termination
      - MATH 2312
- General Education Core Review Courses (submitted October 17 CAB) – Fall 2015 – Recommended
  - EDUC 1200
  - HUMA 1302
  - SOCI 1306
- Workforce General Education Requirement Course (submitted October 17 CAB) – Fall 2015 – Recommended
  - ECON 1301

Discussion Item

Workforce General Education Options – After meeting with Kathleen, Kristi had put together competency analysis worksheets, which were distributed to CAB members. Kristi explained the idea of using competency analysis in mapping general education courses to program outcomes. This could be a tool for CAB when reviewing program revisions, or for departments when going through program review. After much discussion of pros and cons in using these worksheets, it was clearly decided they are not a feasible tool at this time. It was suggested instead, unless specific course options are needed for any of the general education courses in a program, a general statement would be used. Example: "Any Social/Behavioral Sciences course".

CAB Business

- Status of CAB Recommendations – See Deans' Liaison Report above for status of the outstanding GAF.
- Spring 2015 Meetings – Kristi will send out a list of possible dates to be discussed at the December 5 meeting.
- October 17 Meeting Minutes were approved.

Meeting adjourned at 3:20 pm.

COLLIN COLLEGE